



Knowlton Parish Council

Group Council for the Parishes of
Chalbury, Horton, Wimborne St Giles & Woodlands

Clerk to the Council: Miss Sarah Forwood 07986 880999

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www.knowltonparishcouncil.gov.uk

AGENDA

Members are summoned to attend the meeting of

KNOWLTON PARISH COUNCIL on

Wednesday 13th March 2024 at 7pm

Horton & Chalbury Village Hall BH21 7JA

Members of the Public and Press are welcome to attend all meetings.

1. Welcome from the Chairman including housekeeping notices.
2. To receive and accept apologies for absence.
3. To receive declarations of interest and/or consider the granting of dispensation.
4. To confirm that the minutes of the Parish Council Meeting held on the 7th February 2024
5. Chairman's Announcements.
6. Clerk's Report.
7. To receive a written report from Dorset Councillor David Tooke.
8. To receive a written report from Dorset Councillor Robin Cook.
9. Public Forum (Please note, the public are encouraged to submit questions either in person or via email for this meeting. No decisions can be made by Councillors under this agenda item)
10. To consider Planning Applications/Matters below and any further received after publication of this Agenda.
(Applications are available to view at www.dorsetcouncil.gov.uk):
 - **P/VOC/2024/00781** Proposal: Application to Vary Condition No. 4 of Approved P/A 3/16/0074/FUL (Demolish existing dwelling house and erect new dwelling house with associated garage/car port and home office) to allow for the installation of photovoltaic panels to the west and south elevations of the dwelling. Location: Chase House, Parsonage Lane, Wimborne St Giles, BH21 5NT
 - **P/PASO/2024/00977** Proposal: Install solar PV to the roof of a grain store. Location: Frain Store, All Hallows Farmhouse, Cranborne, Wimborne, BH21 5NJ.
 - **P/HOU/2024/00779** Proposal: Erect front and rear single storey extensions. Location: Woodleigh, Horton Road, Horton Heath, BH21 7JN.
 - **P/FUL/2024/00324** Proposal: Convert existing building into dwelling house. Location: Land at Oak Tree Paddock, Batchelor's Lane, Holtwood, Wimborne.
11. To consider Highway Matters
 - Complete risk assessment for Woodlands Litter Pick date TBC
12. To consider Rights of Way Matters/Public Spaces.
13. To consider weekly visual inspections of Burgess Field Play Area
14. To consider Tree Matters.
15. To review Filming Policy & Safeguarding Policy.
16. To approve Agenda for Annual Parish Meeting on 17th April 2024.
17. To receive update on the Wimborne St Giles Neighbourhood Plan.
18. To consider items on the outstanding Actions List.
19. Financial Matters:
 - To consider Woodlands Defibrillator - £1800.00 + VAT four-year contract
 - To consider Vision ICT – Email price increase - £20 + VAT per email per annum
 - To consider a grant toward Life Education Wessex for work with Wimborne St Giles School
 - To consider Woodlands Notice Board quote to fix polycarbonate front - £150.00
 - To consider Citizens Advice East Dorset and Purbeck Grant - £300.00 (2021/22)
 - To review effectiveness of internal audit procedure
 - To review Asset Register
 - To complete Financial Risk Assessment
 - To approve items of expenditure including Clerk's Salary:
 - ONLINE CUTLER BROS 16 Dragons Teeth at Woodlands Playfield £192.00

- ONLINE CLERKS EXPENDITURE Reimbursement of Expenses Jan – Mar 24 £87.70
- ONLINE DORSET PLANNING CONSULTANT LTDWSG Neighbourhood Plan £1549.74

20. Other Information for Report Only.

- To confirm Annual Parish Meeting will be held 6:30pm on 17th April 2024 and AGM 15th May 2024.

21. Items for next meeting which will be 7pm on Wednesday 17th April 2024

Howard

22. Signed: _____

_____ Clerk to the Council: 7th March 2024