

Minutes of the Meeting of Knowlton Parish Council
17th April 2024 at 7pm
Horton & Chalbury Hall

Item	
609	<p>Attendance & Apologies Cllr Morgan Antell Cllr Caroline Barnes Cllr Trevor Brown Cllr Steve Butler (Chairman) Cllr Anthony (Sam) Keet Cllr Paul Millett Cllr Ian Potentier Cllr Linda Stocks Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles) Miss Sarah Forwood (Clerk)</p>
610	<p>Welcome from the Chairman including housekeeping notices</p> <p>The Chairman welcomed everyone to the meeting.</p>
611	<p>To receive and accept apologies for absence</p> <p>Apologies were received from: Cllr Colin Davidson Cllr Jerry Laker Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</p>
612	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p>
613	<p>Confirm the Minutes of the Parish Council Meeting held 13th March 2024</p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
614	<p>Minutes of the Knowlton Parish Community Benefit Fund held 8th March 2024</p> <p>The minutes of the meeting having been circulated to members prior to the meeting were accepted.</p>
615	<p>Matters Arising from the Annual Meeting of Electors</p> <p>There were no matters arising to report.</p>
616	<p>Chairman's Announcements</p> <p>None.</p>

617	<p>Clerk's Report</p> <p>See Annex A of these minutes.</p> <p><i>The Clerk to contact DC Planning Department to enquire about the windows being filled in at the Horton Tower.</i></p> <p><i>The Clerk to contact DC in relation to the site a Jubilee Hill being used for training.</i></p> <p><i>Clerk to contact DC to obtain further information about the Wimborne St Giles road closure at the end of April.</i></p>
618	<p>Dorset Councillors Reports</p> <p><u>CLlr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u></p> <p>Please see Annex B of these minutes.</p>
619	<p>Dorset Councillors Reports</p> <p><u>CLlr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u></p> <p>Please see Annex C of these minutes.</p>
620	<p>Public Open Session</p> <p>Eleven members of the public attended the meeting to raise the following points related to the Chalbury SID proposal:</p> <ul style="list-style-type: none"> • The safety of speed throughout the whole of Chalbury needs to be considered. • All Chalbury residents to be considered when consultations for speed limits take place. • Will Knowlton Parish Council consider extending the 30mph speed limit down the hill and though to Horton. • Residents do not agree with the recommendations of where the SIDS are potentially going to be located. • The Northern SID position coming up the Hill makes sense to have, there needs to be a wider discussion on the other SID due to it being on a nearly 90-degree bend. • Residents of Chalbury are keen for road safety; signage noting tight bends, pedestrians on the road etc.
621	<p>Planning Applications & Matters</p> <p>P/VOC/2023/06893 Proposal: Erection of Five Cabins with associated 'open' enclosures each to be occupied by a private collection of pet animals kept incidental to the enjoyment of Slough House (a dwelling-house) as such (with variation of condition 2 of planning permission 3/20/0269/FUL to allow the addition of sun tunnels). Location: Slough House, Slough Lane, Horton, BH21 7JL Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>
622	<p>Highways Matters</p>

	<ul style="list-style-type: none"> • Councillors to consider the extension of the 30mph speed limit from Chalbury into Horton to improve the road safety in the whole area. A decision was made that there was no desire for a SID in Chalbury. • A response was received from the DC Highways Team in relation to the B3081; changing road priorities is very unlikely to occur at this location as it would increase traffic speeds and likely increase collisions and at the most further SLOWS could be painted, although there are already SLOWS in place. There has only been one collision shown in the last five years. Residents can report accidents online here: https://dorset-self.achieveservice.com/service/Report-a-non-injury-collision-or-near-miss • Clerk to research an independent water analyst for the water leak located opposite Four Oaks in Woodlands and Meadow Cottage. • Clerk to arrange a meeting between Cllrs Keet, Potentier and DC Road Safety Manager to discuss road safety along the C2. • Environmental Health are aware of the leak at Ashley Cottages in Wimborne St Gilles and are receiving regular updates on when the work will commence. <i>Ashley Cottage leak to be kept on the agenda for each meeting.</i> • There is a blocked drain under the road by the Bull Inn in Wimborne St Giles. <i>Clerk to report the blocked drain outside the Bull Inn in Wimborne St Giles.</i> • Clerk to request a quote for a new sign at Clump Hill Horton and ask if this sign can be moved further down the road. • Clerk to chase up the new sign for Kings Lane in Woodlands. • Clerk to report over hanging hedges at Little Haythorne.
623	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> • The landowner of Maldry Woods has been unable to cut trees and mend the bridge on the footpath due to the wet weather. The landowner is aware and will prioritise this work once the weather dries up. • Clerk to report the broken style on the E57/5 footpath Sutton Holms entrance.
624	<p>Burgess Field Play Area, Woodlands – Inspections</p> <ul style="list-style-type: none"> • Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks. • The grass is being cut at Burgess Play Fields on Friday 19th April.
625	<p>Tree Matters</p> <ul style="list-style-type: none"> • Clerk to report the branch that is leaning into the road at Haythornes.
626	<p>Review the Register of Data Processing</p> <p>Members reviewed the Register with no amendments.</p>
627	<p>Woodlands Defibrillator Memorandum of Understanding</p> <p>Members reviewed and agreed the SWAST Defibrillator Memorandum of Understanding. Cllrs agreed to the offer for the inspections and training to be carried out by Woodlands Village Hall members.</p>

628	<p>Councillor Emails.</p> <p>Councillors will confirm their access to their .gov emails at the next meeting.</p>
629	<p>Wimborne St Giles Neighbourhood Plan</p> <p>Members agreed to the submission of the revised NP and supporting documents, including any amendments that may be required in relation to the finalisation of the SEA and HRA.</p> <p>Members agreed to delegate the agreement of Examiner (with Dorset Council) and response to any Examination questions to the Neighbourhood Plan Group.</p>
630	<p>Actions List</p>
Nov 2020	<p>E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round. July 21: Ranger has visited with MA and will consider a stone surface to improve this path. Dec 21: Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait. May 23: MA continues to discuss with DC Ranger. Nov 23: <i>Leave on the action list until next summer.</i> Feb 24: The DC Ranger has a pallet of Geogrid that he is going to put down. This is a rigid plastic grid that can be topped with stone. Water springing out of the field here ends up on the sunken footpath but then is reabsorbed after about 20 metres or so. The DC Ranger intends to support the geogrid on some large supports or perforated pie so that water can continue to do what it currently does (diverting or trying to “plug” it will only move the problem further down the path or into neighbouring land). The grid will give a firm surface above it that can be topped with path gravel – effectively suspended over the water flow below. DC do not tend to install boardwalks these days as they become a maintenance liability as timber rots. The DC Ranger would be looking to undertake this work when it is dry enough to get a vehicle in the adjacent field (to transport stone).</p>
Dec 2020	<p>E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. April 22: DC cannot enforce work to be carried out on the permissive path, only advise and remind landowners of their duties of care and maintenance. Definitive line unobstructed. May 23: MA will speak with Landowner to repair bridge. Sept 23: <i>bridge now completely collapsed, Clerk to contact Landowner.</i> Nov 23: <i>Cllr Morgan Antell will confirm if the ditch has been filled in by the landowner.</i> Dec 23: <i>Cllr Morgan has not been able to contact the landowner about repairing the footpath through Maldry Woods.</i> Jan 24: The Landowner has visited Maldry Woods and will be removing the fallen trees and repairing the rotten bridge before the Bluebells arrive. Apr 24: Due to the inclement weather the landowner has not been able to gain access to the fallen trees or bridge, this and it is high on their priority once they can access the path.</p>
July 2020	<p>Water rising in Woodlands opposite ‘Four Oaks,’ Aug 22: DC plan to install a new gully and pipe to watercourse with adjacent landowners’ permission, subject to priority and funding. Nov 23: <i>Clerk to follow up, ask who is responsible and raise an incident number.</i> Feb/Apr 24: <i>Clerk to arrange for the water to be tested along with the water leak opposite Meadow Cottage.</i></p>
Feb 22	<p>Clerk to report extremely poor surface on Horton Road at Haythorne end, edges of road breaking up further along and at Woodlands Crossroads. 1187924 Mar 22: DC has marked up areas for repair. TB has contacted DC. TB very disappointed that Grange at Furzehill has been prioritised for resurfacing over this area as has Kings Lane and will write to Cllr David Tooke on this. Clerk will report again so that it will be inspected again 1214291. June 23 – inspected and repaired in places. Nov 23: <i>Clerk to follow up.</i> Apr 24: Works should be taking place in May/June depending on budget.</p>
	<p>Water leak opposite Meadow Cottage, Horton Road, Woodlands. Cllr Trevor Brown has reported to Water Co. Apr 22: not yet resolved. May 23: Clerk reported again to SW Water ref 0012685401. Jan 24: This is a fixer that did not work and has broken again. Jan 24: <i>Clerk to contact the water board.</i></p>

April 23	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.																								
Nov 23	Pond is overflowing at Little Haythorne and going onto the road. <i>Clerk to raise a report with Dorset Council.</i>																								
631	<p>Financial Matters</p> <ul style="list-style-type: none"> Members reviewed and approved the Asset Register. The Clerk has appointed an internal auditor. Members resolved unanimously to pay items below including Clerk's Salary: <table> <tr> <td>ONLINE DORSET COUNCIL</td> <td>Chalbury SID Survey</td> <td>£570.00</td> </tr> <tr> <td>ONLINE DORSET PLANNING CONSULTANT LTDWSG</td> <td>Neighbourhood Plan</td> <td>£1549.74</td> </tr> <tr> <td>ONLINE DAPTC</td> <td>Subscription Renewal</td> <td>£560.06</td> </tr> <tr> <td>ONLINE TWIN OAKS TURF</td> <td>Woodlands Goal Mouths</td> <td>£1000.00</td> </tr> <tr> <td>ONLINE PARISH ONLINE</td> <td>Digital Mapping Annual Fee</td> <td>£144.00</td> </tr> <tr> <td>ONLINE WHEELER BROWN</td> <td>Annual Payroll</td> <td>£300.00</td> </tr> <tr> <td>ONLINE ELITE PLAYGROUND INSPECTION</td> <td>Burgess Playfield Insp</td> <td>£57.60</td> </tr> <tr> <td>ONLINE EALING COMMUNITY TRANSPORT</td> <td>Dorset Community Transport</td> <td>£500.00</td> </tr> </table>	ONLINE DORSET COUNCIL	Chalbury SID Survey	£570.00	ONLINE DORSET PLANNING CONSULTANT LTDWSG	Neighbourhood Plan	£1549.74	ONLINE DAPTC	Subscription Renewal	£560.06	ONLINE TWIN OAKS TURF	Woodlands Goal Mouths	£1000.00	ONLINE PARISH ONLINE	Digital Mapping Annual Fee	£144.00	ONLINE WHEELER BROWN	Annual Payroll	£300.00	ONLINE ELITE PLAYGROUND INSPECTION	Burgess Playfield Insp	£57.60	ONLINE EALING COMMUNITY TRANSPORT	Dorset Community Transport	£500.00
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632	<p>Other Information for report only</p> <p>None</p>																								
633	Next Meeting will be the AGM on Wednesday 15th May 2024 at 7pm in Horton & Chalbury Village Hall. <i>Members are reminded to submit nominations to the Clerk for Chairman and Vice Chairman 10 days in advance.</i>																								

Meeting closed at 21:12

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council

Signed;.....

Forwood

.....17th April 2024

Annex A

Correspondence

Emails received from a resident: Horton Tower windows are now infilled. When the initial application came before the Parish for consent to use it as a communication tower it was granted on the basis that the windows on the upper of the building should not be infilled and to allow them to be open to preserve the character and open airy appearance of the building.

The sign situated at the gateway of the Council depot at Jubilee Hill. The site does not have planning consent for use as a training area or as a yard for chipping....only for use for storage of materials for roads, sand and gravel.. When vehicles are utilising this site the reversing warning noises of lorries (bleep, bleep, bleep etc) and associated machinery can be heard over a wide area affecting many nearby and adjacent residential dwellings, this has been very evident over the last few days.

Email received: As a regular driver in the area of Verwood, Ashely Heath and Three Legged Cross I am really concerned about the junction – Burts Lane pulling onto Horton Road. I have witnessed near misses on a near daily basis and have myself nearly been hit pulling out of Burts Lane turning right onto Horton Road. In my opinion it is dangerous, there is no way of seeing what is coming from the left.

Road Traffic Regulation Act 1984, Temporary Traffic Management order of various roads, Gussage All Saints and Wimborne St Giles.

Road Traffic Regulation Act 1984, Temporary Traffic Management order of various roads, Edmondsham, Verwood and Woodlands.

Proposed temporary closure of Horton Road Woodlands.

The Wimborne St Giles speed survey was due to be installed w/c 29 April but due to the road closure taking place through Wimborne St Giles through to Gussage All Saints the survey has been rescheduled for the middle May.

Update on actions from previous meetings

J E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. April 22: DC cannot enforce work to be carried out on the permissive path, only advise and remind landowners of their duties of care and maintenance. Definitive line unobstructed. May 23: MA will speak with Landowner to repair bridge. Sept 23: *bridge now completely collapsed, Clerk to contact Landowner.* Nov 23: *Cllr Morgan Antell will confirm if the ditch has been filled in by the landowner.* Dec 23: *Cllr Morgan has not been able to contact the landowner about repairing the footpath through Maldry Woods.* Jan 24: The Landowner has visited Maldry Woods and will be removing the fallen trees and repairing the rotten bridge before the Bluebells arrive. **Update April 24:** The landowner noted due to the extremely wet ground they are unable to get a vehicle onto the track to clear the fallen trees. This will be completed once the ground dries.

Jan 24: *Clerk to email the DC highways team noting due to the reoccurring accidents at Sutton Holms DC highways to consider changing the road priority for the B3081.* **Update Feb 24** Email has been sent to DC Highways team on 11 Jan and 5 Feb 24. No response has been received. **Update March 24:** Phoned DC highways and left message, no response has been received. **Update April 24:** An email response was received from DC Highways Team via Cllr Tooke; changing road priorities is very unlikely to occur at this location as it would increase traffic speeds and likely increase collisions and at the most would be slows (although there are already a number there). Collision wise there is only one collision shown in the last five years although this was a serious one, with speed/debris and inexperience put down as the likely reason for the collision by Dorset Police.

*Clerk to report the road condition from Verwood to Woodlands Road. **Update April 24:** Reported by the Clerk and a response has been received from DC noting that the rough surface has been permanently repaired.*

*Clerk to report the bank that is falling away along B3081 opposite Deer Park House. **Update April 24:** The Clerk has reported the bank issue.*

Clerk to contact DC Ranger in relation to the footpath and Bridge E59/17 Slough House. The Bridge is slightly offline from the definitive footpath line. There have been no issues raised from users or landowner. DC have no issue where the bridge is, the narrow section along bank of stream was strimmed and DC are happy to strim again if needed. Wooden rails were installed above the stock fencing.

DRAFT

Annex B**240416 Dorset Councillor Report for Knowlton Parish Council**

Local Plan

Dorset Council began work on a Local Plan in June 2019.

Nearly 5 years later, at Cabinet on 12 March 2024 we were told that: “Given the stage that the Dorset Council Local Plan had reached, and the work required to resolve the identified issues, it was unlikely that the Council would be in the position to submit a completed local plan by 30 June 2025”, which is the government deadline for “old style” plans to be completed. The meeting was told “that it would be necessary to move across to the new planning-making system and to start preparing a new-style local plan in November 2024”.

This new plan-making system involves a new 30 Month process, so it seems Dorset will not have a Local Plan in place until mid-2027.

The current development plans are the 2002 East Dorset Local Plan, and the 2014 Christchurch and East Dorset Core Strategy. In 2017 the Government published a requirement that Local Plans be reviewed every 5 years, making those current Local Plans out of date.

The inability to produce a Local Plan is what gives rise to speculative applications, under Paragraph 11(d) of the National Planning Policy Framework December 2023 which says: “where there are no relevant development plan policies, or the policies which are most important for determining the application are out-of-date, **granting permission** unless:

- i. the application of policies in this Framework that protect areas or assets of particular importance provides a clear reason for refusing the development proposed; or
- ii. any adverse impacts of doing so would significantly and demonstrably outweigh the benefits, when assessed against the policies in this Framework taken as a whole.

Annex C

DORSET COUNCILLORS REPORT FOR KNOWLTON PC MEETING

WEDNESDAY 17th APRIL 2024

Council Tax

With council tax bills for 2024/25 recently delivered to households, we want to make sure you are not struggling alone without knowing the support that is available.

If you're having problems paying your Council Tax, [contact us](#) and we'll do all we can to help. See our [Council Tax pages](#) for further advice.

Check out our cost of living help webpage below to explore the support available. It's crucial to remember, you're not alone so reach out if you need assistance. Dorset Council is working with Dorset Citizen's Advice to offer help, support and advice on issues. Visit our Cost of Living Help webpage. [Cost of living help - Dorset Council](#)

Extra funding for road maintenance

As our annual programme gears up for spring, with extra government funding we are set to bolster our proactive measures to look after our roads. This includes more pothole repairs, resurfacing and preventative treatments to manage road condition and maintain highway safety.

£2.068 million each for the years 2023/24 and 2024/25 from the Department for Transport (DfT) Network North fund, from reallocated HS2 government funding, together with other maintenance and pothole funds, will be dedicated to carriageway maintenance in the council area.

The council is also allocating an additional £6.03million from its own budget for highway maintenance. This will be invested in more proactive maintenance to preserve the condition of its roads.

The council is also awaiting confirmation of further government funding.

Pothole repair includes extensive patching of the wider area surrounding the defect, instead of just repairing the immediate pothole. This aims to reduce the likelihood of further potholes forming. A new method, called thermal patching will also be tested. This will reduce CO2 emissions by heating up existing asphalt (tarmac like surface), adding new binding materials and aggregates, and recompacting the road to form a permanent seamless repair.

Resurfacing takes place throughout most of the year. This rebuilds the various layers of a road to restore strength and shape, with drainage maintenance also carried out as part of the resurfacing schemes. Further information is available here. [Extra funding for road maintenance - Dorset Council](#)

Community & Culture Fund

Round 7 of Dorset Council's Community & Culture Project Fund has reopened again this week for new applications. The small grants fund will close **midnight Sunday 9th June 2024**. Late or incomplete applications will not be considered. Decisions will be made in July 2024.

Not-for-profit groups meeting our eligibility and funding criteria can apply for a grant of **up to £5,000**. Dorset Council will fund up to 80% of applicants total project costs. Those applying will need to demonstrate how they intend to raise the remaining 20% themselves through additional funding (grants), sponsorship, fundraising or funding from other partners.

New and emerging groups (who are less than 12 months old) can apply for a smaller grant of up to £1,500 – more details on the website.

The grant fund is for one-off events; activities and specific project based work that supports marginalised and under-represented groups in the Dorset Council area only. We cannot fund activities and projects delivered in the BCP area.

Application is via the council's online application form. Details of How to apply and complete our application form can be found in the "How to apply" section of the webpage. There is also a list of which questions applicants will be required to answer.

Webpage Link / Guidance - [Community and Culture Project Fund Round 7 - Dorset Council](#)

And finally.....

With the forthcoming local elections less than one month away, for the current parish councillors who are standing again I wish you the very best of luck. To those not standing my best wishes for whatever you will be doing.

As this may be my last meeting with you as your ward member, I want to thank all of you for the personal support and encouragement over the last five years. I hope I can look to your ongoing support so that I can continue to represent this community – thank you.

CLlr Robin Cook

17th April 2024