



## Knowlton Parish Council

Group Council for the Parishes of  
Chalbury, Horton, Wimborne St Giles & Woodlands

Clerk to the Council: Miss Sarah Forwood 07986 880999

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### AGENDA

Members are summoned to attend the meeting of

**KNOWLTON PARISH COUNCIL on**

**Wednesday 5<sup>th</sup> March 2025 at 7pm**

**Horton & Chalbury Village Hall BH21 7JA**

Members of the Public and Press are welcome to attend all meetings.

1. Welcome from the Chairman including housekeeping notices.
2. To receive and accept apologies for absence.
3. To receive declarations of interest and/or consider the granting of dispensation.
4. To confirm that the minutes of the Parish Council Meeting held on the 5<sup>th</sup> February 2025
5. To accept the minutes of the Knowlton Parish Community Benefit Fund held 20<sup>th</sup> February 2025
6. Outstanding Actions
7. KPC Projects
8. Chairman's Announcements.
9. Clerk's Report.
10. To receive a written report from Dorset Councillor David Tooke.
11. To receive a written report from Dorset Councillor Will Chakawhata.
12. Public Forum (Please note, the public are encouraged to submit questions either in person or via email for this meeting. No decisions can be made by Councillors under this agenda item)
13. To consider Planning Applications/Matters below and any further received after publication of this Agenda.  
(Applications are available to view at [www.dorsetcouncil.gov.uk](http://www.dorsetcouncil.gov.uk))
  - **P/VOC/2025/00470** Convert existing building into dwelling house (with variation of condition 2 of planning permission P/FUL/2024/00324 to straighten approved eastern elevation wall position and alter approved materials and fenestration). Location: Land at Oak Tree Paddock, Batchelor's Lane, Holtwood, Wimborne
  - **P/HOU/2025/00443** Demolish existing garage and carport with flat roofs and erect new garage with pitched roof. Location: Chalbury Cottage, Chalbury, Wimborne, BH21 7EZ
  - **P/VOC/2025/00789** Erect a replacement dwelling and garage (without compliance with Conditions 1,2,4 and 7 of planning permission P/FUL/2021/03833 - to change the design and appearance of the approved replacement dwelling). Location: 3 Horton Inn Cottages, Cranborne Road, Horton, Wimborne, BH21 7HW
  - **P/HOU/2025/01087** Proposal: Roof Repairs & Skylight Replacement: Replacement of five existing skylight windows with appropriate conservation-grade units. Repairs to the eaves (soffits, fascias) to address weathering and defective rainwater goods.  
Masonry Repairs & Repointing: Various repointing works to the main house, using lime mortar where appropriate to match the original construction. Repointing and repairs to the garden wall to address deterioration and maintain stability.  
External Joinery & Openings: Replacement of two garden gates in keeping with the existing aesthetic and materials. Replacement of windows and doors in thirteen openings, using high-quality timber units that are sympathetic to the architectural character of the property.  
Septic Tank and drainage field Replacement: Installation of a new sewage treatment plant to replace the existing septic tank. Location: Abbey House South, Horton, BH21 7JA
14. To consider Highway Matters
15. To consider Rights of Way Matters/Public Spaces.
16. To consider weekly visual inspections of Burgess Field Play Area
17. To consider Tree Matters.
18. To review Filming Policy & Safeguarding Policy
19. To approve Agenda for Annual Parish Meeting on 2<sup>nd</sup> April 2025
20. To receive update on the Wimborne St Giles Neighbourhood Plan
21. Setting up councillor emails to automatically feed into tablets and phones
22. Financial Matters:

- To review Asset Register
- To agree end of year reserves.
- To complete Annual Financial Risk Assessment
- To approve items of expenditure including Clerk's Salary:

ONLINE	SOVERIEGN DESIGN & PLAY SYSTEMS LTD	Basket Swing Repairs	£529.31
ONLINE	DORSET PLANNING CONSULTANT	WSG Neighbourhood Plan	£306.78
ONLINE	DAPTC	Clerk CILCA Training	£275.00
ONLINE	CLERK	Reimbursement of Expenses	£159.99

23. Other Information for Report Only.

- To confirm Annual Parish Meeting will be held 6:30pm on 2<sup>nd</sup> April 2025 and AGM 14<sup>th</sup> May 2025.

24. Items for next meeting which will be the at 7pm on Wednesday 2<sup>nd</sup> April 2025

*Forwood.*

Signed: \_\_\_\_\_

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Clerk to the Council: 26<sup>th</sup> February 2025