

**Minutes of the Meeting of Knowlton Parish Council**  
**13<sup>th</sup> November 2024 at 7pm**  
**Horton & Chalbury Hall**

Item	
735	<p><b>Attendance</b>            Cllr Morgan Antell            Cllr Caroline Barnes            Cllr Trevor Brown            Cllr Steve Butler (Chairman)            Cllr Colin Davidson            Cllr Anthony (Sam) Keet            Cllr Kevin Minns</p> <p>Miss Sarah Forwood (Clerk)</p>
736	<p><b>Welcome from the Chairman including housekeeping notices</b></p> <p>The Chairman welcomed everyone to the meeting.</p>
737	<p><b>To receive and accept apologies for absence</b></p> <p>Cllr Paul Millett (Vice Chairman)            Cllr Linda Stocks            Cllr Ian Potentier            Cllr Will Chakawhata – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)            Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</p>
738	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p>None.</p>
739	<p><b>Confirm the Minutes of the Parish Council Meeting held 16<sup>th</sup> October 2024</b></p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
740	<p><b>Minutes of the Knowlton Parish Community Benefit Fund held 3<sup>rd</sup> October 2024</b></p> <p>The minutes of the meeting having been circulated to members prior to the meeting were accepted.</p>
741	<p><b>Outstanding Actions</b></p> <p>Please see <b>Annex A</b> of these minutes.</p>
742	<p><b>Chairman's Announcements</b></p>

	None.
743	<p><b>Clerk's Report</b></p> <p>Please see <b>Annex B</b> of these minutes.</p> <p>Members agreed to leave the Woodlands salt bin in its current location.</p>
744	<p><b>Dorset Councillors Reports</b></p> <p><b><u>CLlr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</u></b></p> <p>No report received.</p>
745	<p><b>Dorset Councillors Reports</b></p> <p><b><u>CLlr Will Chakawhata – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)</u></b></p> <p>No report received.</p>
746	<p><b>Public Open Session</b></p> <p>None.</p>
747	<p><b>Planning Applications &amp; Matters</b></p> <p><b>P/CLP/2024/06177 Turay Farm, Horton Heath, Horton, Wimborne, BH21 7JP.</b> Proposal: Erection of outbuilding for incidental residential use. <b>Certificate for Lawful Use. For information only.</b></p> <p><b>P/FUL/2024/05610 All Hallows Farm, Coach Road, Wimborne St Giles.</b> Proposal: The replacement of an existing plant/grain store – with new grain handling and conditioning unit for the temporary holding of grain, together with PV panels and concrete apron. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>Members supported <b>P/FUL/2024/05610</b> planning application but commented; due to the narrow lanes, could a feasible transport plan be created that considers the roads, verges and volume of traffic.</p> <p><b>P/PABA2/2024/05780 Sutton Farm B3081 Sutton Hill Camp Site To Remedy Gate, Sutton BH21 8NQ.</b> Proposal: Erect barn for storage of machinery, agricultural and other related vehicles. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>
748	<p><b>Highways Matters</b></p> <ul style="list-style-type: none"> <li>• Due to CLlr David Tooke sending apologies this item to raise the policy the council are employing a dusting to road resurfacing rather than addressing the road will be moved to</li> </ul>

	<p>the December agenda</p> <ul style="list-style-type: none"> <li>Members noted the concerns being raised in relation to the liquid transportation lorries travelling through Wimborne St Giles and agreed for the Clerk to contact DC for the three bridges in Wimborne St Giles to be tested for weight limits. <i>Clerk to contact DC Highways to ask for the three bridges in Wimborne St Giles to be tested for weight limits.</i></li> <li>Members considered the Clump Hill Speed Limit and agreed with the concerns raised by a resident. Clerk to contact DC Highways to highlight the speed limit along this road and the increase in the traffic density. Cllr Sam Keet asked when do roads get upgraded from a C to a B road? <i>Clerk to contact DC Highways and highlight the increase of traffic density along the C2 road and to ask DC Highways to consider a reduction in speed limit from 60mph to 40mph particularly at the Burt's Lane, Clump Hill junction. Clerk to ask how and when do roads get upgraded from a C to B road?</i></li> <li>Members considered the residents request for a speed indicator device along Jubille Hill, Woodlands. It was noted that a speed survey was carried out in 2022 along Verwood Road. <i>Clerk to contact DC to obtain the results from the speed survey that took place in 2022 on the Verwood Road.</i></li> </ul>
749	<p><b>Rights of Way/Open Spaces</b></p> <ul style="list-style-type: none"> <li><i>Clerk to chase up the report MNT66275 on the impassable footpath E59/19 in Woodlands.</i></li> <li><i>Clerk report the full dog bin on Woodlands Green.</i></li> <li>The DC Ranger will be testing some drainage in one corner of the E59/7 Woodlands Jubilee Hill footpath. The work needs to be scheduled in to install the drainage.</li> </ul>
750	<p><b>Burgess Field Play Area, Woodlands – Inspections</b></p> <ul style="list-style-type: none"> <li>Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks.</li> <li>Cllr Morgan Antell noted that the basket swing post has a split, where water can enter and eventually rot the post. <i>Clerk to contact Sovereign Play to enquire about a replacement post on the basket swing and confirm if this is still under warranty.</i></li> <li>Rubbish is collecting behind the playground where bushes have been removed, for the drainage for the houses opposite the playground. <i>Clerk to contact Aster to fence in the gap and remove the rubbish.</i></li> <li>Cllr Morgan Antell noted that the spring on the zip wire is broken, although this is not unsafe.</li> <li>Members agreed for the Clerk to purchase a padlock for the Burgess Playfield Gate. <i>Clerk to purchase a padlock for the Burgess Playfield Gate.</i></li> </ul>
751	<p><b>Tree Matters</b></p> <ul style="list-style-type: none"> <li>Cllr Trevor Brown noted that the area of woodland next to Remedy Oak has not been cleared. <i>Clerk to contact the owners of the woodland to clear the felled trees next to Remedy Oak.</i></li> </ul>
752	<p><b>Wimborne St Giles Neighbourhood Plan</b></p> <p>Cllr Caroline Barnes noted that the questions sent by the Wimborne St Giles Neighbourhood Plan</p>

	Examiner have been answered. A fact check report will be received by the 14 <sup>th</sup> November. The Examiner should be complete by the end of the month.												
<b>753</b>	<p><b>To review/adopt the new NALC Financial Regulations</b></p> <p>Cllrs Steve Butler, Kevin Minns and the Clerk to meet to review the NALC Financial Regulations with a view to them being adopted at the December Knowlton Parish Council meeting.</p>												
<b>754</b>	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>Members agreed the quote for Woodlands Defibrillator relocation £330.00</li> <li>Members agreed the quote for Woodlands, Kings Lane sign £684.73</li> <li>The Clump Hill sign quote for £326.17 will be deferred to December’s meeting.</li> <li>Members agreed the quote for the repair of the basket swing at Burgess Playfield £490.10</li> <li>Members approved the Clerks back pay in accordance with the NALC Local Government Services Pay Agreement 2024. Members also agreed to increase the Clerks pay from pay point 18 to pay point 19.</li> <li>To approve items of expenditure including Clerk’s Salary:</li> </ul> <table border="0"> <tr> <td>ONLINE</td> <td>VISION ICT</td> <td>Host Email Accounts</td> <td>£264.00</td> </tr> <tr> <td>ONLINE</td> <td>DORSET PLANNING CONSULTANT</td> <td>WSG Neighbourhood Plan</td> <td>£276.48</td> </tr> <tr> <td>ONLINE</td> <td>ANDREW COLLINS</td> <td>WSG Triangle Grass Cutting</td> <td>£250.00</td> </tr> </table>	ONLINE	VISION ICT	Host Email Accounts	£264.00	ONLINE	DORSET PLANNING CONSULTANT	WSG Neighbourhood Plan	£276.48	ONLINE	ANDREW COLLINS	WSG Triangle Grass Cutting	£250.00
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<b>755</b>	<p><b>Other Information for report only</b></p> <p>The work for Ash Cottages in Wimborne St Giles has started, the digger has been delivered to dig the hole for the septic tank, work has begun in the field opposite for the digester and the water will go into the meadow.</p>												
<b>756</b>	Next Meeting will be on Wednesday <b>11<sup>th</sup> December 2024</b> at 7pm in Horton & Chalbury Village Hall.												

**Meeting closed at 19:57 hours**

**These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council**

*Forwood.*

Signed;.....

.....**13 November 2024**

Action No	Date	Action	Assigned To	Status
01/20	Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round.	Clerk	<p><b>July 21:</b> Ranger has visited with MA and will consider a stone surface to improve this path.</p> <p><b>Dec 21:</b> Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait.</p> <p><b>May 23:</b> MA continues to discuss with DC Ranger.</p> <p><b>Nov 23:</b> Leave on the action list until next summer.</p> <p><b>Feb 24:</b> The DC Ranger has a pallet of Geogrid that he is going to put down. This is a rigid plastic grid that can be topped with stone. Water springing out of the field here ends up on the sunken footpath but then is reabsorbed after about 20 metres or so. The DC Ranger intends to support the geogrid on some large supports or perforated pie so that water can continue to do what it currently does (diverting or trying to “plug” it will only move the problem further down the path or into neighbouring land). The grid will give a firm surface above it that can be topped with path gravel – effectively suspended over the water flow below. DC do not tend to install boardwalks these days as they become a maintenance liability as timber rots. The DC Ranger would be looking to undertake this work when it is dry enough to get a vehicle in the adjacent field (to transport stone).</p> <p><b>June 24:</b> Clerk to contact the DC Ranger to ask when the geogrid will be put down.</p> <p><b>July 24:</b> DC is waiting to hear back regarding some potential external funding. A DC contractor had a look at the path and once a quote is received DC may be able to use some of this funding. Alternatively, the DC ranger will use rubble and stone to see if this helps with the water logging.</p> <p><b>Oct 24:</b> Email sent to DC Ranger asking for an update.</p> <p><b>Nov 24:</b> The DC Ranger will be testing some drainage in one corner of the footpath. The work needs to be scheduled to install the drainage.</p>
02/20	July 2020	Water rising in Woodlands opposite 'Four Oaks.	Clerk	<p><b>Aug 22:</b> DC plan to install a new gully and pipe to watercourse with adjacent landowners' permission, subject to priority and funding. <b>Nov 23:</b> Clerk to follow up, ask who is responsible and raise an incident number.</p> <p><b>Feb/Apr 24:</b> Clerk to arrange for the water to be tested along with the water leak opposite Meadow Cottage.</p> <p><b>June 24:</b> A water sample has been taken and passed to Microtech Services for testing.</p> <p><b>July 24:</b> The Clerk has contacted Bournemouth Water asking for the water leak to</p>

				<p>be looked at due to the presence of chlorine in the results from the water sample that was tested.</p> <p><b>Aug 24:</b> An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p>Oct 24: Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p><b>Nov 24:</b> South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p>
01/22	Feb 2022	Clerk to report extremely poor surface on Horton Road at Haythorne end, edges of road breaking up further along and at Woodlands Crossroads. 1187924	Clerk	<p><b>Mar 22:</b> DC has marked up areas for repair. TB has contacted DC. TB very disappointed that Grange at Furzehill has been prioritised for resurfacing over this area as has Kings Lane and will write to Cllr David Tooke on this. Clerk will report again so that it will be inspected again 1214291.</p> <p><b>June 23</b> – inspected and repaired in places.</p> <p><b>Nov 23:</b> Clerk to follow up.</p> <p><b>Jan 24:</b> Cllr David Tooke emailed DC and received the following response: there is a proposed scheme to resurface this road using a carriageway insitu-recycling system. Currently the contractor for these works has not been appointed and we cannot currently give an exact date of the works but our Asset Team are working on a commencement date of May/June 2024, but this may be subject to changes eg. weather/or other eventualities.</p> <p><b>Nov 24:</b> The road has had a surface dressing applied. <b>Action closed.</b></p>
02/22	Feb 2022	Water leak opposite Meadow Cottage, Horton Road, Woodlands. Cllr Trevor Brown has reported to Water Co.	Clerk	<p><b>Apr 22:</b> not yet resolved.</p> <p><b>May 23:</b> Clerk reported again to SW Water ref 0012685401.</p> <p><b>Jan 24:</b> This is a fixer that did not work and has broken again.</p> <p><b>Jan 24:</b> Clerk to contact the water board. June 24: A water sample has been taken and passed to Microtech Services for testing.</p> <p><b>July 24:</b> The results from the water test showed no sign of treated water.</p> <p><b>Oct 24:</b> Clerk spoke to South West Water operations team. They attended in December 23 and were supposed to return but never did. SW Water are sending a team out again case no. 0013525817 for further investigations.</p> <p><b>Nov 24:</b> Contractor attended on 18<sup>th</sup> October leak in a chamber which has been repaired.</p>

01/23	April 2023	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.	Clerk	
02/23	Sept 2023	Clerk to chase up Dorset Council to install SLOW markings at Wimborne St Giles First School.	Clerk	It was agreed by the Cllrs to wait until after the speed survey to be completed before deciding on whether the SLOWS will go ahead. <b>Oct 24:</b> Cllrs Kevin Minns and Caroline Barnes will arrange to speak to the Headteacher at Wimborne St Giles School.
03/23	Oct 2023	Clerk to ask Dorset Highways to move the Woodlands Salt Bin that is near the phone box to a suitable site on the opposite side of the road to the east down the hill.	Clerk	<b>Oct 23:</b> DC agreed to move the salt bin before it was filled up. <b>Nov 24:</b> Members agreed to leave the Woodlands salt bin in its current location. <b>Action closed.</b>
04/23	Nov 2023	Pond is overflowing at Little Haythorne and going onto the road. Clerk to raise a report with Dorset Council.	Clerk	The Clerk spoke DC highways, at the time of speaking the pond was not overflowing.
05/23	Dec 2023	Cllr Ian Potentier to contact Cllr Robin Cook in relation to applying for a grant from the Community and Culture Fund Project for the footpaths that lead onto the C2.	Cllr Ian Potentier	<b>May 24:</b> An email has been sent to DC requesting availability for a site meeting to take place. An email has been received from DC requesting further information in relation to the site visit. <b>July 24:</b> Cllr Ian Potentier has been liaising via the Clerk with DC safer highways team to look at having a footpath alongside the C2. <b>Sept 24:</b> An email was sent to DC inquiring about the timescale for the additional signs along the C2. <b>Oct 24:</b> Clerk resent the email asking for an update.
06/23	Dec 2023	Cllr Sam Keet to take forward the grant from the Community and Culture Fund Project for the bridleway project at Queens Copse.	Cllr Sam Keet	<b>July 24:</b> Cllr Sam Keet and the Clerk have met with James Rose contractors and Cutler Bros to obtain quotes for the works on the bridleway at Queens Copse. <b>Oct 24:</b> Quotes have been received from both James Rose and Cutler Bros. <b>Nov 24:</b> A meeting took place with Cllr Sam Keet and Morris Construction and the Clerk is waiting for the quote.

01/24	Jan 2024	Clerk to email the DC highways team noting due to the reoccurring accidents at Sutton Holms DC highways to consider changing the road priority for the B3081.	Clerk	Email has been sent to DC Highways team on 11 Jan and 5 Feb 24. No response has been received. <b>March 24:</b> Phoned DC highways and left message, no response has been received. <b>April 24:</b> An email response was received from DC Highways Team via Cllr Tooke; changing road priorities is very unlikely to occur at this location as it would increase traffic speeds and likely increase collisions and at the most would be slows (although there are already a number there). Collision wise there is only one collision shown in the last five years although this was a serious one, with speed/debris and inexperience put down as the likely reason for the collision by Dorset Police. <b>Action Closed.</b>
02/24	Jan 2024	Clerk to obtain a quote for a new Woodlands sign for Kings Lane.	Clerk	<b>July 24:</b> The Clerk has been in contact with DC and waiting for a response. <b>Sept 24:</b> Another email has been sent to DC asking for an update on when the sign will be put in place. <b>Sept 24:</b> An email was received by DC. DC have a lot of safety critical signing to complete at the moment. DC will get to site as soon as possible and come back a quote. <b>Nov 24:</b> A quote has been received from DC and is on the November agenda for approval.
03/24	Feb 2024	Clerk to request, from the Community Highways Officer at Dorset Council the accident history for Horton Road over the last five years.	Clerk	<b>Sept 24:</b> Email sent to DC highways department. <b>Oct 24:</b> An email has been received with a link which shows all collision history. <b>Action Closed.</b>
04/24	Feb 2024	Clerk to contact DC about the progress of the longer layby by Knowlton Church.	Clerk	<b>Mar 24:</b> Clerk spoke to Cranborne National Landscapes and they passed the query onto DC. Clerk to follow up with DC.
05/24	Mar 2024	Clerk to report the bank that is falling away along B3081 opposite Deer Park House.	Clerk	<b>April 24:</b> The Clerk has reported the bank issue.
06/24	Mar 2024	The Clerk to contact DC Planning	Clerk	<b>Mar 24:</b> Email sent, no reply was received.



		Department to enquire about the windows being filled in at the Horton Tower.		
07/24	Mar 2024	The Clerk to contact DC in relation to the site a Jubilee Hill being used for training.	Clerk	<p><b>Oct 24:</b> An email has been sent to DC Highways, who have responded and forwarded to the relevant DC department.</p> <p><b>Nov 24:</b> An email has been received from DC, the site was last used for training in Mar/Apr. The sign on the entrance is being removed by DC, the reversing beeper is a common safety device to protect workers in the vicinity of manoeuvring vehicles, it is used in many industrial and commercial settings and is clearly not something that DC would want to override. and the waste and recycling manager will carefully consider the results of the vehicle telematics report to ensure the 'beep' noise is kept to a minimum.</p>
08/24	April 2024	Clerk to request a quote for a new sign at Clump Hill Horton and ask if this sign can be moved further down the road.	Clerk	<p><b>July 24:</b> The Clerk has been in contact with DC and waiting for a response.</p> <p><b>Sept 24:</b> Another email has been sent to DC asking for an update on when the sign will be put in place.</p> <p><b>Sept 24:</b> An email was received by DC. DC have a lot of safety critical signing to complete at the moment. DC will get to site as soon as possible and come back a quote.</p> <p><b>Nov 24:</b> A quote has been received from DC and is on the November agenda for approval.</p>
09/24	April 2024	Clerk to report the branch that is leaning into the road at Haythornes.	Clerk	<p><b>May 24:</b> The overhanging branch has been reported and removed by DC ref: 1252913. Cllrs reported that the branch is still there.</p>
10/24	May 2024	Clerk to report to DC the hole left by Cllr Trevor Brown's property which damaged his garden machinery after the grips had been dug out.	Clerk	<p><b>June 24:</b> Reported to DC via email.</p> <p><b>Aug 24:</b> DC responded with a map of the highway extents plan which showed the plan makes up part of the publicly maintainable highway. If the grips are placed on the grass verges to drain surface water from the road into adjacent land and watercourses. Residents cutting grass adjacent or outside their homes is carried out at their own risk.</p>
11/24	May 2024	Clerk to follow up when and if the white lines through Horton will be reinstated.	Clerk	<p><b>June 24:</b> DC has been contacted, ref: 1256554 to ask when the white lines may be reinstated through Horton.</p> <p><b>June 24:</b> A works order has been raised to refresh the existing road markings, work</p>

				has started and most elements of this (including the defects meeting the CoP criteria) have been reinstated. DC are unable to advise exactly when the centre line will be reinstated, due to current demands, but hopefully this will be completed during the next couple of months.
12/24	June 2024	Clerk to contact DC highways to get their view on extending the 30mph speed limits in these areas.	Clerk	<p><b>July 24:</b> An email has been sent to DC Highways, awaiting a response.</p> <p><b>Sept 24:</b> Email sent to DC Highways inquiring if they have had time to consider the 30mph extension from Horton to Chalbury.</p> <p><b>Sept 24:</b> Email received from DC Highways: Unfortunately, there are no records of any injury collisions in the last five years on any of those sections of road, it would also not meet the DfT guidance for village 30mph speed limits. DfT guidance states that the following:</p> <p>It is therefore suggested that the definition of a village should be based on simple criteria relating to frontage development and distance, as shown below: -</p> <ul style="list-style-type: none"> <li>• 20 or more houses; and</li> <li>• a minimum length of 600 metres;</li> </ul> <p>Where the character of a village falls outside this definition, local authorities are encouraged to use their discretion in deciding whether a lower speed limit is appropriate.</p> <p>There are 7 properties in the section between the existing 30mph speed limit signs between Chalbury and Horton and there are only 9 properties in the section between the 30mph the Chalbury church and just before Glebe Farm, If there had been a history of speed related collisions, it is possible for Dorset Council to use its discretion on making a speed limit but in this case there is no such history. <b>Action Closed.</b></p>
13/24	June 2024	Clerk to contact the Speed Partnership Team to ask for their support with the speeding issues through Horton Village.	Clerk	<p><b>July 24:</b> An email has been sent to Dorset Road Safe for support with the speeding issue through Horton Village, awaiting a response.</p> <p><b>Aug 24:</b> Dorset Road Safe Team responded; due to the number of locations on the Camera Team enforcement list across Dorset and a small team to cover these, we are unable to guarantee how quickly this site will be visited. Clerk to contact Dorset Road Safe Team in November to check if they have any results from this visit.</p> <p><b>Nov 24:</b> An email has been sent to the Dorset Road Safe Team to enquire if they</p>

				have visited Horton Village.
14/24	June 2024	Clerk to arrange for the missing bolt to be replaced on the swing.	Clerk	<p><b>July 24:</b> Cllrs Antell and Stocks have taken photos of the missing bolt and this has been sent to the company for a quote.</p> <p><b>Aug 24:</b> A quote has been received for the dee shackle from Sovereign Play and is being posted to Cllr Morgan Antell.</p> <p><b>Oct 24:</b> The dee shackle was received but during this time whilst the Cllrs were undertaking their regular checks at Burgess Playfield, the basket swing had been taken completely down. Clerk has arranged for Sovereign Play and Design company to inspect the basket swing,</p>
16/24	June 2024	Clerk to contact the landowner of the wood to ask them to clear the felled trees next to the Remedy Oak.	Clerk	<p><b>July 24:</b> The landowner has been contacted and the felled trees by Remedy Oak will be tidied.</p>
17/24	July 2024	Clerk to email Wimborne St Giles School giving them the results of the speed survey and highlighting that the Parish Council will not be pursuing the 30mph sign. Clerk to enquire if the school still require SLOW signs on the road.	Clerk	<p><b>Sept 24:</b> Email sent to the school office.</p> <p><b>Oct 24:</b> Cllrs Kevin Minns and Caroline Barnes will arrange to meet with the Headteacher to discuss SLOWS. An email has been sent to the school to arrange a suitable date and time.</p>
18/24	July 2024	Clerk to contact Bournemouth Water to request another test or a joint independent test for the water leak outside Longacre and note that the water leak only started when the tap was tee'd off for the field.	Clerk	<p><b>Aug 24:</b> An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p><b>Oct 24:</b> Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p><b>Nov 24:</b> South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p>
21/24	Sept 2024	Clerk to contact Sovereign Play to arrange for an inspector to visit Burgess Play Field and repair the basket swing.	Clerk	<p><b>Oct 24:</b> Sovereign Play and Design Company will be visiting Bugess Playfield w/c 14 Oct 24 to inspect and fix the basket swing.</p> <p><b>Nov 24:</b> An inspector has visited Burgess Playfield and a quote has been received for the work to fix the basket swing. The quote is on the November agenda for</p>

				approval.
23/24	Sept 2024	Clerk to contact DC environmental health in relation to the noise complaints.	Clerk	<p><b>Oct 24:</b> An email has been sent to Environmental Health noting the complaints the Parish Council has received.</p> <p><b>Nov 24:</b> DC Licensing Team are aware that there have been a number of issues arising from the event and are currently working through those issues raised as part of the SAG debrief process.</p> <p>The Licensing Team have looked at the conditions of the licence and have had sight of a report of the sound levels from the festival. There were no breaches of these conditions, but we are working with the relevant Council and with the Licence Holder to ensure that all matters brought to our attention are sufficiently investigated and appropriately dispensed with and that any risks posed for future events are satisfactorily mitigated. This would include noise breakout from the event and the handling of complaints by the Licence Holder and their representatives.</p>
25/24	Oct 2024	Clerk to obtain an external quote for road signs for Woodlands and Horton Heath (Clump Hill).	Clerk	<b>Nov 24:</b> A quote has been received from DC for both signs.
26/24	Oct 2024	Clerk to liaise with Cllr Morgan Antell in relation to the rubbish being dumped at Burgess Field, Woodlands.	Clerk	<b>Nov 24:</b> Cllr Morgan Antell will give an update at the November meeting.
27/24	Oct 2024	Clerk to report the trees at Haythorne Common where the height clearance is not sufficient for high sided vehicles.	Clerk	<b>Nov 24:</b> The trees have been reported to DC, reference no. <b>1270523</b> .
28/24	Oct 2024	Cllrs Caroline Barnes and Kevin Minns to liaise with Wimborne St Giles Headteacher to discuss the SLOWS outside of the School.	Cllrs Caroline Barnes & Kevin Minns	<b>Nov 24:</b> An email has been sent to the school to arrange a suitable date and time.

29/24	Oct 2024	Clerk to contact the highways agency to renew the SLOWS on the B3081.	Clerk	<b>Nov 24:</b> An email has been sent to DC requesting the SLOWS are renewed along the B3081.
30/24	Oct 2024	Clerk to upload the new complaints procedure onto the KPC website.	Clerk	<b>Nov 24:</b> The complaints procedure has been uploaded to the KPC website.
31/24	Oct 2024	Cllr Morgan Antell to liaise with the Woodlands Church warden and obtain a quote for the renewal of the memorial plaque.	Cllr Morgan Antell	<b>Nov 24:</b> An Art Conserver will visit the memorial plaque and make an assessment and will give suggestions as to what might be done. There may be a range of things that could be done including cleaning and possibly some enhancement. The initial visit will be for free.
32/24	Oct 2024	Clerk to contact Mark Adams and CC Cllr David Tooke to ask if the road past Remedy Oak is going to be resurfaced and is there a plan to complete the road out of Woodlands and Horton.	Clerk	<b>Nov 24:</b> An email was sent to DC. DC have forwarded the email to the relevant department to respond.
33/24	Oct 2024	Clerk to add to the November agenda the policy the council are employing a dusting to the road surface rather than addressing the road.	Clerk	<b>Nov 24:</b> The Clerk added the agenda item to the November agenda.
34/24	Nov 2024	Clerk to contact DC Highways to ask for the three bridges in Wimborne St Giles to be tested for weight limits.	Clerk	<b>Nov 24:</b> An email was sent on 16 Nov to DC Highways.
34/24	Nov 2024	Clerk to contact DC Highways and highlight the increase of traffic density along the C2 road and to ask DC Highways to consider a reduction in speed limit from 60mph to 40mph particularly at the Burt's Lane, Clump Hill junction. Clerk to ask how do	Clerk	<b>Nov 24:</b> An email was sent on 16 Nov to DC Highways.

		roads get upgraded from a C to B road?		
35/24	Nov 2024	Clerk to contact DC to obtain the results from the speed survey that took place in 2022 on the Verwood Road.	Clerk	<b>Nov 24:</b> An email was sent on 18 Nov to DC SID Team.
36/24	Nov 2024	Clerk to chase up the report MNT66275 on the impassable footpath E59/19 in Woodlands.	Clerk	<b>Nov 24:</b> DC have set the works as a medium priority which will be completed within four weeks from 5 Nov 24.
37/24	Nov 2024	Clerk report the full dog bin on Woodlands Green.	Clerk	<b>Nov 24:</b> Reported on DC website SR00669998.
38/24	Nov 2024	Clerk to contact Aster to fence in the gap and remove the rubbish.	Clerk	
39/24	Nov 2024	Clerk to contact Sovereign Play to enquire about a replacement post on the basket swing and confirm if this is still under warranty.	Clerk	
40/24	Nov 2024	Clerk to purchase a padlock for the Burgess Playfield Gate	Clerk	
41/24	Nov 2024	Clerk to contact the owners of the woodland to clear the felled trees next to Remedy Oak.	Clerk	

**Clerks Report**  
**13<sup>th</sup> November 2024**

**Correspondence**

Thank you received from Wimborne St Giles PCC for the Parish Council's support for the maintenance grant received for the cemetery.

**Salt bins and Dumpy bags 2024/25 season**

We have made a start to fill the initial first fill of the grit bins for free – both community and strategic.

If your Parish Council have moved a grit bin into storage over the summer; please could it be re-installed in the position agreed.

If there are any damaged/cracked bins, can you let us know so we can remove from the list. Likewise, if you have purchased a new bin over the summer months, please let us know so we can add to our system so it's not missed.

All community bins that are emptied over the winter season after the initial fill will be charged as per last year, if a refill is needed.

To reflect national cost pressures and price increases for aggregates and minerals experienced over the last 12 months we will need to increase the cost of this service for the 2024/25 winter season. Whilst we recognise the financial pressures that the Parish Councils are under, this increase is unfortunately unavoidable. We make every effort to keep costs to an absolute minimum and as such we have raised the threshold for small grit bins to include all bins up to and including 200 litres in capacity (previously 150 litres).

*The prices for 2024/25 are as follows:*

- **Dumpy bags** £108.50 (ex VAT)
- **Large Salt Bins** (Greater than 200 Litres) £75.00 (ex VAT)
- **Small Salt Bins** (Less than and including 200 Litres) £63.00 (ex VAT)

We will process the dumpy bag orders as per the attached Word document. The website is currently undergoing some changes, but the link should be ready to use from November for any salt bin refills <https://dorset-self.achieveservice.com/service/refill-salt-bin>.

**PROPOSED TEMPORARY CLOSURE OF UNNAMED LANE, WOODLANDS**

An application received from South West Water to close Unnamed Lane, Woodlands north of Heythorne Cottage for a distance of approximately 40 metres. The closure has been requested to allow South West Water to carry out fire hydrant repair works. These works are programmed to commence from 13th January 2025 until 17th January 2025.

South West Water will publicise the road closure in a number of ways: they will place information boards on the road in this area to inform the travelling public of the works; they will carry out a letter drop to local residents directly affected by the works; and they will sign a vehicular diversion route using the local road network.

## PROPOSED TEMPORARY CLOSURE OF BURTS LANE, HORTON

An application has been received from Openreach to close Burts Lane, Horton between Brooklyn Lodge and Innisfree, a distance of approximately 670 metres. The closure has been requested to allow Openreach to carry out pole testing works. These works are programmed to commence from 09:30 - 15:30 on 8th January 2025.

Openreach will publicise the road closure in a number of ways: they will place information boards on the road in this area to inform the travelling public of the works; they will carry out a letter drop to local residents directly affected by the works; and they will sign a vehicular diversion route using the local road network

Knowlton Parish Council 2025 Meeting Dates:



### Knowlton Parish Council

*Group Council for the Parishes of Chalbury, Horton,  
Wimborne St Giles & Woodlands*

Clerk to the Council: Miss Sarah Forwood 07986 880999

E-Mail: [clerk@knowltonparishcouncil.gov.uk](mailto:clerk@knowltonparishcouncil.gov.uk)

[www.knowltonparishcouncil.gov.uk](http://www.knowltonparishcouncil.gov.uk)

Meetings are held in Horton & Chalbury Village Hall at 7pm

Date	Meeting
8 <sup>th</sup> January	Full Parish Council
5 <sup>th</sup> February	Full Parish Council
5 <sup>th</sup> March	Full Parish Council
2 <sup>nd</sup> April	<b>APM at 6:30pm</b> followed by Full Parish Council
14 <sup>th</sup> May	Full Parish Council <b>AGM</b>
11 <sup>th</sup> June	Full Parish Council
23 <sup>rd</sup> July	Full Parish Council
10 <sup>th</sup> September	Full Parish Council
8 <sup>th</sup> October	Full Parish Council
12 <sup>th</sup> November	Full Parish Council
10 <sup>th</sup> December	Full Parish Council