

**Minutes of the Meeting of Knowlton Parish Council**  
**11<sup>th</sup> June 2025 at 7pm**  
**Horton & Chalbury Village Hall**

Item	
	<p><b>Attendance</b>            Cllr Morgan Antell            Cllr Caroline Barnes            Cllr Steve Butler (Chairman)            Cllr Colin Davidson            Cllr Anthony (Sam) Keet            Cllr Paul Millett (Vice Chairman)            Cllr Kevin Minns            Cllr Ian Potentier</p> <p>5 members of public present</p> <p>Miss Sarah Forwood (Clerk)</p>
1	<p><b>Welcome from the Chairman including housekeeping notices</b></p> <p>The Chairman welcomed everyone to the meeting.</p>
2	<p><b>To receive and accept apologies for absence</b></p> <p>Cllr Trevor Brown            Cllr Linda Stocks            Cllr Will Chakawhata – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)            Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</p>
3	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p>None.</p>
4	<p><b>Public Open Session</b></p> <p><b>A resident raised the following:</b></p> <ul style="list-style-type: none"> <li>• Could the Parish Council take responsibility to tidy up the grass verge area at the junction of Jubilee Hill and New Road. The Chairman noted that this area should be maintained by Dorset Council, but on this occasion the Parish Council will arrange for this to be tidied.</li> <li>• The Horton Tower windows should not be blocked up, this was agreed when the tower's change of use as a radio mast was agreed.</li> <li>• The resident asked for an update on the War Memorial at Woodlands church. Cllr Antell noted that the church is getting a quote for a brass plaque with all the names of the soldiers on. The church in the meantime have printed names of the soldiers and placed this on the noticeboard.</li> <li>• There is no longer a sign on the noticeboard indicating where the footpaths are in Woodlands. <i>Cllr Davidson will look into arranging a poster indicating where the footpaths are in Woodlands.</i></li> <li>• The overhanging vegetation by the Old School House in Woodlands needs cutting back. The Parish Council have reported this previously to Dorset Council who noted none of the trees along the</li> </ul>

	<p>road visually are hanging lower than 5.2m. Because they are not lower than 5.2m no action is required to take place as per their code of practice and the highway safety Inspection manual.</p> <p><i>Clerk to report the overhanging trees at the Old School House in Woodlands.</i></p>
5	<p><b>Confirm the Minutes of the Parish Council Meeting held 14<sup>th</sup> May 2025</b></p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
6	<p><b>Outstanding Actions</b></p> <p>Please see <b>Annex A</b> of these minutes.</p>
7	<p><b>KPC Projects</b></p> <p><b>WSG Play Area Update</b></p> <p>An inspection report has been received to bring the play equipment to a safe standard. Two quotes have been received and circulated to all members. It was unanimously agreed to accept the quote from Creative Play. Cllr Kevin Minns was authorised to contact Creative Play to proceed with the repair of the WSG play area and the clerk to apply, on behalf of the Parish Council, for half the funding through the Knowlton Parish Community Benefit Fund.</p> <p><i>Clerk to apply on behalf of the Parish Council for half of the funding for the WSG play area through the Knowlton Parish Community Benefit Fund.</i></p>
8	<p><b>Chairman's Announcements</b></p> <p>None.</p>
9	<p><b>Clerk's Report</b></p> <p>Please see <b>Annex B</b> of these minutes.</p>
10	<p><b>Dorset Councillors Reports</b></p> <p><b><u>Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</u></b></p> <p>Report received and circulated to all Councillors. Please see <b>Annex C</b> of these minutes.</p>
11	<p><b>Dorset Councillors Reports</b></p> <p><b><u>Cllr Will Chakawhata – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)</u></b></p> <p>No report received.</p>
12	<p><b>Planning Applications &amp; Matters</b></p>

	<p><b>P/HOU/2023/02697</b> (erect a two bay oak framed cart style garage with storage) to add double oak doors. replace existing Oil Tank and reduce the size of the right hand car bay to turn it into a storage area with weather boarding to the front. Location: Abbey House, Horton, Wimborne, BH21 7JA. <b>For Information Only.</b></p> <p><b>P/CLE/2025/02591</b> Proposal: Use of the barn and stable buildings to store domestic paraphernalia and vehicles of the applicant, associated with Longview. Location: Longview Junction On B3078, At Sybil Cottages, Via Chalbury Hill To Chalbury Lane, Horton, BH21 7HJ. <b>Certificate of Lawfulness.</b> Members resolved unanimously to respond with NO OBJECTION to the proposal</p> <p><b>P/HOU/2025/01437</b> Proposal: Side, rear, and front extensions, raise ridge, demolition of asbestos sheet clad element of house &amp; replace with a new timber framed &amp; weather boarded structure with a clay tile roof. Location: Silverwood Farm, Horton Road, Three Legged Cross, BH21 6SD. <b>This planning application has already been approved by DC.</b></p> <p><b>P/FUL/2025/02997</b> Proposal: Sever land and erect a pair of semi-detached houses, with heat pumps, to the north-east of Pee Wee Cottage and associated new access. Location: Pee Wee Lodge, Horton Road, Horton Heath, BH21 7JR. Members resolved to respond with an OBJECTION to the proposal, with a 5 to 1 vote in against and 1 abstention, this is due to the land being in green belt which requires special circumstances for building work to take place and none of the reasons for building are covered under special circumstances.</p> <p><b>P/CLE/2025/03120</b> Proposal: Self-Contained Residential Dwelling - Class C3 - See attached Statutory Declaration. Location: The Chicken Shed Jubilee Hill Access To Burgess Farm Cottage Hemmings Farm And Martins Farm, Woodlands, BH21 8LY. <b>Certificate of Lawfulness.</b> Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>
13	<p><b>Highways Matters</b></p> <p>A meeting to discuss the options for Chalbury Road Safety will be taking between Cllr Chakwhata, Cllr Millett and DC. Once this meeting has taken place the residents will be invited to a meeting at Chalbury and Horton Village Hall to discuss the options.</p> <p>Cllr Millett will be place a notice on the noticeboard seeking for volunteers for a Dorset Council Community Speed watch for Chalbury.</p> <p><i>Clerk to report the water leak on Chalbury Hill to South West Water.</i></p>
14	<p><b>Rights of Way/Open Spaces</b></p> <p>It was unanimously agreed for Chasers FC to use the Woodlands Playfield for football matches on a Sunday, training on a Saturday and a couple of afternoons during the week. It was noted that Chasers FC would mark the pitch and supply the correct size football goals. A discussion took place in relation to a portable toilet being place on the playfield which would be in keeping with the area, the Chairman of Chasers FC will review the options for a portable toilet. The Cllrs agreed for KPC to support Chasers FC. The Chairman noted that a contract between KPC and Chasers FC would be drafted.</p>
15	<p><b>Burgess Field Play Area, Woodlands – Inspections</b></p> <ul style="list-style-type: none"> <li>Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks.</li> </ul>

	A gate has been fitted to prevent further rubbish being dumped next to Burgess playground.																								
16	<b>Tree Matters</b>  None.																								
17	<b>Dorset Council Jubilee Hill Site</b>  The Cllrs agreed to contact Cllr David Tooke and DC CEO in relation to the noise, dust, the increase in the large number of vehicles and how the site has outgrown the village at the Jubilee Hill site. Cllr Minns suggested monitoring the dust levels with a particle monitor.  <i>The Clerk to contact Cllr David Tooke and DC CEO to highlight the issues at the DC Jubilee Hill site, which have been raised by the residents of Woodlands.</i>																								
18	<b>Vale of Allen Neighbourhood Plan</b>  Members agreed they have no comments on the Vale of Allen Neighbourhood Plan.																								
19	<b>Register of Interests</b>  The Chairman reminded members to check their Registers of Interests online at <a href="http://www.dorsetcouncil.gov.uk">www.dorsetcouncil.gov.uk</a> to ensure they are up to date.																								
20	<b>Financial Matters</b>  Members resolved unanimously to pay items below including Clerk’s Salary: <table><tr><td>ONLINE</td><td>DAPTC</td><td>Subscription Renewal</td><td>£728.08</td></tr><tr><td>ONLINE</td><td>CREATIVE PLAY</td><td>WSG Play Area Inspection Report</td><td>£354.00</td></tr><tr><td>ONLINE</td><td>MRS L MORRIS-BOURNE</td><td>Internal Audit</td><td>£50.00</td></tr><tr><td>ONLINE</td><td>GRASS &amp; GROUNDS</td><td>Grass Cutting Woodlands and Burgess Play Area</td><td>£221.61</td></tr><tr><td>ONLINE</td><td>CLERKS EXPENDITURE</td><td>Reimbursement of Expenses Apr – June 25</td><td>£89.48</td></tr><tr><td>ONLINE</td><td>COUNCILLORS EXPENDITURE</td><td>Reimbursement of Expenses</td><td>£31.60</td></tr></table>	ONLINE	DAPTC	Subscription Renewal	£728.08	ONLINE	CREATIVE PLAY	WSG Play Area Inspection Report	£354.00	ONLINE	MRS L MORRIS-BOURNE	Internal Audit	£50.00	ONLINE	GRASS & GROUNDS	Grass Cutting Woodlands and Burgess Play Area	£221.61	ONLINE	CLERKS EXPENDITURE	Reimbursement of Expenses Apr – June 25	£89.48	ONLINE	COUNCILLORS EXPENDITURE	Reimbursement of Expenses	£31.60
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21	<b>Other Information for report only</b>  None.																								
22	Next Meeting will be on Wednesday <b>23<sup>rd</sup> July 2025</b> at 7:30pm in Horton & Chalbury Village Hall.																								

**Meeting closed at 20:52 hours**

**These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council**

Forwood.

Signed;.....

.....11<sup>th</sup> June 2025

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**Annex A**

<b>Action No</b>	<b>Date</b>	<b>Action</b>	<b>Assigned To</b>	<b>Status</b>
01/20	Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round.	Clerk	<p><b>July 21:</b> Ranger has visited with MA and will consider a stone surface to improve this path.</p> <p><b>Dec 21:</b> Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait.</p> <p><b>May 23:</b> MA continues to discuss with DC Ranger.</p> <p><b>Nov 23:</b> Leave on the action list until next summer.</p> <p><b>Feb 24:</b> The DC Ranger has a pallet of Geogrid that he is going to put down. This is a rigid plastic grid that can be topped with stone. Water springing out of the field here ends up on the sunken footpath but then is reabsorbed after about 20 metres or so. The DC Ranger intends to support the geogrid on some large supports or perforated pie so that water can continue to do what it currently does (diverting or trying to “plug” it will only move the problem further down the path or into neighbouring land). The grid will give a firm surface above it that can be topped with path gravel – effectively suspended over the water flow below. DC do not tend to install boardwalks these days as they become a maintenance liability as timber rots. The DC Ranger would be looking to undertake this work when it is dry enough to get a vehicle in the adjacent field (to transport stone).</p> <p><b>June 24:</b> Clerk to contact the DC Ranger to ask when the geogrid will be put down.</p> <p><b>July 24:</b> DC is waiting to hear back regarding some potential external funding. A DC contractor had a look at the path and once a quote is received DC may be able to use some of this funding. Alternatively, the DC ranger will use rubble and stone to see if this helps with the water logging.</p> <p><b>Oct 24:</b> Email sent to DC Ranger asking for an update.</p> <p><b>Nov 24:</b> The DC Ranger will be testing some drainage in one corner of the footpath. The work needs to be scheduled to install the drainage.</p> <p><b>June 25:</b> DC have added drainage and surfacing. <b>Complete</b></p>
02/20	July 2020	Water rising in Woodlands opposite ‘Four Oaks.	Clerk	<p><b>Aug 22:</b> DC plan to install a new gully and pipe to watercourse with adjacent landowners’ permission, subject to priority and funding. <b>Nov 23:</b> Clerk to follow up, ask who is responsible and raise an incident number.</p> <p><b>Feb/Apr 24:</b> Clerk to arrange for the water to be tested along with the water leak opposite Meadow Cottage.</p> <p><b>June 24:</b> A water sample has been taken and passed to Microtech Services for testing.</p>

				<p><b>July 24:</b> The Clerk has contacted Bournemouth Water asking for the water leak to be looked at due to the presence of chlorine in the results from the water sample that was tested.</p> <p><b>Aug 24:</b> An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p><b>Oct 24:</b> Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p><b>Nov 24:</b> South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p> <p><b>Jan 25 (06.01.25):</b> The Clerk spoke to Alex at Bournemouth Water they are requesting a member of their team to contact the Clerk directly by 10 January 2025 to discuss the water leak and possibly arrange to meet up at the leak site with an inspector. ref: 0013998244. <b>07.01.25:</b> Bournemouth Water are going to visit the site again on a dry day to retrieve several samples of water to test for main water.</p> <p><b>Jan 25:</b> Bournemouth Water has not visited the site again due to several tests already undertaken and they are unable to find a leak. They advised that the Parish Council liaise with DC highways department. <b>31.01.25:</b> The Clerk met with DC Highways who confirmed that the leak is ground water. This water will continue to run even during the summer months due to the high saturation levels in the ground. If the Parish Council is considering digging up the verge they would need DC highways permission. The Highways officer checked the ditches along part of the road near to the leak and where water was running down the road and noted that the ditches required clearing to prevent the water running down the road.</p> <p><b>Feb 25:</b> Members unanimously agreed to check the leak in a couple of months.</p> <p><b>Mar 25:</b> Councillors to meet at the site of the leak to decide the plan for the leak going forward.</p> <p><b>Mar 25:</b> The Clerk has contacted Southwest Water further to the other leak in woodlands being a Southwest Water leak. Southwest Water are going to send a team to investigate the leak further on 26 March and will update the Clerk on the outcome.</p> <p><b>Apr 25:</b> Southwest Water have updated that it may be a leak from an old asbestos pipe. They are currently looking into this further.</p> <p><b>May 25:</b> South West Water have listened to the AP box and are not able to hear a leak. They will retest the water and update the Parish Council.</p>
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				<b>June 25:</b> A spot leak was detected by South West Water. The leak has been repaired, and the verge has been reinstated. <b>Complete</b>
01/23	April 2023	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.	Clerk	<b>Mar 25:</b> Clerk to follow up with DC the issue with the gully that was put in by the landowner. DC to replace or refill the gully. <b>Mar 25:</b> DC highways will check the pond water draining down the road the next time there is heavy rain. DC highways will also check to see what drainage there is in the area.
04/23	Nov 2023	Pond is overflowing at Little Haythorne and going onto the road. Clerk to raise a report with Dorset Council.	Clerk	The Clerk spoke DC highways, at the time of speaking the pond was not overflowing. <b>Mar 25:</b> The pond overflows and drains out through the gully and down the road. See update on action 01/23
05/23	Dec 2023	Cllr Ian Potentier to contact Cllr Robin Cook in relation to applying for a grant from the Community and Culture Fund Project for the footpaths that lead onto the C2.	Cllr Ian Potentier	<b>May 24:</b> An email has been sent to DC requesting availability for a site meeting to take place. An email has been received from DC requesting further information in relation to the site visit. <b>July 24:</b> Cllr Ian Potentier has been liaising via the Clerk with DC safer highways team to look at having a footpath alongside the C2. <b>Sept 24:</b> An email was sent to DC inquiring about the timescale for the additional signs along the C2. <b>Oct 24:</b> Clerk resent the email asking for an update. <b>Jan 25:</b> Cllr Ian Potentier noted that the additional signs are still not in place. <b>Feb 25:</b> Following a phone call and email to the Road Safety Technical Officer at DC, the following response has been received; no date has been given yet for the work for the signs as the sign shop colleagues are working through a significant backlog. The Road Safety technical Officer will provide a further update after the next meeting.
06/23	Dec 2023	Cllr Sam Keet to take forward the grant from the Community and Culture Fund Project for the bridleway project at Queens Copse.	Cllr Sam Keet	<b>July 24:</b> Cllr Sam Keet and the Clerk have met with James Rose contractors and Cutler Bros to obtain quotes for the works on the bridleway at Queens Copse. <b>Oct 24:</b> Quotes have been received from both James Rose and Cutler Bros. <b>Nov 24:</b> A meeting took place with Cllr Sam Keet and Morris Construction and the Clerk is waiting for the quote. <b>Dec 24:</b> The final quote has been received from Morris Construction.



				<b>June 25:</b> The Clerk and Cllr Sam Keet have applied for grant funding towards the project.
04/24	Feb 2024	Clerk to contact DC about the progress of the longer layby by Knowlton Church.	Clerk	<p><b>Mar 24:</b> Clerk spoke to Cranborne Chase National Landscapes and they passed the query onto DC. Clerk to follow up with DC.</p> <p><b>Mar 25:</b> The Clerk has emailed the DC highways officer and they will check who owns the verge by Knowlton Church.</p> <p><b>Apr 25:</b> Cranborne Chase National Landscapes contacted DC in 2022 in wanting to pay to extend the layby using DEFRA funding, but DC haven't heard any more since. Ownership of the subsoil (highway overrides this ownership until such time if ever the highway rights are extinguished) then this would be up to the middle of the road (Ad Medium Filum <a href="#">HM Land Registry plans: boundaries (practice guide 40, supplement 3) - GOV.UK</a>) this would be PROPRIETOR: THE SHAFTESBURY TRUSTEE and THE SHAFTESBURY TRUSTEE COMPANY NO.2 LIMITED.</p>
05/24	Mar 2024	Clerk to report the bank that is falling away along B3081 opposite Deer Park House.	Clerk	<p><b>April 24:</b> The Clerk has reported the bank issue.</p> <p><b>Mar 25:</b> DC highways are going to look at the bank and will liaise with Senior Management if it is an issue to agree the next steps.</p>
06/24	Mar 2024	The Clerk to contact DC Planning Department to enquire about the windows being filled in at the Horton Tower.	Clerk	<b>Mar 24:</b> Email sent, no reply was received.
08/24	April 2024	Clerk to request a quote for a new sign at Clump Hill Horton and ask if this sign can be moved further down the road.	Clerk	<p><b>July 24:</b> The Clerk has been in contact with DC and waiting for a response.</p> <p><b>Sept 24:</b> Another email has been sent to DC asking for an update on when the sign will be put in place.</p> <p><b>Sept 24:</b> An email was received by DC. DC have a lot of safety critical signing to complete at the moment. DC will get to site as soon as possible and come back a quote.</p> <p><b>Nov 24:</b> A quote has been received from DC and is on the November agenda for approval.</p> <p><b>Nov 24:</b> Moved to the December agenda.</p> <p><b>Dec 24:</b> Members resolved unanimously to the quote for the Clump Hill sign replacement. Members unanimously agreed to request that DC move the Horton Heath sign from its current location to a more visible location. A quote to be received from DC for this to take place.</p> <p><b>Jan 25:</b> An email has been sent to DC asking for a quote for the relocation of</p>

				<p>the Horton Heath sign.</p> <p><b>Mar 25:</b> Follow up email has been sent by the Clerk.</p> <p><b>April 25:</b> The Parish Council is waiting for a quote from DC.</p>
11/24	May 2024	Clerk to follow up when and if the white lines through Horton will be reinstated.	Clerk	<p><b>June 24:</b> DC has been contacted, ref: 1256554 to ask when the white lines may be reinstated through Horton.</p> <p><b>June 24:</b> A works order has been raised to refresh the existing road markings, work has started and most elements of this (including the defects meeting the CoP criteria) have been reinstated. DC are unable to advise exactly when the centre line will be reinstated, due to current demands, but hopefully this will be completed during the next couple of months.</p> <p><b>Dec 24:</b> Cllr Will Chakawhata will follow up this enquiry.</p> <p><b>Mar 25:</b> DC sign team have a huge amount of work currently. Unfortunately, no dates can be given.</p> <p><b>Mar 25:</b> Clerk to follow this up with Cllr Will Chakawhata.</p>
13/24	June 2024	Clerk to contact the Speed Partnership Team to ask for their support with the speeding issues through Horton Village.	Clerk	<p><b>July 24:</b> An email has been sent to Dorset Road Safe for support with the speeding issue through Horton Village, awaiting a response.</p> <p><b>Aug 24:</b> Dorset Road Safe Team responded; due to the number of locations on the Camera Team enforcement list across Dorset and a small team to cover these, we are unable to guarantee how quickly this site will be visited. Clerk to contact Dorset Road Safe Team in November to check if they have any results from this visit.</p> <p><b>Nov 24:</b> An email has been sent to the Dorset Road Safe Team to enquire if they have visited Horton Village.</p> <p><b>Dec 24:</b> The location is on the Camera Team's list to visit, however there are nearly 1000 locations to cover across Dorset and limited resources to cover them so we can't guarantee when they will attend.</p> <p><b>May 25:</b> A follow up email has been sent to the Dorset Road Safety Team asking for an update.</p> <p><b>June 25:</b> The Camera Team have visited this location twice in the past year. The first was on 04/11/2024 at 16.30 and the second was on 30/05/2025 at 08.23, both sessions were of one hour duration and there were no activations. Due to the vans parking on a grass verge, visits are only possible in dry weather, which may account for the further delay. This location will be added to the next enforcement list for the Camera Team to visit.</p>
16/24	June 2024	Clerk to contact the landowner of the wood to ask them to clear the felled	Clerk	<p><b>July 24:</b> The landowner has been contacted and the felled trees by Remedy Oak will be tidied.</p>

		trees next to the Remedy Oak.		<p><b>Dec 24:</b> An email has been sent to the landowners and a reply received. This will be looked at over the Christmas period with a view to tidying the area.</p> <p><b>Feb 25:</b> An email has been sent to the landowner's son asking if they have decided how they will clear or tidy the trees that were felled following their visit over the Christmas period.</p> <p><b>Mar 25:</b> Email has been resent.</p> <p><b>June 25:</b> Phoned the landowners son and left voice message. <i>Clerk to report to DC Arb Team asking them to contact the owners.</i></p>
18/24	July 2024	Clerk to contact Bournemouth Water to request another test or a joint independent test for the water leak outside Longacre and note that the water leak only started when the tap was tee'd off for the field.	Clerk	<p><b>Aug 24:</b> An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p><b>Oct 24:</b> Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p><b>Nov 24:</b> South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p> <p><b>Jan 25:</b> See update on action 02/20</p> <p><b>Feb 25:</b> Members unanimously agreed to check the leak in a couple of months.</p> <p><b>May 25:</b> See update on action 02/20.</p>
26/24	Oct 2024	Clerk to liaise with Cllr Morgan Antell in relation to the rubbish being dumped at Burgess Field, Woodlands.	Clerk	<p><b>Nov 24:</b> Cllr Morgan Antell will give an update at the November meeting.</p> <p><b>Feb 25:</b> The rubbish and cut fence has been reported to Aster Housing requesting the fence to be fixed and the rubbish removed.</p> <p><b>Mar 25:</b> See update on action 38/24</p> <p><b>May 25:</b> Email sent asking for an update on when the rubbish will be removed and the fence will be fixed.</p> <p><b>May 25:</b> Aster do not own the fence so it is not their responsibility to fix it. They will raise another job to collect the rubbish.</p> <p><b>June 25:</b> Aster have confirmed that the rubbish has been removed. <i>Clerk to report to Aster that further rubbish has been dumped at the site. The Parish Council has since had a padlocked gate put in the gap to prevent further rubbish being left.</i></p>
31/24	Oct 2024	Cllr Morgan Antell to liaise with the Woodlands Church warden and obtain a quote for the renewal of the memorial plaque.	Cllr Morgan Antell	<p><b>Nov 24:</b> An Art Conserver will visit the memorial plaque and make an assessment and will give suggestions as to what might be done. There may be a range of things that could be done including cleaning and possibly some enhancement. The initial visit will be for free.</p>

				<p><b>Dec 24:</b> A quote has been received to renew the war memorial plaque for £4570.00. Cllr Morgan Antell will contact the church warden to request a breakdown of the quote and obtain further quotes.</p> <p><b>May 25:</b> The Parish Council are waiting on the church's decision to have a brass plaque situated in the church with all of the names of those who died and those who were in the war who were from Woodlands.</p>
32/24	Oct 2024	Clerk to contact Mark Adams and CC Cllr David Tooke to ask if the road past Remedy Oak is going to be resurfaced and is there a plan to complete the road out of Woodlands and Horton.	Clerk	<p><b>Nov 24:</b> An email was sent to DC. DC have forwarded the email to the relevant department to respond.</p> <p><b>Apr 25:</b> A follow up email has been sent to DC Economic Growth and Infrastructure team at DC. These sections are due to be surfaced in quarter 4 of this financial year. There are no programmed dates at this moment but it is designed and ready to go.</p>
38/24	Nov 2024	Clerk to contact Aster to fence in the gap and remove the rubbish.	Clerk	<p><b>Dec 24:</b> An email has been sent to Aster asking them to clear the area and erect a fence in the remaining gap.</p> <p><b>Jan 25:</b> An email has been received from Aster who are offering to quote for the extra work. The clerk has contacted DC to see who is responsible for the rubbish and DC has reported it as fly tipping DC ref: SR00684092.</p> <p><b>Feb 25:</b> Aster have confirmed a job has been logged to their estates team to have the rubbish removed.</p> <p><b>May 25:</b> Email sent asking for an update on when the rubbish will be removed and the fence will be fixed.</p> <p><b>May 25:</b> Aster do not own the fence so it is not their responsibility to fix it. They will raise another job to collect the rubbish.</p>
41/24	Nov 2024	Clerk to contact the owners of the woodland to clear the felled trees next to Remedy Oak.	Clerk	<p><b>Dec 24/Feb 25:</b> See update on action 16/24</p> <p><b>Apr 25:</b> See update on action 16/24.</p> <p><b>June 25:</b> See update on action 16/24</p>
43/25	Jan 2025	Clerk to report to DC the blocked culvert on Horton Road in Wimborne St Giles.	Clerk	<p><b>Jan 25:</b> The Clerk and Cllr Morgan Antell met with the DC highways officer who has recommended that the Parish Council contact Shaftesbury Estate to clear the ditches alongside the road to ensure the water has an escape route into the ditch.</p> <p><b>Feb 25:</b> DC highways are currently following the blocked ditches up with Shaftesbury Estate.</p>
45/25	February 2025	Clerk to start to look at finding suitable funders for the queen Copse	Clerk	<p><b>May 25:</b> Cllr Sam Keet and the Clerk are meeting up to discuss funding options.</p>

		project.		<b>June 25:</b> The Clerk and Cllr Sam Keet have applied for grant funding towards the project.
49/25	February 2025	Clerk to ask Cutler Bros for a quote to tidy up the hedges around Woodland Playfield.	Clerk	<b>Apr 25:</b> Clerk and Cllr Sam Keet to confirm if the ground near the hedge is a Site of Special Scientific Interest (SSSI) before any hedges are cut.
50/25	March 2025	Councillors to liaise with Cllr David Tooke to find out what DC highways department are doing about the B3081 road and the dangerous conditions.	Cllrs	
51/25	March 2025	Cllr Paul Millett to discuss with DC other speed calming options throughout Chalbury.	Cllr Paul Millett	<b>Apr 25:</b> Cllr Paul Millett has emailed DC Road Safety Officer. <b>June 25:</b> A meeting is being arranged to discuss road calming measures.
52/25	March 2025	The Clerk and Cllr Paul Millett to arrange a date for a public meeting on a weekend where all residents are invited to attend to discuss the speeding issues through Chalbury.	Clerk/Cllr Paul Millett	
53/25	March 2025	Clerk to enquire about a grit bin being placed on Horton Road (near to the Remedy Oak Tree) for the use of the residents in the nearby houses.	Clerk	<b>Apr 25:</b> An email has been sent to the relevant department in DC. <b>May 25:</b> Clerk has contacted DC Highways for an update. <b>June 25:</b> The delay on the salt bin process is currently due to location. DC are unable to determine a suitable and safe location on highway land for this salt bin, which is accessible to the local residents who may need to access it. The initial location of being near or next to the remedy oak tree has been declined. Once this has been figured out it will then go to ranking and an assessment will take place to determine if it meets requirements.
54/25	March 2025	Clerk to approach Dorset Council for a warning sign before the bend along the B3081 highlighting the bend from Verwood and a possible reduced speed limit (30 or 40mph on the bend).	Clerk	<b>Mar 25:</b> Further to correspondence with DC highways it was agreed that the Clerk should contact DC to request a road safety review of the B3081. The Clerk has emailed the relevant department. <b>May 25:</b> DC Road Safety Technical Officer is about to run their latest route and cluster site analysis – the routes are defined as any route across the county (for example the B3081 in its entirety) that has recorded a high number of injury collisions per km, and our cluster sites are defined by 3 or more injury

				<p>collisions within 100 metres in the last 3 years. The B3081 has previously flagged as a route analysis, however this has been swayed by the amount of injury collisions close to Ringwood near the A31 and the junction for Alderholt and not so much near Remedy Gate.</p> <p>If it doesn't flag as one of our top route analysis this year, following this request I will add it to our list, however, please be advised I do not have a timescale for this analysis. Once It's been completed, I will get back to you.</p>
55/25	May 2025	Cllr Will Chakawhata to follow up the untidy grass area in Woodlands with Cllr David Tooke and DC.	Cllr Will Chakawhata	
56/25	May 2025	Clerk to report the overgrown verge at the crossroads in Woodlands and the overgrown bramble falling onto the road by Froud's.	Clerk	<b>June 25:</b> DC have cut the overgrown verge in Woodlands. DC reported that there are no brambles overhanging onto the highway boundary, therefore no work is required. <b>Complete</b>
57/25	May 2025	Cllr Will Chakawhata will follow up on what is happening with the road flooding outside of the Meadow View Caravan Park	Cllr Will Chakawhata	
58/25	May 2025	Clerk to report the pothole by Meadow Cottage.	Clerk	<b>June 25:</b> The pothole has been reported to DC on their portal. <b>Complete</b>
59/25	May 2025	Clerk to send a letter of complaint to South West Water in relation to the length of time it took South West Water to fix the water leak opposite Meadow Cottage, Horton Road, Woodlands.	Clerk	<b>June 25:</b> A letter has been drafted by the Clerk to be signed by the Chairman. <b>Complete</b>
60/25	May 2025	Cllr Morgan Antell to obtain a quote for the fencing to be fixed by Burgess Playfield to prevent further rubbish being dumped.	Cllr Morgan Antell	
61/25	May 2025	Clerk to contact DC Arborist Team in relation to the Chalbury resident's concerns over a tree that has been	Clerk	<b>June 25:</b> An email has been sent to DC Arborist Team.


		marked with a red dot.		
62/25	May 2025	Clerk to draft a letter of thanks to a previous Cllr for all their work during the Wimborne St Giles Neighbourhood Plan.	Clerk	<b>June 25:</b> A letter has been drafted by the Clerk to be signed by the Chairman. <b>Complete</b>
63/25	June 2025	Cllr Davidson will look into arranging a poster indicating where the footpaths are in Woodlands.	Cllr Davidson	
64/25	June 2025	Clerk to report the overhanging trees at the Old School House in Woodlands.	Clerk	
65/25	June 2025	Clerk to apply on behalf of the Parish Council for half of the funding for the WSG play area through the Knowlton Parish Community Benefit Fund.	Clerk	
66/25	June 2025	Clerk to report the water leak on Chalbury Hill to South West Water.	Clerk	
67/25	June 2025	The Clerk to contact Cllr David Tooke and DC CEO to highlight the issues at the DC Jubilee Hill site, which have been raised by the residents of Woodlands.	Clerk	


## Annex B

### Clerk's Report - 11 June 2025

#### Correspondence

**Flood Wessex** invited members to celebrate National Volunteers week, for a drop-in event at our Incident Control Rooms in our Bridgwater and Blandford Offices.

 **Date:** Thursday, 5 June

 **Time:** 12:30 – 3:30 PM

Come along for tea and cake, see our incident rooms, browse our information displays, and connect with your Flood Resilience Team and other flood wardens to learn more about the flood warden role. Feel free to drop in for as long or as short as you like.

**Flood Wessex** following our recent online Lunch and Learn session on Natural Flood Management, held on 24th April, we are pleased to share the recording with you.

You can watch the session on YouTube via the following link: [Wessex flood wardens' May 2025 lunch and learn – Natural Flood Management](#)

#### **Dorset Local Plan – Parish and Town Council Event**

We invite you to an information and engagement event for Dorset town and parish councils about the forthcoming public consultation on the Dorset Council Local Plan.

The event will give you the opportunity to find out more about the consultation, which starts in August, and will include information on:

- The context for the Local Plan and changes to national policy
- Proposed strategies for meeting housing, employment and gypsy and traveller needs
- Opportunities for delivering renewable energy
- How you can comment
- What happens next

The information and engagement event will take place on: **Monday 14 July 2025** at: **Dorchester Corn Exchange**.

#### **Next Climate and Nature Action Support Group - Mon 9th June 12.30pm + notes and vid from May**

Dear Parish Councillors and Parish Clerk

Please find attached the notes from the Climate & Nature Action Support meeting on 13th May 2025. We had an excellent talk from Surfers Against Sewage about bathing waters and local waterways how local councils and community groups can get involved. The notes and presentation are attached.

The video recording of the meeting can be accessed here: <https://youtu.be/FIzmahteYss>

**The next meeting is on Mon 9th June 12.30pm.**



### **Road Closures**

**TEMPORARY TRAFFIC MANAGEMENT ORDER OF VARIOUS ROADS, CRANBORNE, EDMONDSHAM, HORTON, WIMBORNE ST GILES AND WOODLANDS DORSET COUNCIL** has made an Order under Section 14 [1] of the Road Traffic Regulations Act 1984 as amended. The Order is needed in order to comply with health and safety regulations which require the provision of safe working areas and to minimise the likelihood of danger to highway users.

It came into operation on 5th May 2025 and will remain in force for 18 months, however it is anticipated that the works will be completed between 2nd June 2025 - 18th June 2025.

This Order will enable Dorset Council to carry out surface dressing works. The effect of this Order is as follows: [i] To impose a temporary road closure on: Blagdon Hill To Boveridge - Lane, Cranborne and Lane From Edmondsham To B3081 Via Sandys Hill, Edmondsham as indicated by signs on site. [ii] To impose a temporary speed restriction of 10mph to facilitate the use of a convoy working vehicle along B3078, Cranborne; B3078, Edmondsham; B3078, Horton; C2 From Horton To Junction With C76, Horton; Junction On B3078 At Horton Inn To Horton - Lane, Horton; B3078, Wimborne St Giles and B3078, Woodlands as indicated by signs on site. [iii] To impose a clearway and parking suspension as indicated by signs on site to prevent waiting or parking on the highway along B3078, Cranborne; Blagdon Hill To Boveridge - Lane, Cranborne; B3078, Edmondsham; Lane From Edmondsham To B3081 Via Sandys Hill, Edmondsham; B3078, Horton; C2 From Horton To Junction With C76, Horton; Junction On B3078 At Horton Inn To Horton - Lane, Horton; B3078, Wimborne St Giles and B3078, Woodlands.

**TEMPORARY CLOSURE OF UNNAMED ROAD, WIMBORNE ST GILES DORSET COUNCIL** has issued a Notice under Section 14 [2] of the Road Traffic Regulations Act 1984 as amended. All vehicles will be prohibited from proceeding along Unnamed Road, Wimborne St Giles between Park Lane and a point approximately 180 metres west. The Notice is needed in order to comply with health and safety regulations which require the provision of safe working areas and to minimise likelihood of danger to highway users.

It will come into operation between 09:30 - 15:30 on 8th June 2025 and remain in force for five days, however it is anticipated that the works will be completed by 8th June 2025. This Notice will enable Openreach safe access to carry out pole testing works in the highway. A locally signed diversion route will be put in place to enable traffic to travel around the closed section.

**PROPOSED TEMPORARY 30MPH SPEED LIMIT, VARIOUS ROADS, WIMBORNE ST GILES** I have received an application from We Out Here Limited to introduce temporary 30mph speed limits on Various Roads, Wimborne St Giles as described; [i] B3081 at such times and to such extent as indicated by the traffic signs; [ii] B3078 at such times and to such extent as indicated by the traffic signs; [iii] Creech Hill - Wimborne St Giles to B3081 at such times and to such extent as indicated by the traffic signs. The temporary speed limits will be introduced in conjunction with temporary traffic lights and stop/go boards to assist access and egress to We Out Here Festival. These temporary speed limits are programmed to commence from 11th August 2025 until 18th August 2025.

## Annex C

### 250609 Dorset Councillors Report for Knowlton Parish Council

#### 1. Environmental Initiatives

Some additional information from last report. Dorset Council has launched the Dorset Local Nature Recovery Strategy, aimed at reversing environmental decline. This strategy, developed with BCP Council and Natural England, focuses on:

- Restoring natural habitats and reversing biodiversity loss.
- Identifying priority species and habitats in need of immediate action.
- Encouraging public participation through consultations and surveys.

The strategy sets 12 nature recovery priorities and includes a Local Habitat Map to guide conservation efforts. It aligns with the national 30by30 target, aiming to protect and manage 30% of land and rivers for nature by 2030.

Funding for this initiative will come from biodiversity net gain, nutrient mitigation, and Environmental Land Management schemes.

Public engagement is a key component, with Dorset Council launching a **consultation period from May to July 2025** to gather feedback. Residents can participate by completing a survey available on the Dorset Council website. Additionally, the council is hosting **drop-in sessions** to encourage community involvement.

The Consultation can be found at: [Draft Local Nature Recovery Strategy Consultation - Dorset Council - Citizen Space](#)

Drop in sessions will be at

- Open Farm Sunday at Home Farm, Sadborough – Sunday, 8 June 2025, 10:00 AM – 4:00 PM
- Blandford Library – Thursday, 12 June 2025, 10:00 AM – 4:30 PM
- [Bournemouth Library](#): Monday 16th June, 10am to 3pm
- [Bridport Library](#): Wednesday 25th June, 10am to 3pm
- [Dorchester Library](#): Tuesday 15th July, 10am to 4pm
- [Christchurch Library](#): Friday 25th July, 10.00am to 3.00pm

#### 2. Economic Growth Strategy

Dorset Council has introduced an Economic Growth Strategy to boost employment and investment. Key objectives include:

- Boosting economic growth by identifying and prioritizing key projects.
- Attracting investment by positioning Dorset as a prime investment location.
- Creating high-value jobs in sectors such as clean energy, maritime, and defence.
- Strategic negotiations with government and regional partners to secure funding.

The council is establishing a Dorset Growth Board, comprising representatives from business, local government, education, and health sectors. This board will provide leadership for economic growth and maintain ongoing dialogue with Dorset businesses.

Challenges facing the county include modest productivity compared to regional and national averages, high housing costs relative to earnings, and a growing population predominantly of post-working age. To address these concerns, the council is targeting key sectors with growth potential, such as clean energy, ensuring a skilled and inclusive workforce, supporting the transition to net zero, and promoting sustainable development

At the **Dorset Innovation Park**, the council is in advanced negotiations with companies interested in investing in the area. The council is also setting up a **new arm's-length company** to run the Innovation Park dynamically and commercially. Recruitment for the **chair of the board and managing director** for this company is currently underway

### 3. Governance and Financial Oversight

Following an audit by the South West Audit Partnership (SWAP), Dorset Council is strengthening its contract and spending oversight. The audit revealed several governance weaknesses, going back several years and indeed prior to the Council becoming Unitary, including:

- Spending and contract decisions not always following correct procedures.
- A lack of proper checks and transparency in financial management.

In response, the council has implemented reforms such as:

- Reviewing spending approval processes to ensure compliance with governance standards.
- Enhancing transparency in procurement by improving record-keeping and budgeting.
- Establishing stricter governance standards to prevent financial mismanagement.

The audit found that some financial management issues date back to practices in the former County Council. Dorset Council has developed a robust action plan and established a dedicated team to drive urgent improvements. The council is focusing on strengthening governance, enhancing transparency, modernizing systems, and ensuring that public funds are managed with the highest standards of accountability.

Additionally, Dorset Council is implementing a transformation plan to streamline operations, increase efficiency, and reduce costs. This includes increased use of technology, better customer service, and lower operating costs.