

**Minutes of the Meeting of Knowlton Parish Council**  
**10<sup>th</sup> January 2024 at 7pm**  
**Horton & Chalbury Hall**

Item	
544	<p><b>Attendance &amp; Apologies</b>            Cllr Morgan Antell            Cllr Caroline Barnes            Cllr Trevor Brown            Cllr Steve Butler (Chairman)            Cllr Anthony (Sam) Keet            Cllr Paul Millett            Cllr Ian Potentier            Miss Sarah Forwood (Clerk)</p> <p><b>Apologies received from:</b>            Cllr Colin Davidson            Cllr Linda Stocks            Cllr Jerry Laker (Vice Chairman)            Cllr Robin Cook – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)            Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</p>
545	<p><b>Welcome from the Chairman including housekeeping notices</b></p> <p>The Chairman welcomed everyone to the meeting.</p>
546	<p><b>To receive and accept apologies for absence</b></p> <p>Apologies were received from:            Cllr Colin Davidson            Cllr Linda Stocks            Cllr Jerry Laker (Vice Chairman)            Cllr Robin Cook – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)            Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</p>
547	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p>None.</p>
548	<p><b>Confirm the Minutes of the Parish Council Meeting held 13<sup>th</sup> December 2023</b></p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
549	<p><b>Chairman's Announcements</b></p> <p>Not all Councillors have been able to use their new Cllr email addresses. <i>Clerk to add email address training to the February agenda.</i></p>

550	<p><b>Clerk's Report</b></p> <p>See <b>Annex A</b> of these minutes.</p> <p><i>Clerk to confirm what is a carriageway insitu-recycling system that maybe used when resurfacing the road at Haythornes.</i></p>
551	<p><b>Dorset Councillors Reports</b></p> <p><b><u>Cllr Robin Cook – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)</u></b></p> <p>Please see <b>Annex B</b> of these minutes.</p>
552	<p><b>Dorset Councillors Reports</b></p> <p><b><u>Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</u></b></p> <p>No report received.</p>
553	<p><b>Public Open Session</b></p> <p>Two members of the public attended to observe the Parish Council Meeting.</p>
554	<p><b>Planning Applications &amp; Matters</b></p> <p><b>P/FUL/2023/05478</b> Proposal: Installation of a solar voltaic scheme with associated infrastructure. St Giles House Creech Hill - Wimborne St Giles, BH21 5NA Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p><b>P/PAAC/2023/07148</b> Proposal: Change of use and conversion agricultural building to form 1 No. dwelling (Class C3). Land at Oak Tree Paddock, Batchelor's Lane, Holtwood, Wimborne Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p><b>P/VOC/2023/06893</b> Proposal: Erection of Five Cabins with associated 'open' enclosures each to be occupied by a private collection of pet animals kept incidental to the enjoyment of Slough House as such (with variation of condition 2 of planning permission 3/20/0269/FUL to allow the addition of sun tunnels). Slough House, Slough Lane, Horton, BH21 7JL Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p><b>P/FUL/2023/07088</b> Proposal: Temporary use of static caravan personal to the occupant for a period of 1 year until 30th November 2024. Land north-west of Nettletree Farm, Horton Road Horton Heath, BH21 7JL Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p><b>P/LBC/2023/07210 &amp; P/HOU/2023/06921</b> Proposal: Alterations to existing dwelling and replacement outbuilding with air source heat pumps and solar panels. The Long House, Horton, BH21 7JU Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p><b>P/HOU/2023/07227</b> Proposal: Erect Side extension. Chase House Parsonage Lane, Wimborne St Giles, BH21 5NT Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>

	<p><b>P/HOU/2023/07089</b> Proposal: Erect side garage extension. Chase House Parsonage Lane Wimborne St Giles, BH21 5NT Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p><b>P/FUL/2023/06849 &amp; P/LBC/2023/06850</b> Proposed upgrade to the existing rooftop telecommunications installation. Removal and replacement of existing 6No. antennas and steelwork with 6No. antennas and EMA poles. Installation of 1No. 600Ø dish and associated ancillary works. Existing Equipment Cabin to be refreshed internally. Existing 6No. dummy antennas and existing 1No. 300Ø dish to remain. Telecommunications Mast Horton Tower Horton To The Oaks Horton Hollow, Horton, BH21 7JA Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>
555	<p><b>Highways Matters</b></p> <ul style="list-style-type: none"> <li>Members considered a EV Charging Site within Knowlton Parish Council. <i>Clerk to email to the three village halls; Woodlands, Wimborne St Giles and Horton &amp; Chalbury to see if they would like to consider having an EV Charging site in the village hall car park.</i></li> <li>Members considered SLOW Road Markings for Sutton Holms. Cllr Caroline Barnes has visited the location where the recent accidents have taken place. <i>Clerk to email the DC highways team noting due to the reoccurring accidents at Sutton Holms DC highways to consider changing the road priority for the B3081.</i></li> <li>The Woodland residents are very pleased with the new Woodlands sign. The residents would like a new sign on Kings Lane. <i>Clerk to obtain a quote for a new Woodlands sign for Kings Lane.</i></li> </ul>
556	<p><b>Rights of Way/Open Spaces</b></p> <ul style="list-style-type: none"> <li>Members considered the use of Woodlands Playfield for Verwood Town Youth Football Club to use for football practice. Councillors resolved unanimously that Woodlands Playfield can be used by Verwood Youth Football Club. A quote will be obtained to replace the goal mouths. <i>Clerk to advise Verwood Town Football Club that there will be a period of two weeks, when the goal mouths are replaced they will not be able to use the playfield.</i></li> <li>E40/8 Brockington Lane footpaths is being blocked by a fallen down tree. <i>Clerk to report the fallen down tree to the DC ranger.</i></li> </ul>
557	<p><b>Burgess Field Play Area, Woodlands – Inspections</b></p> <ul style="list-style-type: none"> <li>Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks.</li> <li>Cllr Morgan Antell noted that the tree near the zip wire is not causing an issue at present but will keep a checking it does not become an issue.</li> <li>Members considered the replacement dragons teeth quote £12.00 each (includes installation) at Woodlands Field. It was resolved unanimously to accept the quotation of £12.00 each.</li> </ul>
558	<p><b>Tree Matters</b> None to report.</p>
559	<p><b>Wimborne St Giles Neighbourhood Plan</b></p> <p>The revised plan for the Gardens Development has been received. The conservation officer is due to review and approve the new plan.</p>

<b>560</b>	<b>Actions List</b>
July 2019	E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. MNT41120 Dorset Council met with Landowner March 3 <sup>rd</sup> and have agreed actions to resurface where necessary and place appropriate signage for horse riders. March 21: Dorset Council advises funding is hoped to be allocated out of 2021/22 maintenance budget. Dec 21: The Ranger is awaiting an amended quote as one crossing was omitted, then put Contractor in touch with the Golf Club to arrange timings etc. Apr 22 – awaiting update from the DC Ranger. Nov 23: <i>Clerk to follow up with DC Ranger.</i> Jan 24: <i>Clerk has emailed the DC Ranger.</i>
Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round. July 21: Ranger has visited with MA and will consider a stone surface to improve this path. Dec 21: Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait. May 23: MA continues to discuss with DC Ranger. Nov 23: <i>Leave on the action list until next summer.</i>
Dec 2020	E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. April 22: DC cannot enforce work to be carried out on the permissive path, only advise and remind landowners of their duties of care and maintenance. Definitive line unobstructed. May 23: MA will speak with Landowner to repair bridge. Sept 23: <i>bridge now completely collapsed, Clerk to contact Landowner.</i> Nov 23: <i>Cllr Morgan Antell will confirm if the ditch has been filled in by the landowner.</i> Dec 23: <i>Cllr Morgan has not been able to contact the landowner about repairing the footpath through Maldry Woods.</i> Jan 24: The Landowner has visited Maldry Woods and will be removing the fallen trees and repairing the rotten bridge before the Bluebells arrive.
July 2020	Water rising in Woodlands opposite 'Four Oaks,' Aug 22: DC plan to install a new gully and pipe to watercourse with adjacent landowners' permission, subject to priority and funding. Nov 23: <i>Clerk to follow up, ask who is responsible and raise an incident number.</i>
Feb 22	Clerk to report extremely poor surface on Horton Road at Haythorne end, edges of road breaking up further along and at Woodlands Crossroads. 1187924 Mar 22: DC has marked up areas for repair. TB has contacted DC. TB very disappointed that Grange at Furzehill has been prioritised for resurfacing over this area as has Kings Lane and will write to Cllr David Tooke on this. Clerk will report again so that it will be inspected again 1214291. June 23 – inspected and repaired in places. Nov 23: <i>Clerk to follow up.</i>
	Water leak opposite Meadow Cottage, Horton Road, Woodlands. Cllr Trevor Brown has reported to Water Co. Apr 22: not yet resolved. May 23: Clerk reported again to SW Water ref 0012685401. Jan 24: This is a fixer that did not work and has broken again. Jan 24: <i>Clerk to contact the water board.</i>
Dec 22	Overgrown hedges Haythorne 1200765 Cllr Trevor Brown met on site with CHO who has written to landowner. March 23 DC spoken with landowner and asked to cut back however on inspection do not believe problem is at intervention level. April 23 Members believe DC has legal obligation as in their view it is overhanging, Clerk to chase up. June 23: DC satisfied. Dec 23: <i>Enforcement letters have been sent from DC to the landowner.</i>
April 23	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.
Nov 23	Pond is overflowing at Little Haythorne and going onto the road. <i>Clerk to raise a report with Dorset Council.</i>
<b>561</b>	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>• The budget and precept demand was agreed. <i>Clerk to complete to relevant form for DC.</i></li> <li>• Members resolved unanimously to pay items below including Clerk's Salary:</li> <li>• ONLINE ALDERHOLT PARISH COUNCIL 97 Bus £342.75</li> <li>• ONLINE GRASS &amp; GROUNDS Cut Hedge Back at Burgess Field £360.00</li> <li>• ONLINE GRASS &amp; GROUNDS Grounds Maintenance £254.70</li> </ul>

	<ul style="list-style-type: none"><li>• ONLINE      CLLR EXPENSES    Reimbursement of Printing    £10.00</li></ul>
562	<b>Other Information for report only</b> <ul style="list-style-type: none"><li>• Cllr Caroline Barnes noted the running water along the road in Wimborne St Gies which was reported on 3 December and on 10 January. The ditch alongside the road is also blocked. Due to the cold weather the road is covered in ice. <i>Clerk to report to DC Highways on behalf of the Parish Council. The issue starts at Ashley Cottage, runs along the ditch and then comes out onto the road again at Beaufort Cottages/Bull Inn.</i></li></ul>
563	Next Meeting will be Wednesday <b>7<sup>th</sup> February 2024</b> at 7pm in Horton & Chalbury Village Hall.

**Meeting closed at 20:27**

**These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council**



Signed;.....

.....**13<sup>th</sup> December 2023**

**DRAFT**

**Annex A****Clerks Report****10<sup>th</sup> January 2024****Correspondence**

Natural England's evaluation of a Dorset National Park. **Circulated 21.12.23**

Election Toolkit has been circulated to all Councillors. **Circulated 08.01.24**

**Funding/Grants Update**

After speaking to Ian Wells, the Grants Monitoring Officer at Dorset Council, the funding the Parish Council would need to apply for for the Queens Copse Bridleway would be the Capital Leverage Fund. After being advised that the PC would need to have some of the 80% funding in place prior to the application Cllr Sam Keet and the Clerk decided to wait until the end of the year when the funding may become available again. A plan will be put in place to obtain quotes and investigate funding sources for the project.

**Update on actions from previous meetings**

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Clerk to obtain a quote from Cutler Bros for the Remedy Oak branch to be returned. **Update Jan 24:** An email has been sent to Cutler Bros asking for a quote.

**DORSET COUNCILLORS REPORT FOR KNOWLTON PC MEETING**  
**WEDNESDAY 10th JANUARY 2024**

A very Happy New Year to everyone

**Council budget for 2024/25**

Dorset Council has published its initial proposals to deliver a balanced budget next financial year, 2024-25. The proposals will see essential frontline council services continuing to be provided to residents and businesses and protected from cuts.

In total, Dorset Council provides around 450 different services to just under 380,000 residents, including adults and children's social care, road maintenance, waste collection, housing support and libraries. Around 60 per cent of the budget will support vulnerable children, families, older people and those with disabilities.

The proposals would see an increase in council tax next year by just under 3 per cent and to levy the adult social care precept of 2 per cent, and they will be considered by two scrutiny committees, then reviewed and submitted to Cabinet, and then to Full Council in February for final approval.

**Household Support Fund**

Round 4 of the Household Support Fund (HSF) reopened for applications on Wednesday 3rd January 2024 for low-income households.

The support will be in the form of supermarket vouchers. Citizens Advice will be allocating this fund on behalf of us and vouchers will be issued to residents who meet the eligibility criteria within 6 to 8 weeks.

If you are applying in this window, please make sure you have not applied for a previous HSF payment since July 2023 as further vouchers cannot be issued and there are a very limited number of applications available for this window.

Residents should apply online and the application form will open at 10am.

**Dog PSPO**

A dog related Public Spaces Protection Order (PSPO) across the Dorset Council area came into force on 1st January and will remain in place for three years.

The order replaces the previous dog related PSPO. The reason for implementing a dog related PSPO on specific beaches and open spaces is to keep them free from dog fouling and safe to use by all.

Insisting that dogs are on leads in particular areas means that the owner has adequate control over the dog which means that they can see if the dog fouls and doesn't cause issues with other people or dogs.

**CLlr Robin Cook**  
**2024**

**10<sup>th</sup> January**