

Minutes of the Meeting of Knowlton Parish Council
10th September 2025 at 7:30pm
Horton & Chalbury Village Hall

Item	
	Attendance Cllr Morgan Antell Cllr Caroline Barnes Cllr Trevor Brown Cllr Steve Butler (Chairman) Cllr Colin Davidson Cllr Anthony (Sam) Keet Cllr Kevin Minns Cllr Ian Potentier Cllr Will Chakawhata – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) 19 members of public present Miss Sarah Forwood (Clerk)
1	Welcome from the Chairman including housekeeping notices The Chairman welcomed everyone to the meeting.
2	To receive and accept apologies for absence Cllr Paul Millett (Vice Chairman) Cllr Linda Stocks Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)
3	Declarations of Interest & Grants for Dispensation Cllr Kevin Minns declared an interest in planning application P/HOU/2025/04513 Cllr Sam Keet declared an interest in planning application P/FUL/2025/04641
4	Public Open Session The Chairman announced that Knowlton Parish Council will be holding a meeting in relation to the Dorset Local Plan Options Consultation on Saturday 27th September at Woodlands Village Hall @ 10am, to discuss the Gypsy and Traveller Site at the Woodlands Chipping Depot and Crane Valley Golf Course. Residents raised the following concerns around the proposed Gypsy and Traveller Site at Woodlands: • A more appropriate site for this would be the site at the Dorset Steam Fair • The proposal is wholly inappropriate, and the site is unsuitable, undeliverable and inconsistent with the NPPF and the PPTS • It would cause unacceptable harm to the greenbelt, biodiversity, flood resilience, residence amenity, local infrastructure and landscape character. Whilst also lacking necessary infrastructure and sustainability

	• The outcome the residents are proposing is that the proposal for the Gypsy and Traveller site to be completely removed from the Dorset Council draft proposal and they are seeking support from KPC to achieve this. • The Chairman agreed that the two documents prepared by a group of Woodlands residents, the extensive analysis and consultation response to the plan could be distributed amongst the members for their information. The extensive analysis document is an analysis of the previous attempts to convert the Chipping Depot to a Travellers site in 2012 which pulls all the objections together, this is compared with the work on the 2025 plan and compared these to similar instances in England which have been refused. This analysis shows that all the issues across the four different examples that have been looked at are the same and all have been refused for the same reasons. • The residents asked for a commitment from the members that they would come back to the Woodlands residents at the next KPC meeting with an update on their deliberations concerning the plan, which was agreed by the Chairman • The Chairman recommended that all residents send one complaint in each to the Dorset Council portal • Resident's views must be submitted to Dorset Council prior to the 13th October 2025 • There has been no information on whether all or half of the proposed site will be used for the Gypsy Traveller site • The Chairman noted that KPC do not have the resources to monitor a Facebook page. The Parish Council have a website or enquiries can be sent to the Clerk at clerk@knowltonparishcouncil.gov.uk The notice for the meeting on 27th September will be posted on local notice boards, the KPC website and Woodlands Facebook page. Residents raised the following points in relation to the following planning application: P/HOU/2025/04513 Mill House, Wimborne St Giles to retain 4 x air source heat pumps: • There have been attempts to calm the noise down, instead it has sent the noise down the water meadow and has made the noise worse for the residents in this part of the village, creating a tunnel effect • The Environmental Health has been in contact with residents and they feel that a noise survey should be carried out • The air source heat pump units are commercial units which are used in schools, hospitals and airports, not for residential areas • The decibels given out from each unit is 94 decibels and the recommended decibel for a residential area is 42
5	Confirm the Minutes of the Parish Council Meeting held 23rd July 2025 It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.
6	New KPCBF Member Members welcomed Mr David Giles to the Knowlton Parish Community Benefit Fund.
7	Outstanding Actions Please see Annex A of these minutes.

8	KPC Projects The WSG play area project is nearly complete, with some resurfacing repairs still to take place in September.
9	Chairman's Announcements None.
10	Clerk's Report Please see Annex B of these minutes.
11	Dorset Councillors Reports <u>CLlr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u> Please see Annex C of these minutes
12	Dorset Councillors Reports <u>CLlr Will Chakawhata – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u> • A video and photos of the drainage work that has taken place at Meadow View Caravan Park, have been circulated to Councillors. • CLlr Chakawhata met with the manager of Meadow View caravan park who assured him that migrants are not living on the park and this has been confirmed with DC.
13	Planning Applications & Matters P/HOU/2025/04513 Proposal: Retention of 4 x air source heat pumps. Location: The Mill House Wimborne St Giles, Wimborne, BH21 5LZ. Members resolved to respond with 7 OBJECTIONS and 1 ABSTAIN to the proposal, whilst waiting for the report from DC Environmental Health. P/FUL/2025/04641 Proposal: Erect replacement stables. Location: The Barn, Church Hill, Woodlands, BH21 8LW Members resolved to respond with 2 OBJECTIONS, 3 NO OBJECTIONS and 1 ABSTAIN to the proposal. P/FUL/2025/04731 Proposal: Change of use of stables and conversion to residential accommodation. Location: Meadow Cottage, Horton Road Church Hill Woodlands To Horton Lane, Woodlands, BH21 8NB Members resolved unanimously to respond with NO OBJECTION to the proposal. P/CLP/2025/04732 Proposal: Removal of garage doors & replacing them with windows. Location: Brookfield, Martins Farm Jubilee Hill Access To Burgess Farm Cottage Hemmings Farm And Martins Farm, Woodlands, BH21 8LY Members resolved unanimously to respond with NO OBJECTION to the proposal. P/FUL/2025/04308 Proposal: Change of use of land for purposes ancillary to Ruddlemoor Farm to form

	new driveway of existing with associated landscaping. Location: Ruddlemoor Farm, Horton Road, Woodlands, BH21 8NE Members resolved unanimously to respond with NO OBJECTION to the proposal. P/FUL/2025/04309 Proposal: Change of use of land for purposes ancillary to Ruddlemoor Farm to form new driveway off the existing access road with associated landscaping and erect car port. Location: Ruddlemoor Farm Horton Road, Woodlands, BH21 8NE Members resolved unanimously to respond with NO OBJECTION to the proposal. P/FUL/2025/04161 Proposal: Conversion of ground floor of existing barn to butchery (retrospective). Location: Louis Barn, Holt Lodge Farm, Holt, BH21 7JN Members resolved unanimously to respond with NO OBJECTION to the proposal. P/FUL/2025/04162 Proposal: Conversion of first floor of existing barn to a studio flat (retrospective). Location: Louis Barn, Holt Lodge Farm, Holt, BH21 7JN Members resolved unanimously to respond with NO OBJECTION to the proposal. P/HOU/2025/03606 Proposal: Erect single storey front extension Location: Hedgerow, Verwood Road, Woodlands, BH21 8LJ Members resolved unanimously to respond with NO OBJECTION to the proposal. P/FUL/2025/04821 Proposal: Proposed conversion of the existing stable, chalet and barn to residential use with associated access, parking and landscaping, Location: Land And Buildings Known As Oak Yard, Horton Way, Verwood. Members resolved unanimously to respond with NO OBJECTION to the proposal.
14	Highways Matters <i>Clerk to visit the area where the waste has been placed and report to the relevant department at DC.</i> Consider new traffic calming measures at Parsonage Way, Wimborne St Giles. <i>Clerk to liaise with DC Highways Department to gain their views on traffic calming measures at Parsonage Way, Wimborne St Giles.</i>
15	Rights of Way/Open Spaces None.
16	Burgess Field Play Area, Woodlands – Inspections Weekly visual play inspections completed by Cllr Morgan Antell.
17	Tree Matters None.
18	The Local Dorset Plan Members are unanimously opposed to the DC proposals at the Chipping Depot at Jubilee Hill Site and

	Crane Valley Golf Course. All objections must go through the DC planning portal, and the content of the objection must be factual, actual and relevant. Cllr Colin Davidson highlighted Cllr David Tookes report noting paragraph five which explains the reasons for objections with the references to the NPPF.															
19	KPC Response to the DAPTC Smaller Parish Council Survey This item has been carried forward onto the October agenda.															
20	DAPTC Board Membership Members unanimously approved for Cllr Steve Butler to represent KPC on the DAPTC Board Membership.															
21	Financial Matters - Members reviewed the half year spend against budget - Members resolved unanimously to increase the Clerk’s Salary to SCP 20 back-dated to 1st April 2025 with the release of the new pay-scales from NALC. Members resolved unanimously to pay items below including Clerk’s Salary inc. Pension Bonus: <table><tr><td>ONLINE ELITE PLAYGROUND INSP</td><td>Burgess Playfield Quarterly Insp</td><td>£90.00</td></tr><tr><td>ONLINE GRASS & GROUNDS</td><td>Grounds Maintenance Woodlands Play Areas</td><td>£173.24</td></tr><tr><td>ONLINE VISION ICT</td><td>Website Hosting & Email Accounts</td><td>£252.90</td></tr><tr><td>ONLINE CLERKS EXPENDITURE</td><td>Reimbursement of Expenses July – Sept 25</td><td>£85.83</td></tr><tr><td>ONLINE CREATIVE PLAY</td><td>Payment WSG Play Area Equipment Repair</td><td>£5,032.80</td></tr></table>	ONLINE ELITE PLAYGROUND INSP	Burgess Playfield Quarterly Insp	£90.00	ONLINE GRASS & GROUNDS	Grounds Maintenance Woodlands Play Areas	£173.24	ONLINE VISION ICT	Website Hosting & Email Accounts	£252.90	ONLINE CLERKS EXPENDITURE	Reimbursement of Expenses July – Sept 25	£85.83	ONLINE CREATIVE PLAY	Payment WSG Play Area Equipment Repair	£5,032.80
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22	Other Information for report only <i>Cllr Morgan Antell to email Cllr Kevin Minns with issues raised around the We Out Here Festival to be taken to the ‘Wash Up’ meeting on 22nd September.</i>															
23	Next Meeting will be on Wednesday <u>8th October 2025</u> at 7:00pm in Horton & Chalbury Village Hall.															

Meeting closed at 21:21 hours

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council

Howard

Signed;.....

.....25th September 2025

Annex A

Action No	Date	Action	Assigned To	Status
02/20	July 2020	Water rising in Woodlands opposite 'Four Oaks.	Clerk	Aug 22: DC plan to install a new gully and pipe to watercourse with adjacent landowners' permission, subject to priority and funding. Nov 23: Clerk to follow up, ask who is responsible and raise an incident number. Feb/Apr 24: Clerk to arrange for the water to be tested along with the water leak opposite Meadow Cottage. June 24: A water sample has been taken and passed to Microtech Services for testing. July 24: The Clerk has contacted Bournemouth Water asking for the water leak to be looked at due to the presence of chlorine in the results from the water sample that was tested. Aug 24: An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test. Oct 24: Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test. Nov 24: South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak. Jan 25 (06.01.25): The Clerk spoke to Alex at Bournemouth Water they are requesting a member of their team to contact the Clerk directly by 10 January 2025 to discuss the water leak and possibly arrange to meet up at the leak site with an inspector. ref: 0013998244. 07.01.25: Bournemouth Water are going to visit the site again on a dry day to retrieve several samples of water to test for main water. Jan 25: Bournemouth Water has not visited the site again due to several tests already undertaken and they are unable to find a leak. They advised that the Parish Council liaise with DC highways department. 31.01.25: The Clerk met with DC Highways who confirmed that the leak is ground water. This water will continue to run even during the summer months due to the high saturation levels in the ground. If the Parish Council is considering digging up the verge they would need DC highways permission. The Highways officer checked the ditches along part of the road near to the leak and where water was running down the road and noted that the ditches required clearing to prevent the water running down the road. Feb 25: Members unanimously agreed to check the leak in a couple of months.

				Mar 25: Councillors to meet at the site of the leak to decide the plan for the leak going forward. Mar 25: The Clerk has contacted Southwest Water further to the other leak in woodlands being a Southwest Water leak. Southwest Water are going to send a team to investigate the leak further on 26 March and will update the Clerk on the outcome. Apr 25: Southwest Water have updated that it may be a leak from an old asbestos pipe. They are currently looking into this further. May 25: South West Water have listened to the AP box and are not able to hear a leak. They will retest the water and update the Parish Council. June 25: A spot leak was detected by South West Water. The leak has been repaired, and the verge has been reinstated. July 25: South West water has raised another works order to review the leak. Works order number 11810490 the Clerk will be meeting with South West water at the end of July. Aug 25: Meeting was cancelled by South West Water, Clerk has since tried contacting via phone with no response.
01/23	April 2023	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.	Clerk	Mar 25: Clerk to follow up with DC the issue with the gully that was put in by the landowner. DC to replace or refill the gully. Mar 25: DC highways will check the pond water draining down the road the next time there is heavy rain. DC highways will also check to see what drainage there is in the area.
04/23	Nov 2023	Pond is overflowing at Little Haythorne and going onto the road. Clerk to raise a report with Dorset Council.	Clerk	The Clerk spoke DC highways, at the time of speaking the pond was not overflowing. Mar 25: The pond overflows and drains out through the gully and down the road. See update on action 01/23
05/23	Dec 2023	Cllr Ian Potentier to contact Cllr Robin Cook in relation to applying for a grant from the Community and Culture Fund Project for the footpaths that lead onto the C2.	Cllr Ian Potentier	May 24: An email has been sent to DC requesting availability for a site meeting to take place. An email has been received from DC requesting further information in relation to the site visit. July 24: Cllr Ian Potentier has been liaising via the Clerk with DC safer highways team to look at having a footpath alongside the C2. Sept 24: An email was sent to DC inquiring about the timescale for the additional signs along the C2.

				Oct 24: Clerk resent the email asking for an update. Jan 25: Cllr Ian Potentier noted that the additional signs are still not in place. Feb 25: Following a phone call and email to the Road Safety Technical Officer at DC, the following response has been received; no date has been given yet for the work for the signs as the sign shop colleagues are working through a significant backlog. The Road Safety technical Officer will provide a further update after the next meeting. July 25: The two new pedestrian road signs for the C2 is on DC sign shop list of jobs to complete. The signing team are currently working through a significant amount of work, including over 40 jobs from the road safety team alone. At this time, the Road Safety Technical Officer is unable to provide a date for this work to take place, however, regular meetings take place with our colleagues and updates will be provided when they have further information.
06/23	Dec 2023	Cllr Sam Keet to take forward the grant from the Community and Culture Fund Project for the bridleway project at Queens Copse.	Cllr Sam Keet	July 24: Cllr Sam Keet and the Clerk have met with James Rose contractors and Cutler Bros to obtain quotes for the works on the bridleway at Queens Copse. Oct 24: Quotes have been received from both James Rose and Cutler Bros. Nov 24: A meeting took place with Cllr Sam Keet and Morris Construction and the Clerk is waiting for the quote. Dec 24: The final quote has been received from Morris Construction. June 25: The Clerk and Cllr Sam Keet have applied for grant funding towards the project. July 25: The application for the grant funding from DC for the Queen Copse Project was unsuccessful. The Clerk has asked for feedback and will pursue other funding routes.
04/24	Feb 2024	Clerk to contact DC about the progress of the longer layby by Knowlton Church.	Clerk	Mar 24: Clerk spoke to Cranborne Chase National Landscapes and they passed the query onto DC. Clerk to follow up with DC. Mar 25: The Clerk has emailed the DC highways officer and they will check who owns the verge by Knowlton Church. Apr 25: Cranborne Chase National Landscapes contacted DC in 2022 in wanting to pay to extend the layby using DEFRA funding, but DC haven't heard any more since. Ownership of the subsoil (highway overrides this ownership until such time if ever the highway rights are extinguished) then this would be up to the middle of the road (Ad Medium Filum HM Land Registry plans: boundaries (practice guide 40, supplement 3) - GOV.UK) this would be PROPRIETOR: THE SHAFTESBURY TRUSTEE and THE SHAFTESBURY TRUSTEE

				COMPANY NO.2 LIMITED.
05/24	Mar 2024	Clerk to report the bank that is falling away along B3081 opposite Deer Park House.	Clerk	April 24: The Clerk has reported the bank issue. Mar 25: DC highways are going to look at the bank and will liaise with Senior Management if it is an issue to agree the next steps. Sept: This road is part of DC planned drainage scheme which will take place before the winter. The bank will be reprofiled by making it lower and more of a curve.
06/24	Mar 2024	The Clerk to contact DC Planning Department to enquire about the windows being filled in at the Horton Tower.	Clerk	Mar 24: Email sent, no reply was received. Sept 25: A DC planning enforcement form has been completed for the Horton Tower windows.
08/24	April 2024	Clerk to request a quote for a new sign at Clump Hill Horton and ask if this sign can be moved further down the road.	Clerk	July 24: The Clerk has been in contact with DC and waiting for a response. Sept 24: Another email has been sent to DC asking for an update on when the sign will be put in place. Sept 24: An email was received by DC. DC have a lot of safety critical signing to complete at the moment. DC will get to site as soon as possible and come back a quote. Nov 24: A quote has been received from DC and is on the November agenda for approval. Nov 24: Moved to the December agenda. Dec 24: Members resolved unanimously to the quote for the Clump Hill sign replacement. Members unanimously agreed to request that DC move the Horton Heath sign from its current location to a more visible location. A quote to be received from DC for this to take place. Jan 25: An email has been sent to DC asking for a quote for the relocation of the Horton Heath sign. Mar 25: Follow up email has been sent by the Clerk. April 25: The Parish Council is waiting for a quote from DC. July 25: A quote has been received to supply & erect a new sign and 2 new posts at the location provided by the Parish Council is £1137.73 including traffic management. Aug 25: An email has been sent to DC accepting the quote for the Clump Hill sign.
11/24	May 2024	Clerk to follow up when and if the white lines through Horton will be	Clerk	June 24: DC has been contacted, ref: 1256554 to ask when the white lines may be reinstated through Horton.

		reinstated.		June 24: A works order has been raised to refresh the existing road markings, work has started and most elements of this (including the defects meeting the CoP criteria) have been reinstated. DC are unable to advise exactly when the centre line will be reinstated, due to current demands, but hopefully this will be completed during the next couple of months. Dec 24: Cllr Will Chakawhata will follow up this enquiry. Mar 25: DC sign team have a huge amount of work currently. Unfortunately, no dates can be given. Mar 25: Clerk to follow this up with Cllr Will Chakawhata. July 25: Following the resurfacing through Horton the road markings have been reinstated. <i>Clerk to contact DC Highways to highlight due the accident the need for double white lines through Horton.</i> Sept 25: The Highways Officer will raise the double white line in their team meeting on Wednesday 10th September. Complete
13/24	June 2024	Clerk to contact the Speed Partnership Team to ask for their support with the speeding issues through Horton Village.	Clerk	July 24: An email has been sent to Dorset Road Safe for support with the speeding issue through Horton Village, awaiting a response. Aug 24: Dorset Road Safe Team responded; due to the number of locations on the Camera Team enforcement list across Dorset and a small team to cover these, we are unable to guarantee how quickly this site will be visited. Clerk to contact Dorset Road Safe Team in November to check if they have any results from this visit. Nov 24: An email has been sent to the Dorset Road Safe Team to enquire if they have visited Horton Village. Dec 24: The location is on the Camera Team's list to visit, however there are nearly 1000 locations to cover across Dorset and limited resources to cover them so we can't guarantee when they will attend. May 25: A follow up email has been sent to the Dorset Road Safety Team asking for an update. June 25: The Camera Team have visited this location twice in the past year. The first was on 04/11/2024 at 16.30 and the second was on 30/05/2025 at 08.23, both sessions were of one hour duration and there were no activations. Due to the vans parking on a grass verge, visits are only possible in dry weather, which may account for the further delay. This location will be added to the next enforcement list for the Camera Team to visit.
16/24	June 2024	Clerk to contact the landowner of the wood to ask them to clear the felled trees next to the Remedy Oak.	Clerk	July 24: The landowner has been contacted and the felled trees by Remedy Oak will be tidied. Dec 24: An email has been sent to the landowners and a reply received. This

				will be looked at over the Christmas period with a view to tidying the area. Feb 25: An email has been sent to the landowner's son asking if they have decided how they will clear or tidy the trees that were felled following their visit over the Christmas period. Mar 25: Email has been resent. June 25: Phoned the landowners son and left voice message. <i>Clerk to report to DC Arb Team asking them to contact the owners.</i> July 25: An email has been sent to DC Arb Team. Aug 25: DC Arboricultural Officer recommends that the felled trees be left in situ, as minimal disturbance is generally best. The trees have been down for quite some time and are likely providing a valuable habitat for a range of wildlife. If left undisturbed, they will gradually decompose, which will benefit biodiversity. DC have recently been in contact with one of the landowner's sons, who is currently undertaking some works at DC Councils request to make safe several trees, including dead ash, in Kings Wood that are adjacent to the B3081. Complete
26/24	Oct 2024	Clerk to liaise with Cllr Morgan Antell in relation to the rubbish being dumped at Burgess Field, Woodlands.	Clerk	Nov 24: Cllr Morgan Antell will give an update at the November meeting. Feb 25: The rubbish and cut fence has been reported to Aster Housing requesting the fence to be fixed and the rubbish removed. Mar 25: See update on action 38/24 May 25: Email sent asking for an update on when the rubbish will be removed and the fence will be fixed. May 25: Aster do not own the fence so it is not their responsibility to fix it. They will raise another job to collect the rubbish. June 25: Aster have confirmed that the rubbish has been removed. <i>Clerk to report to Aster that further rubbish has been dumped at the site. The Parish Council has since had a padlocked gate put in the gap to prevent further rubbish being left.</i> July 25: The rubbish left at the site has been reported to Aster.
31/24	Oct 2024	Cllr Morgan Antell to liaise with the Woodlands Church warden and obtain a quote for the renewal of the memorial plaque.	Cllr Morgan Antell	Nov 24: An Art Conserver will visit the memorial plaque and make an assessment and will give suggestions as to what might be done. There may be a range of things that could be done including cleaning and possibly some enhancement. The initial visit will be for free. Dec 24: A quote has been received to renew the war memorial plaque for £4570.00. Cllr Morgan Antell will contact the church warden to request a breakdown of the quote and obtain further quotes. May 25: The Parish Council are waiting on the church's decision to have a

				brass plaque situated in the church with all of the names of those who died and those who were in the war who were from Woodlands. July 25: A calligrapher has discussed the memorial options with the church and the following proposal has been suggested; a piece of artwork that looks like a book of remembrance with two open pages listing the names in the same font as the memorial and also including a brief history of the memorial. It was suggested an old book be used for authenticity and then the two new calligraphy pages would look like part of a book. This would sit in an oak box frame on a stand under the existing statue. It is also hoped to illuminate the framed book (TBC). The existing boards will be cleaned to make the original lettering easier to read. Sept 25: A final quote for the total cost of partial cleaning of the war memorial, plus an additional memorial which will mirror the original wording, the Church are unable, at this time, to repaint the names on the original memorial due to this being a long, complicated and an expensive procedure and it may not be granted. The paint of the original memorial has not faded the wood has darkened, the wood can be cleaned to make the letters stand out more. The new memorial book will cost £1000, which the church hope to complete by November 2025. Complete.
32/24	Oct 2024	Clerk to contact Mark Adams and CC Cllr David Tooke to ask if the road past Remedy Oak is going to be resurfaced and is there a plan to complete the road out of Woodlands and Horton.	Clerk	Nov 24: An email was sent to DC. DC have forwarded the email to the relevant department to respond. Apr 25: A follow up email has been sent to DC Economic Growth and Infrastructure team at DC. These sections are due to be surfaced in quarter 4 of this financial year. There are no programmed dates at this moment but it is designed and ready to go.
43/25	Jan 2025	Clerk to report to DC the blocked culvert on Horton Road in Wimborne St Giles.	Clerk	Jan 25: The Clerk and Cllr Morgan Antell met with the DC highways officer who has recommended that the Parish Council contact Shaftesbury Estate to clear the ditches alongside the road to ensure the water has an escape route into the ditch. Feb 25: DC highways are currently following the blocked ditches up with Shaftesbury Estate. Sept 25: DC are continuing to follow up the blocked culvert with Shaftesbury Estates.
45/25	February 2025	Clerk to start to look at finding suitable funders for the queen Copse	Clerk	May 25: Cllr Sam Keet and the Clerk are meeting up to discuss funding options.

		project.		June 25: The Clerk and Cllr Sam Keet have applied for grant funding towards the project.
49/25	February 2025	Clerk to ask Cutler Bros for a quote to tidy up the hedges around Woodland Playfield.	Clerk	Apr 25: Clerk and Cllr Sam Keet to confirm if the ground near the hedge is a Site of Special Scientific Interest (SSSI) before any hedges are cut.
50/25	March 2025	Councillors to liaise with Cllr David Tooke to find out what DC highways department are doing about the B3081 road and the dangerous conditions.	Cllrs	
51/25	March 2025	Cllr Paul Millett to discuss with DC other speed calming options throughout Chalbury.	Cllr Paul Millett	Apr 25: Cllr Paul Millett has emailed DC Road Safety Officer. June 25: A meeting is being arranged to discuss road calming measures. July 25: A meeting has taken place between Cllr Paul Millett, Cllr Will Chakawhata and the DC Road Safety Officer. Cllr Paul Millett will write up the possible solutions to decide what the next steps are.
52/25	March 2025	The Clerk and Cllr Paul Millett to arrange a date for a public meeting on a weekend where all residents are invited to attend to discuss the speeding issues through Chalbury.	Clerk/Cllr Paul Millett	
53/25	March 2025	Clerk to enquire about a grit bin being placed on Horton Road (near to the Remedy Oak Tree) for the use of the residents in the nearby houses.	Clerk	Apr 25: An email has been sent to the relevant department in DC. May 25: Clerk has contacted DC Highways for an update. June 25: The delay on the salt bin process is currently due to location. DC are unable to determine a suitable and safe location on highway land for this salt bin, which is accessible to the local residents who may need to access it. The initial location of being near or next to the remedy oak tree has been declined. Once this has been figured out it will then go to ranking and an assessment will take place to determine if it meets requirements. Sept 25: DC have confirmed they do want to place a salt bin put in the location, have not been able to find a site that meets the criteria which is safe for people to use the salt bin safely. DC are unable to place the bin next to the Remedy Oak tree due to it being a protected tree.
54/25	March	Clerk to approach Dorset Council for	Clerk	Mar 25: Further to correspondence with DC highways it was agreed that the

	2025	a warning sign before the bend along the B3081 highlighting the bend from Verwood and a possible reduced speed limit (30 or 40mph on the bend).		Clerk should contact DC to request a road safety review of the B3081. The Clerk has emailed the relevant department. May 25: DC Road Safety Technical Officer is about to run their latest route and cluster site analysis – the routes are defined as any route across the county (for example the B3081 in its entirety) that has recorded a high number of injury collisions per km, and our cluster sites are defined by 3 or more injury collisions within 100 metres in the last 3 years. The B3081 has previously flagged as a route analysis, however this has been swayed by the amount of injury collisions close to Ringwood near the A31 and the junction for Alderholt and not so much near Remedy Gate. If it doesn't flag as one of our top route analysis this year, following this request I will add it to our list, however, please be advised I do not have a timescale for this analysis. Once It's been completed, I will get back to you. Action: Clerk to liaise with DC Highways in relation to the previous higher quality finish, skid resistant road surface that was placed along the B3081.
57/25	May 2025	Cllr Will Chakawhata will follow up on what is happening with the road flooding outside of the Meadow View Caravan Park	Cllr Will Chakawhata	July 25: Works started on 07/07/25. Works started at the outfall within the caravan park and DC continue to progress towards the public highway- approx. 65% of the works is complete. All works are programmed to be completed by 01/08/2025.
63/25	June 2025	Cllr Davidson will look into arranging a poster indicating where the footpaths are in Woodlands.	Cllr Davidson	July 25: Cllr Davidson has sent the footpath maps to the Clerk to print off and display on the notice boards in Woodlands. August 25: The posters were received from Cllr Colin Davidson and they have been placed in the Woodlands noticeboards. Complete.
66/25	June 2025	Clerk to report the water leak on Chalbury Hill to South West Water.	Clerk	July 25: Reported on South West Water website.
67/25	July 2025	Clerk to report the thin branch hanging across the B3081 road.	Clerk	Sept 25: The branch has been reported on the DC portal.
68/25	July 2025	Clerk to draft an email and send to Cllr Chakawhata over the issues raised in relation to Meadow View Caravan Park.	Clerk	
69/25	July 2025	Cllr Millett to draft a response to the	Cllr Millett	

		email that was received in June from a local resident in relation to Chalbury speeding. Clerk to forward the email to the resident.		
70/25	July 2025	Clerk to contact DC to confirm if the flashing signs at Horton Inn are working and being used.	Clerk	
71/25	July 2025	Clerk to contact DC highways in relation to the white markings on the road through Woodlands and what work is taking place.	Clerk	
72/25	July 2025	Clerk to follow up on when the resurfacing of the road through Woodlands past the golf course when will take place.	Clerk	
73/25	July 2025	Clerk to report the potholes in the road near the Remedy Oak.	Clerk	
74/25	Sept 2025	Clerk to visit the area where the waste has been placed and report to the relevant department at DC.	Clerk	
75/25	Sept 2025	Clerk to liaise with DC Highways Department to gain their views on traffic calming measures at Parsonage Way, Wimborne St Giles.	Clerk	
76/25	Sept 2025	Cllr Morgan Antell to email Cllr Kevin Minns with issues raised around the We Out Here Festival to be taken to the 'Wash Up' meeting on 22 nd September.	Cllr Antell	

DRAFT

Annex B**Clerks Report****10th September 2025****Correspondence****Flood Wessex**

links to recordings of our sessions on Property Flood Resilience and Flash Flooding.

Property Flood Resilience with Andy Thomas-Lambart <https://youtu.be/6KDAupa4h0>

Flash Flooding with Emma Giffard <https://youtu.be/HcK2ufdPTwg>

Please feel free to share these with your community via your Parish or Town council website or social media pages.

Flash Flooding 17th July 25

We have attached a copy of the slides from our Flash Flooding presentation. Below is a selection of links to relevant websites and useful information mentioned in the presentation:

Links for information, guidance and resources related to Flash Flooding:

- Flood Hub, rapid response catchments - <https://thefloodhub.co.uk/rapid-response-catchments/?term=flash%20flooding>
- Gov.uk Flash Flooding site <https://www.gov.uk/guidance/flash-flooding>
- Be Flood Ready - <https://www.befloodready.uk/>
- Historic England - <https://historicengland.org.uk/advice/technical-advice/flooding-and-historic-buildings/>
- Hydrology Data Explorer - <https://environment.data.gov.uk/hydrology/explore>
- GOV.UK Environment Agency Blog - <https://environmentagency.blog.gov.uk/2025/05/07/are-we-prepared-for-a-drought-the-water-resilience-challenge/>
- Flood Hub - <https://thefloodhub.co.uk/blog/how-your-garden-can-help-manage-flood-risk/>
- Met Office - <https://weather.metoffice.gov.uk/learn-about/weather/types-of-weather/rain/how-much-does-it-rain-in-the-uk>
- Rain Gardens - <https://www.rhs.org.uk/garden-features/rain-gardens>
- Flooding from groundwater (downloadable guide hosted on the Dorset LRF website) - <https://dorsetprepared.org.uk/wp-content/uploads/2024/02/Groundwater-flooding-0345.pdf>
- Check your Flood Risk - <https://www.gov.uk/check-long-term-flood-risk>
- Blue Pages (independent flood directory) - <https://bluepages.org.uk/>

Future *Lunch and Learn* Sessions – Online sessions start at 12:30pm

- Q&A Session – Thurs, 21 August (online)
- Introduction to the Flood Warden Role – Thurs, 18 September (online)
- Flood risk management (how it works, how partners work together, who does what) – Thurs, 23 October (online)
- Local Resilience Forums (LRF) and how they work – NEW DATE Thurs, 13 November (online)

Citizen Advice Quarterly Newsletter & Dorset Energy Report



CA EDP July Quarterly Newsletter Q1 25_26 (2).pdf (Command Line)



Dorset Energy Team Report Q1 25-26 (5).pdf (Command Line)

DAPTC Dorset Leisure Strategy

DAPTC's next Working Together Webinar on Tues 9 September (4pm) will hear from Dorset Council on the development of a new Leisure Strategy, to shape the future of leisure centres and facilities in the DC area. The webinar where will share updates on the strategy and findings affecting across the whole of the DC area. This is your opportunity to learn more, ask questions, say what matters most to your community, and help shape the future of leisure in Dorset.

Climate and Nature Action Support Group

Next Climate and Nature Action Support Meeting: Weds 10 Sept 12.30pm.

Road Closures

PROPOSED TEMPORARY CLOSURE OF KINGS LANE, WOODLANDS an application from Openreach to close Kings Lane, Woodlands between Bagmans Lane and Fairview, a distance of approximately 770 metres. The closure has been requested to allow Openreach to carry out pole and cable installation works. These works are programmed to commence from 09:30, 11th November 2025 until 16:00, 11th November 2025. Openreach will publicise the road closure in a number of ways: they will place information boards on the road in this area to inform the travelling public of the works; they will carry out a letter drop to local residents directly affected by the works: will sign a vehicular diversion route using the local road network. The following map shows the extent of the closure and the diversion route.

Annex C

250910 Dorset Councillors Report for Knowlton Parish Council

Local Plan Consultation

I was able to be at the Local Plan Presentation in Verwood on Monday regarding the Local Plan Consultation. Much of the interest in the presentation was actually to do with land that has been offered for development by the owners of the Crane Valley Golf Club.

However, the site shown on the document is not within Verwood Parish, but is in fact spread across Wimborne St Giles, Woodlands, Horton – and even a sliver of Edmondsham. Any CIL money and Council tax would therefore go to the relevant parishes rather than Verwood.

This site was offered by the owners and as such had to be listed as an option by the Council, but as the Consultation document makes clear there are a number of drawbacks to the site, which is within the Greenbelt.

This Consultation is a vital first step in creating a new Local Plan – without an up-to-date Local Plan speculative planning applications across the county will be much harder to resist. The Government demands for large housing numbers will encourage developers to submit applications for which there is no local policy input, and potentially cannot be refused if they fall in line with National Policy laid out in the NPPF. This will be exacerbated by the loss of Dorset's 5-year land supply, which brings a "tilted balance" into play. That means any development has a head start on being classed as sustainable.

I would urge everyone to complete the Consultation and make sure the Council understands your point of view. We need to ensure that when we put forward our thoughts that they relate to material planning considerations. The NPPF does provide a number of material planning reasons, and things like Loss of valued amenity space (Para 98), overburdened roads and poor transport (Para 77), new homes must be supported by necessary infrastructure (Para 77 again), retention and development of local facilities including sports venues (Para 88), safeguarding the Countryside from encroachment (Para 143c). Please be aware that things like loss of the view from your house is not a material reason – that's a personal issue, however loss of a valued view from public footpaths or sites of interest is material.

Please take the time to visit [Dorset Council Local Plan Options Consultation 2025 - Dorset Council](#) and follow the prompts to make your views known.

There are more sites set out in the Consultation than will be needed for the actual Plan when it's drawn up after the Consultation period is over. Remember the document is NOT the plan – it's a mix of opportunities for sites that have been offered by landowners or developers. I've heard that some sites have not been offered by current landowners, any site where the landowner does not want development will be removed from the options list as soon as that's made clear.