

Minutes of the Meeting of Knowlton Parish Council
5th February 2025 at 7pm
Horton & Chalbury Village Hall

Item	
796	<p>Attendance</p> <p>Cllr Morgan Antell Cllr Caroline Barnes Cllr Steve Butler (Chairman) Cllr Anthony (Sam) Keet Cllr Kevin Minns Cllr Ian Potentier Cllr Linda Stocks Cllr Will Chakawhata – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p> <p>Miss Sarah Forwood (Clerk)</p>
797	<p>Welcome from the Chairman including housekeeping notices</p> <p>The Chairman welcomed everyone to the meeting.</p>
798	<p>To receive and accept apologies for absence</p> <p>Cllr Trevor Brown Cllr Colin Davidson Cllr Paul Millett (Vice Chairman)</p>
799	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p>
800	<p>Confirm the Minutes of the Parish Council Meeting held 8th January 2025</p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
801	<p>Outstanding Actions</p> <p>Please see Annex A of these minutes.</p>
802	<p>KPC Projects</p> <ul style="list-style-type: none"> • Wimborne St Giles play area. Cllr Kevin Minns has liaised with the company who installed the play area, who will assess the play area at a cost of £300.00 plus VAT. Members agreed to the cost of the assessment for the play area in WSG. • Bus Shelter along the C2 road. Cllr Sam Keet has looked at the areas suitable for a bus shelter

	<p>along the C2 road. Horton Way is the most suitable position for the bus shelter. <i>Cllr Sam Keet to determine who owns the verge at Horton Way.</i></p> <ul style="list-style-type: none"> Queen Copse bridleway/footpath. <i>Clerk to start to look at finding suitable funders for the queen Copse project.</i>
803	<p>Chairman's Announcements</p> <p>None.</p>
804	<p>Clerk's Report</p> <p>Please see Annex B of these minutes.</p>
805	<p>Dorset Councillors Reports</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u></p> <p>Please see Annex C of these minutes.</p>
806	<p>Dorset Councillors Reports</p> <p><u>Cllr Will Chakawhata – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u></p> <p>Cllr Will Chakawhata gave an update at the meeting on the flooding at Wigbeth. DC are going to approach the landowners to clear the ditches.</p>
807	<p>Public Open Session</p> <p>Nine residents attended to discuss and raised the following points relating to the Chalbury Petition and traffic speed; main points raised:</p> <ul style="list-style-type: none"> There are mandatory and involuntary roads signs already through the village; please drive with care at both ends of the village, 30mph limit at both ends of the village, both the double and single bends have mandatory 30mph signs, which the residents feel are adequate for the needs of the village. SIDS are advisory and not compulsory and do not have any weight and if a speeding driver does not take any notice of the mandatory signs, they will not take any notice of a SID. Priors Corner to Gaunts Common is changing their speed limit to 30mph. A Horton Resident raised the speeding issue from Chalbury to Horton, particularly early morning and school runs, which is National Speed Limit. The decision, where residents attended the meeting in April 2024, in relation to the SIDS was fully democratic. The petition raises to change the speed limit and visibility, the speed limit is being changed from Priors Corner to Gaunts Common and a new set of gates has been installed which makes the path connecting to the junction safer. If the hedges were trimmed back this would make more room down the road. There is a scheme in Canford Magna where a landowner has donated a strip of their field next to the road and built a pathway for everyone to use. Maybe this could be considered? Could Dorset Councils decision in relation to the 30mph speed limit reduction from Chalbury to

Horton be challenged to be reduced to 40mph?

- The petition is referring to Priors Corner and it refers to a pedestrian pathway, which residents would not want in the village.
- Residents do not want unsightly signs (SIDS) put in a lovely rural village and they are not effective.
- From Priors corner through Chalbury Village there is a pavement or verge where pedestrians, horse riders and cyclists can get off the road and this extends all the way through the village.
- The 30mph speed limit through Chalbury, in the thirty years it has been there has never been enforced. The residents would like speed checks.
- The residents are not against safety in the village they are against the SIDS.
- On the speed survey that took place there is only one car every 40 seconds. In the SID speed survey in one direction, it did not comply for a SID and in the other direction it just came over the threshold.
- SIDS only educate the slowest 85% of driver's, it is the fastest 15% of drivers that residents are concerned about.
- The residents 7 at the meeting who were from Chalbury unanimously agreed that they do not want a SID in the village.
- Could a meeting be arranged with the DC SID team to see what other options there are to do something positive at Horton Hollow.
- The Chalbury residents in attendance unanimously agreed that they do not want SLOWS signs on the road.

The Chair noted that the speed limit from Chalbury to Horton has been reviewed by DC and the following was noted in the Parish Council minutes 16th October 2024, Annex A – Action Sheet, Action 12/24:

Email received from DC Highways: Unfortunately, there are no records of any injury collisions in the last five years on any of those sections of road, it would also not meet the DfT guidance for village 30mph speed limits. DfT guidance states that the following:

It is therefore suggested that the definition of a village should be based on simple criteria relating to frontage development and distance, as shown below: -

- 20 or more houses; and
- a minimum length of 600 metres;

Where the character of a village falls outside this definition, local authorities are encouraged to use their discretion in deciding whether a lower speed limit is appropriate.

There are 7 properties in the section between the existing 30mph speed limit signs between Chalbury and Horton and there are only 9 properties in the section between the 30mph the Chalbury church and just before Glebe Farm, If there had been a history of speed related collisions, it is possible for Dorset Council to use its discretion on making a speed limit but in this case there is no such history.

The Chair concluded that the residents would like to;

- Have the speed limit reduced from Chalbury down to Horton
- Do not want SIDS, any further signs or SLOWS in Chalbury Village
- The 30mph speed limit through Chalbury to be enforced
- Voluntary local speed group to be setup
- There is no Chalbury Parish Council, there is a Councillor for Chalbury who is part of Knowlton Parish Council.

Cllr David Tooke highlighted that SIDS have an advantage that they record data; of what speed drivers are doing and how many vehicles travel through an area. This would collate evidence to get the Police or Speed Partnership Team out with an enforcement camera.

808	<p>Planning Applications & Matters</p> <p>P/CLP/2024/07524 Proposal: Erection of outbuilding for incidental residential use. Location: Little Haythorne Horton Road Church Hill Woodlands To Horton Lane, Woodlands, BH21 7JG Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>P/FUL/2023/02829 Proposal: Construction of Solar Farm and associated infrastructure. Location: North Farm Horton, Dorset, BH21 7HL Members resolved unanimously to OBJECT to the proposal.</p> <p><i>Clerk to email the planning department with the objections that were sent in June 2023.</i></p> <p>P/FUL/2023/03415 Proposal: Construction of Solar Farm and associated infrastructure. Location: Woodlands Manor Farm, Horton, Wimborne, BH21 8ND Members resolved unanimously to OBJECT to the proposal.</p> <p><i>Clerk to email the planning department with the objections that were sent in August 2023.</i></p> <p>P/HOU/2024/07522 Proposal: Replacement works to existing dilapidated double garage, including minor increase to existing footprint and re-modelling of current roofscape. Location: Wedge Hill Cottage, Horton Way, Verwood, BH31 6JJ Members resolved unanimously to respond with NO OBJECTION to the proposal</p> <p>P/FUL/2025/00080 Proposal: Erection of two buggy stores Location: Crane Valley Golf Club, Romford, Verwood BH31 7LH Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>P/HOU/2025/00184 Proposal: Erect single storey front & rear extensions. Location: Grenfell House Chalbury, Wimborne, BH21 7EU Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>
809	<p>Highways Matters</p> <ul style="list-style-type: none"> Members considered the Safety through Chalbury Petition. Cllrs Sam Keet and Kevin Minns suggested a community speed watch group being formed by the residents in Chalbury and Horton Hollow. <i>Clerk to email DC asking what the criteria is for the speed limit to be reduced to 40mph from Chalbury to Horton.</i> Cllr Will Chakawhata has reported the fallen down Horton signs to DC Highways. Members agreed the Litter Pick Risk Assessment and a date was agreed for mid March.
810	<p>Rights of Way/Open Spaces</p> <p>None.</p>
811	<p>Burgess Field Play Area, Woodlands – Inspections</p> <ul style="list-style-type: none"> Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks. <i>Clerk to ask Cutler Bros for a quote to tidy up the hedges around Woodland Playfield.</i>

812	<p>Tree Matters</p> <ul style="list-style-type: none">P/TRC/2025/00031 Proposal: Rear of property. T1 Holly: Reduce in height to 6 ft. T2 Mulberry: Prune from roof allowing a 1 metre clearance. G1 28 x Lime: Re-pollard height to previous points leaving lower foliage for screening.T3 Silver Birch: Fell. T4 Silver Birch: Fell by sections to ground level. T5 Silver Birch: Reduce crown by 2 metres. Location: Abbey House South, Horton To The Oaks Horton Hollow, Horton, BH21 7JA. <i>For Information Only no comment required.</i>																				
813	<p>Wimborne St Giles Neighbourhood Plan</p> <p>The referendum date for the Wimborne St Giles Neighbourhood Plan is set for Thursday 20th March in Wimborne St Giles Village Hall from 7am until 10pm.</p> <p>Cllr Caroline Barnes proposed that Knowlton Parish Council have an open morning for residents to have a final look at the plan. This has been arranged for 8th March between 9 and 11am. Members unanimously agreed to the open morning and the hire of the village hall for £20.00.</p>																				
814	<p>Review and adopt Equality and Diversity and Dignity Policies</p> <p>Member unanimously agreed to adopt the Equality and Diversity and Dignity Policies. The Clerk will upload them onto the Parish Council website.</p>																				
815	<p>Buckingham Palace Royal Garden Party 7th May 2025 – nominations due by 14th February 2025</p> <p>Cllr Kevin Minns nominated Cllr Caroline Barnes for the Buckingham Palace Garden Party. The Clerk will advise the DAPTC of the Parish Councils nomination.</p>																				
816	<p>Financial Matters</p> <ul style="list-style-type: none">Members reviewed and approved the effectiveness of the internal audit procedure.Members resolved unanimously to support Citizens Advice East Dorset and Purbeck Grant - £300.00To approve items of expenditure including Clerk’s Salary: <table><tr><td>ONLINE</td><td>ELITE PLAYGROUND INSPECTIONS</td><td>Quarterly Operational Inspection</td><td>£57.60</td></tr><tr><td>ONLINE</td><td>DORSET PLANNING CONSULTANT</td><td>WSG Neighbourhood Plan</td><td>£276.48</td></tr><tr><td>ONLINE</td><td>DORSET COUNCIL</td><td>Election Recharge</td><td>£50.00</td></tr><tr><td>ONLINE</td><td>DAPTC</td><td>Councillor Training</td><td>£35.00</td></tr><tr><td>ONLINE</td><td>ACTIVE ELECTRICAL</td><td>Relocating the Woodlands Defib</td><td>£330.00</td></tr></table>	ONLINE	ELITE PLAYGROUND INSPECTIONS	Quarterly Operational Inspection	£57.60	ONLINE	DORSET PLANNING CONSULTANT	WSG Neighbourhood Plan	£276.48	ONLINE	DORSET COUNCIL	Election Recharge	£50.00	ONLINE	DAPTC	Councillor Training	£35.00	ONLINE	ACTIVE ELECTRICAL	Relocating the Woodlands Defib	£330.00
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817	<p>Other Information for report only</p> <p>The Annual Parish Meeting will be held 6:30pm on 2nd April 2025 and AGM 14th May 2025.</p>																				
818	<p>Next Meeting will be on Wednesday <u>5th March 2025</u> at 7pm in Horton & Chalbury Village Hall.</p>																				

Meeting closed at 20:35 hours

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council

Forwood.

Signed;.....

.....5th February 2025

DRAFT

Annex A

Action No	Date	Action	Assigned To	Status
01/20	Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round.	Clerk	<p>July 21: Ranger has visited with MA and will consider a stone surface to improve this path.</p> <p>Dec 21: Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait.</p> <p>May 23: MA continues to discuss with DC Ranger.</p> <p>Nov 23: Leave on the action list until next summer.</p> <p>Feb 24: The DC Ranger has a pallet of Geogrid that he is going to put down. This is a rigid plastic grid that can be topped with stone. Water springing out of the field here ends up on the sunken footpath but then is reabsorbed after about 20 metres or so. The DC Ranger intends to support the geogrid on some large supports or perforated pie so that water can continue to do what it currently does (diverting or trying to “plug” it will only move the problem further down the path or into neighbouring land). The grid will give a firm surface above it that can be topped with path gravel – effectively suspended over the water flow below. DC do not tend to install boardwalks these days as they become a maintenance liability as timber rots. The DC Ranger would be looking to undertake this work when it is dry enough to get a vehicle in the adjacent field (to transport stone).</p> <p>June 24: Clerk to contact the DC Ranger to ask when the geogrid will be put down.</p> <p>July 24: DC is waiting to hear back regarding some potential external funding. A DC contractor had a look at the path and once a quote is received DC may be able to use some of this funding. Alternatively, the DC ranger will use rubble and stone to see if this helps with the water logging.</p> <p>Oct 24: Email sent to DC Ranger asking for an update.</p> <p>Nov 24: The DC Ranger will be testing some drainage in one corner of the footpath. The work needs to be scheduled to install the drainage.</p>
02/20	July 2020	Water rising in Woodlands opposite ‘Four Oaks.	Clerk	<p>Aug 22: DC plan to install a new gully and pipe to watercourse with adjacent landowners’ permission, subject to priority and funding. Nov 23: Clerk to follow up, ask who is responsible and raise an incident number.</p> <p>Feb/Apr 24: Clerk to arrange for the water to be tested along with the water leak opposite Meadow Cottage.</p> <p>June 24: A water sample has been taken and passed to Microtech Services for testing.</p>

				<p>July 24: The Clerk has contacted Bournemouth Water asking for the water leak to be looked at due to the presence of chlorine in the results from the water sample that was tested.</p> <p>Aug 24: An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p>Oct 24: Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p>Nov 24: South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p> <p>Jan 25 (06.01.25): The Clerk spoke to Alex at Bournemouth Water they are requesting a member of their team to contact the Clerk directly by 10 January 2025 to discuss the water leak and possibly arrange to meet up at the leak site with an inspector. ref: 0013998244. 07.01.25: Bournemouth Water are going to visit the site again on a dry day to retrieve several samples of water to test for main water.</p> <p>Jan 25: Bournemouth Water has not visited the site again due to several tests already undertaken and they are unable to find a leak. They advised that the Parish Council liaise with DC highways department. 31.01.25: The Clerk met with DC Highways who confirmed that the leak is ground water. This water will continue to run even during the summer months due to the high saturation levels in the ground. If the Parish Council is considering digging up the verge they would need DC highways permission. The Highways officer checked the ditches along part of the road near to the leak and where water was running down the road and noted that the ditches required clearing to prevent the water running down the road.</p> <p>Feb 25: Members unanimously agreed to check the leak in a couple of months.</p>
02/22	Feb 2022	Water leak opposite Meadow Cottage, Horton Road, Woodlands. Cllr Trevor Brown has reported to Water Co.	Clerk	<p>Apr 22: not yet resolved.</p> <p>May 23: Clerk reported again to SW Water ref 0012685401.</p> <p>Jan 24: This is a fixer that did not work and has broken again.</p> <p>Jan 24: Clerk to contact the water board. June 24: A water sample has been taken and passed to Microtech Services for testing.</p> <p>July 24: The results from the water test showed no sign of treated water.</p> <p>Oct 24: Clerk spoke to South West Water operations team. They attended in December 23 and were supposed to return but never did. SW Water are sending a team out again case no. 0013525817 for further investigations.</p> <p>Nov 24: Contractor attended on 18th October leak in a chamber which has been</p>

				<p>repaired.</p> <p>Dec 24: Clerk contacted DC Highways and DC Environmental. A DC Community Highways Officer will visit the site to see if there is anything they can assist with.</p> <p>Jan 25: The Clerk met with the DC highways officer who confirmed the water is ground water. This water will continue to run even during the summer months due to the high saturation levels in the ground.</p> <p>Feb 25: Members unanimously agreed to check the leak in a couple of months.</p>
01/23	April 2023	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.	Clerk	
02/23	Sept 2023	Clerk to chase up Dorset Council to install SLOW markings at Wimborne St Giles First School.	Clerk	<p>It was agreed by the Cllrs to wait until after the speed survey to be completed before deciding on whether the SLOWS will go ahead.</p> <p>Oct 24: Cllrs Kevin Minns and Caroline Barnes will arrange to speak to the Headteacher at Wimborne St Giles School.</p> <p>Jan 25: Following the meeting with the Headteacher at Wimborne St Giles First School and Cllr Kevin Minns, no further action is required following the speed survey that took place last year. Action complete.</p>
04/23	Nov 2023	Pond is overflowing at Little Haythorne and going onto the road. Clerk to raise a report with Dorset Council.	Clerk	The Clerk spoke DC highways, at the time of speaking the pond was not overflowing.
05/23	Dec 2023	Cllr Ian Potentier to contact Cllr Robin Cook in relation to applying for a grant from the Community and Culture Fund Project for the footpaths that lead onto the C2.	Cllr Ian Potentier	<p>May 24: An email has been sent to DC requesting availability for a site meeting to take place. An email has been received from DC requesting further information in relation to the site visit.</p> <p>July 24: Cllr Ian Potentier has been liaising via the Clerk with DC safer highways team to look at having a footpath alongside the C2.</p> <p>Sept 24: An email was sent to DC inquiring about the timescale for the additional signs along the C2.</p> <p>Oct 24: Clerk resent the email asking for an update.</p> <p>Jan 25: Cllr Ian Potentier noted that the additional signs are still not in place.</p>

				Feb 25: Following a phone call and email to the Road Safety Technical Officer at DC, the following response has been received; no date has been given yet for the work for the signs as the sign shop colleagues are working through a significant backlog. The Road Safety technical Officer will provide a further update after the next meeting.
06/23	Dec 2023	Cllr Sam Keet to take forward the grant from the Community and Culture Fund Project for the bridleway project at Queens Copse.	Cllr Sam Keet	July 24: Cllr Sam Keet and the Clerk have met with James Rose contractors and Cutler Bros to obtain quotes for the works on the bridleway at Queens Copse. Oct 24: Quotes have been received from both James Rose and Cutler Bros. Nov 24: A meeting took place with Cllr Sam Keet and Morris Construction and the Clerk is waiting for the quote. Dec 24: The final quote has been received from Morris Construction.
04/24	Feb 2024	Clerk to contact DC about the progress of the longer layby by Knowlton Church.	Clerk	Mar 24: Clerk spoke to Cranborne National Landscapes and they passed the query onto DC. Clerk to follow up with DC.
05/24	Mar 2024	Clerk to report the bank that is falling away along B3081 opposite Deer Park House.	Clerk	April 24: The Clerk has reported the bank issue.
06/24	Mar 2024	The Clerk to contact DC Planning Department to enquire about the windows being filled in at the Horton Tower.	Clerk	Mar 24: Email sent, no reply was received.
08/24	April 2024	Clerk to request a quote for a new sign at Clump Hill Horton and ask if this sign can be moved further down the road.	Clerk	July 24: The Clerk has been in contact with DC and waiting for a response. Sept 24: Another email has been sent to DC asking for an update on when the sign will be put in place. Sept 24: An email was received by DC. DC have a lot of safety critical signing to complete at the moment. DC will get to site as soon as possible and come back a quote. Nov 24: A quote has been received from DC and is on the November agenda for approval. Nov 24: Moved to the December agenda. Dec 24: Members resolved unanimously to the quote for the Clump Hill sign replacement. Members unanimously agreed to request that DC move the Horton Heath sign from its current location to a more visible location. A quote to be received from DC for this to take place.

				Jan 25: An email has been sent to DC asking for a quote for the relocation of the Horton Heath sign.
09/24	April 2024	Clerk to report the branch that is leaning into the road at Haythornes.	Clerk	May 24: The overhanging branch has been reported and removed by DC ref: 1252913. Cllrs reported that the branch is still there.
10/24	May 2024	Clerk to report to DC the hole left by Cllr Trevor Brown's property which damaged his garden machinery after the grips had been dug out.	Clerk/	June 24: Reported to DC via email. Aug 24: DC responded with a map of the highway extents plan which showed the plan makes up part of the publicly maintainable highway. If the grips are placed on the grass verges to drain surface water from the road into adjacent land and watercourses. Residents cutting grass adjacent or outside their homes is carried out at their own risk.
11/24	May 2024	Clerk to follow up when and if the white lines through Horton will be reinstated.	Clerk	June 24: DC has been contacted, ref: 1256554 to ask when the white lines may be reinstated through Horton. June 24: A works order has been raised to refresh the existing road markings, work has started and most elements of this (including the defects meeting the CoP criteria) have been reinstated. DC are unable to advise exactly when the centre line will be reinstated, due to current demands, but hopefully this will be completed during the next couple of months. Dec 24: Cllr Will Chakawhata will follow up this enquiry.
13/24	June 2024	Clerk to contact the Speed Partnership Team to ask for their support with the speeding issues through Horton Village.	Clerk	July 24: An email has been sent to Dorset Road Safe for support with the speeding issue through Horton Village, awaiting a response. Aug 24: Dorset Road Safe Team responded; due to the number of locations on the Camera Team enforcement list across Dorset and a small team to cover these, we are unable to guarantee how quickly this site will be visited. Clerk to contact Dorset Road Safe Team in November to check if they have any results from this visit. Nov 24: An email has been sent to the Dorset Road Safe Team to enquire if they have visited Horton Village. Dec 24: The location is on the Camera Team's list to visit, however there are nearly 1000 locations to cover across Dorset and limited resources to cover them so we can't guarantee when they will attend.
16/24	June 2024	Clerk to contact the landowner of the wood to ask them to clear the felled trees next to the Remedy Oak.	Clerk	July 24: The landowner has been contacted and the felled trees by Remedy Oak will be tidied. Dec 24: An email has been sent to the landowners and a reply received. This will be looked at over the Christmas period with a view to tidying the area.

				Feb 25: An email has been sent to the landowner's son asking if they have decided how they will clear or tidy the trees that were felled following their visit over the Christmas period.
18/24	July 2024	Clerk to contact Bournemouth Water to request another test or a joint independent test for the water leak outside Longacre and note that the water leak only started when the tap was tee'd off for the field.	Clerk	<p>Aug 24: An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p>Oct 24: Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p>Nov 24: South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p> <p>Jan 25: See update on action 02/20</p> <p>Feb 25: Members unanimously agreed to check the leak in a couple of months.</p>
21/24	Sept 2024	Clerk to contact Sovereign Play to arrange for an inspector to visit Burgess Play Field and repair the basket swing.	Clerk	<p>Oct 24: Sovereign Play and Design Company will be visiting Bugess Playfield w/c 14 Oct 24 to inspect and fix the basket swing.</p> <p>Nov 24: An inspector has visited Burgess Playfield and a quote has been received for the work to fix the basket swing. The quote is on the November agenda for approval.</p> <p>Dec 24: A quote to fix the basket swing has been received from Sovereign Play, which was agreed by Cllrs at the November meeting.</p> <p>Jan 25: Sovereign Play have confirmed the repair to the basket swing will take place week commencing the 10 Feb 25.</p>
26/24	Oct 2024	Clerk to liaise with Cllr Morgan Antell in relation to the rubbish being dumped at Burgess Field, Woodlands.	Clerk	<p>Nov 24: Cllr Morgan Antell will give an update at the November meeting.</p> <p>Feb 25: The rubbish and cut fence has been reported to Aster Housing requesting the fence to be fixed and the rubbish removed.</p>
28/24	Oct 2024	Cllrs Caroline Barnes and Kevin Minns to liaise with Wimborne St Giles Headteacher to discuss the SLOWS outside of the School.	Cllrs Caroline Barnes & Kevin Minns	<p>Nov 24: An email has been sent to the school to arrange a suitable date and time.</p> <p>Jan 25: Cllr Kevin Minns has sent a second email with no response and will send a third email.</p> <p>Jan 25: Following the meeting with the Headteacher at Wimborne St Giles First School and Cllr Kevin Minns, no further action is required following the speed survey that took place last year. Action complete.</p>
31/24	Oct 2024	Cllr Morgan Antell to liaise with the Woodlands Church warden and obtain	Cllr Morgan	Nov 24: An Art Conserver will visit the memorial plaque and make an assessment and will give suggestions as to what might be done. There may be

		a quote for the renewal of the memorial plaque.	Antell	a range of things that could be done including cleaning and possibly some enhancement. The initial visit will be for free. Dec 24: A quote has been received to renew the war memorial plaque for £4570.00. Cllr Morgan Antell will contact the church warden to request a breakdown of the quote and obtain further quotes.
32/24	Oct 2024	Clerk to contact Mark Adams and CC Cllr David Tooke to ask if the road past Remedy Oak is going to be resurfaced and is there a plan to complete the road out of Woodlands and Horton.	Clerk	Nov 24: An email was sent to DC. DC have forwarded the email to the relevant department to respond.
33/24	Oct 2024	Clerk to add to the November agenda the policy the council are employing a dusting to the road surface rather than addressing the road.	Clerk	Nov 24: The Clerk added the agenda item to the November agenda. Update: added to the December agenda due to Cllr David Tooke sending apologies to the November meeting. Jan 25: DC highways updated the Parish Council via email with the following: Our maintenance strategy (supported by the Department for Transport) looks at a hierarchy of road treatments before replacement. Treatments such as surface dressing and microasphalt (which is the treatment that was used here) are cost effective ways of increasing the life of the road before it needs to be dug up and resurfaced. They also have significant carbon savings. Treatments like microasphalt remove minor defects, prevent water ingress and provide better texture for skidding resistance. Micro costs around £5 per square metre compared to £20 for digging up and laying new asphalt. Surface treatments are established good practice and are expected by the DfT. Action complete
36/24	Nov 2024	Clerk to chase up the report MNT66275 on the impassable footpath E59/19 in Woodlands.	Clerk	Nov 24: DC have set the works as a medium priority which will be completed within four weeks from 5 Nov 24.
38/24	Nov 2024	Clerk to contact Aster to fence in the gap and remove the rubbish.	Clerk	Dec 24: An email has been sent to Aster asking them to clear the area and erect a fence in the remaining gap. Jan 25: An email has been received from Aster who are offering to quote for the extra work. The clerk has contacted DC to see who is responsible for the rubbish and DC has reported it as fly tipping DC ref: SR00684092.
39/24	Nov 2024	Clerk to contact Sovereign Play to	Clerk	Dec 24: Sovereign Play have requested photos of the post that requires

		enquire about a replacement post on the basket swing and confirm if this is still under warranty.		replacing. Clerk has asked Cllr Morgan Antell to provide photos. Jan 25: The crack in the basket swing timber post was reported to Sovereign play by the clerk. The crack in the timber is an air crack, as this naturally occurs and does not affect the strength or integrity of the timber, Sovereign Play would not be able to replace this under warranty. Action complete.
40/24	Nov 2024	Clerk to purchase a padlock for the Burgess Playfield Gate	Clerk	Jan 25: A padlock has been ordered and will be placed on the gate once received. Feb 25: The padlock has been placed on the gate and the combination code sent to the ground maintenance company. Action complete
41/24	Nov 2024	Clerk to contact the owners of the woodland to clear the felled trees next to Remedy Oak.	Clerk	Dec 24/Feb 25: See update on action 16/24
42/25	Jan 2025	Clerk to report to DC the bollards that need reinstating at Pump House Corner, on Parsonage Lane.	Clerk	Feb 25: The missing and broken bollards have been reported to DC ref: 1277934.
43/25	Jan 2025	Clerk to report to DC the blocked culvert on Horton Road in Wimborne St Giles.	Clerk	Jan 25: The Clerk and Cllr Morgan Antell met with the DC highways officer who has recommended that the Parish Council contact Shaftesbury Estate to clear the ditches alongside the road to ensure the water has an escape route into the ditch.
44/25	Jan 2025	Cllr Sam Keet will count the dragon's teeth around Woodlands Playfield and let the Clerk know how many need replacing.	Cllr Sam Keet	Jan 25: Cllr Sam Keet has confirmed that there are 15-20 dragon's teeth that need replacing. A quote has been received from Cutler Bros for £30 per post. The quote will be added to the March agenda for approval. Feb 25: Members agreed to the Culter Bros quote for 15-20 dragons teeth around Woodlands playfield. The Clerk to asked Cutler Bros for the larger posts.
45/25	Jan 2025	Clerk to complete to relevant form for DC.	Clerk	Jan 25: The Clerk completed the precept form and emailed it to DC who have confirmed receipt of the Parish Councils precept. Action complete.

DRAFT

Annex B

Clerks Report
5th February 2025

Correspondence

Woodlands Church

Thank you email received from Woodlands Church for the donation towards the upkeep and maintenance of the cemetery.

Woodlands Defibrillator

Due to the Woodlands Defibrillator being in direct sunlight in its previous location, the heat during the summer months is rendering the defibrillator unusable. The defibrillator has been relocated to the side of the village hall. The Village Hall Committee have installed signage to show the new location of the defibrillator.

Annex C

250205 Dorset Councillor Report for Knowlton Parish Council

Support for struggling families

With the rising cost of living, and soaring energy prices, many people on low income are struggling to find the money to put nutritious food on the table.

Working with partners in the community, Dorset Council awarded a total of £277,000 to food projects across the Dorset Council area through the Household Support Fund, Cost of Living Fund, Shared Prosperity Fund and Community and Culture Project Fund in 2024.

As well as food banks, funding was awarded to social supermarkets and community larders.

In the last year, many residents have turned to grocery shopping at social supermarkets. As well as giving shoppers a choice, they also help to reduce food waste whilst destigmatising the issue of food poverty for people struggling to make ends meet.

Fitted with fridges and freezers and shelves of tinned goods, people can typically buy food at 50 to 75 % discounted prices.

Run by local volunteers, the shops rely on the goodwill of the local community and businesses to subsidise the food they purchase each week as well as grant funding from the council.

Social Care Costs impact Budget setting

Social Services budgets at Dorset Council risk being over-spent in the coming year because of unexpected demand.

Corporate director in charge of finance, Aidan Dunn, told a scrutiny committee that even though an extra £15 million was proposed for the adult and housing budget and an extra £3 million for children's services in 2025-26, the council might still struggle to balance the books.

Dorset remains one of the lowest funded councils in the country by the Government with additional cuts to grants recently imposed by the new Labour government – and the fear of more cuts to come.

Councillors were told that the authority may also have to step in and offer financial support to the council's private social care providers who have been hit by an increase in the national minimum wage and National Insurance contributions - with some now struggling to survive.

The warnings come while the council is considering a 5% increase in council tax, as well as an average 2.5% rise in fees and charges, from April.

At the same time the authority is about to embark on a programme to transform the way it delivers services which Mr Dunn said would impact on all the council's staff – with Unison warning that 'hundreds' of jobs could be lost.

Local Transport Plan

The feedback and experiences of residents, businesses and visitors on travel and transport in Dorset [have now been published and can be seen here.](#)

The data collected in early 2024 is helping Dorset Council and Bournemouth, Christchurch and Poole (BCP) Council to shape a new Local Transport Plan (LTP), setting out a vision for transport and travel infrastructure across the county.

Over 3,000 people responded to the survey and 300 attended events across the county. More than 90 interested groups, representing local communities, people with mobility needs, health providers and transport operators also provided valuable input.

The most notable result was that there is a widespread understanding that public transport does not meet the needs of the population, and that we must invest in better transport connections between villages and towns.

The data collected in early 2024 is helping us to shape a new Local Transport Plan (LTP) with BCP Council, setting out a vision for transport and travel infrastructure across the county. This new LTP will aim to address transport needs and prioritise future investments. Over 3,000 people responded to our survey and 300 attended events across the county. The new transport plan will run until 2040.

Public consultation on the draft strategy and implementation plan for this new plan will take place in late summer to early autumn 2025.

Once adopted by the councils in spring 2026, the new plan will help secure national funding for necessary transport improvements. LTP4 will support sustainable economic growth and work alongside both councils' local plans to ensure development planning and transport planning work together.