

**Minutes of the Meeting of Knowlton Parish Council**  
**12<sup>th</sup> November 2025 at 7:00pm**  
**Horton & Chalbury Village Hall**

Item	
	<p><b>Attendance</b>            Cllr Morgan Antell            Cllr Caroline Barnes            Cllr Steve Butler (Chairman)            Cllr Anthony (Sam) Keet            Cllr Paul Millett (Vice Chairman)            Cllr Kevin Minns            Cllr Ian Potentier</p> <p>Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</p> <p>2 members of public present</p> <p>Miss Sarah Forwood (Clerk)</p>
1	<p><b>Welcome from the Chairman including housekeeping notices</b></p> <p>The Chairman welcomed everyone to the meeting.</p>
2	<p><b>To receive and accept apologies for absence</b>            Cllr Trevor Brown            Cllr Colin Davidson            Cllr Will Chakawhata – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)</p>
3	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p>None.</p>
4	<p><b>Public Open Session</b></p> <p>A resident highlighted their planning application in Woodlands for a loft Conversion. Councillors have viewed the planning application and will add their comments to Dorset Council under item 11 on the agenda.</p>
5	<p><b>Confirm the Minutes of the Parish Council Meeting held 8<sup>th</sup> October 2025</b></p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
6	<p><b>KPC Projects</b></p> <p>The refurbishment of Wimborne St Giles play area has been completed. Cllr Minns has visited the school</p>

	and the children have written thank you cards which will be brought to the next Parish Council meeting.
7	<p><b>Chairman's Announcements</b></p> <ul style="list-style-type: none"> <li>• KPC have submitted their response for the Dorset Council Local Plan Options Consultation.</li> <li>• The Chairman attended the DAPTC meeting to discuss devolving Dorset</li> <li>• There is a vacancy for a co-option Councillor in Woodlands which will be advertised on the local notice boards.</li> </ul>
8	<p><b>Clerk's Report</b></p> <p>Please see <b>Annex A</b> of these minutes.</p>
9	<p><b>Dorset Councillors Reports</b></p> <p><b><u>Cllr David Tooke – Dorset Councillor Cranborne &amp; Alderholt Ward (Woodlands &amp; Wimborne St Giles)</u></b></p> <p>Please see <b>Annex B</b> of these minutes</p>
10	<p><b>Dorset Councillors Reports</b></p> <p><b><u>Cllr Will Chakawhata – Dorset Councillor Stour &amp; Allen Vale Ward (Horton &amp; Chalbury)</u></b></p> <ul style="list-style-type: none"> <li>• Cllr Chakawhata is still looking into the flooding issue at the Horton Cottages, no funding available this year, maybe next year. Cllr Chakawhata is working with DC Highways on this.</li> <li>• Cllr Chakawhata has driven past the caravan park a few times lately and has not witnessed any flooding, but he will monitor this when the rains are heavy.</li> <li>• We remain concerned about the speeding in Horton village. The local MP and Cllr Chakawhata are working on this. DC highways have been emailed by the local MP.</li> </ul>
11	<p><b>Planning Applications &amp; Matters</b></p> <p><b>P/HOU/2025/06117</b> Proposal: Convert loft into living accommodation with dormer windows. Location: 2A Church Hill, Woodlands, BH21 8LW  <b>Members resolved unanimously to respond with NO OBJECTION to the proposal.</b></p> <p><b>P/LBC/2025/06409 &amp; P/HOU/2025/06408</b> Proposal: Replacement of external windows and external doors Location: Abbey House South Horton To The Oaks Horton Hollow, Horton, BH21 7JA  <b>Members resolved unanimously to respond with NO OBJECTION to the proposal.</b></p> <p><b>P/FUL/2025/06294</b> Proposal: Retained use of land as Dog Park Location: Strawberry Field, West Lea Farm, Horton Road Three Legged Cross, BH21 6SD  <b>Members resolved unanimously to respond with NO OBJECTION to the proposal.</b></p> <p><b>P/HOU/2025/05817</b> Proposal: Demolish Conservatory and erect side extension with reconfiguration of ground floor to accommodate a new kitchen, mezzanine and additional living areas. Remodel eastern barn to create 2 buildings and create a new bat roosting building. Location: Shirewood House, Park Lane, Woodlands, BH21 8LX Members resolved unanimously to respond with NO OBJECTION to the proposal.  <b>Members resolved unanimously to respond with NO OBJECTION to the proposal.</b></p>

<b>12</b>	<p><b>Highways Matters</b></p> <p>Cllr Antell noted the fallen down sign at Pump House, Parsonage Way, Wimborne St Giles. It was noted that the sign has been reported to DC, but due to staff shortages DC sign shop are behind on all their work.</p> <p><i>Clerk to send all DC reported damaged roads signs to Cllr Tooke.</i></p> <p><i>Clerk to enquire with DC who cleans roads signs.</i></p>
<b>13</b>	<p><b>Rights of Way/Open Spaces</b></p> <p>None.</p>
<b>14</b>	<p><b>Burgess Field Play Area, Woodlands – Inspections</b></p> <p>Weekly visual play inspections completed by Cllr Morgan Antell and the quarterly report has been received.</p>
<b>15</b>	<p><b>Tree Matters</b></p> <p>None.</p>
<b>16</b>	<p><b>Linda Stocks service on the Parish Council</b></p> <p>Cllrs agreed to send Linda Stocks a thank-you gift for their service as a Parish Councillor in Woodlands.</p>
<b>17</b>	<p><b>Review Complaints Procedure</b></p> <p>Members reviewed and agreed the Complaints Procedure.</p>
<b>18</b>	<p><b>Review FOI Publication Scheme/Privacy Policy/General Privacy Notice</b></p> <p>Members reviewed and agreed the FOI Publication Scheme/Privacy Policy/General Privacy Notice and the clerk has updated the clerks emails address and KPC website address.</p>
<b>19</b>	<p><b>Horton Pump and Woodlands Green Inspections</b></p> <p>Cllr Morgan Antell noted that cars parking on Woodlands Green during football events are now leaving marks on the grass due to wetter weather. Cllr Butler and Cllr Antell will visit Woodlands Green to assess the damage and report their recommendations at the next Parish Council meeting.</p> <p><i>Cllr Butler and Cllr Antell to report on their findings after a visit to Woodlands Green to assess the damage on the field from the cars parked during the football on Saturdays.</i></p>
<b>20</b>	<p><b>Co-option Councillor Vacancy at Woodlands</b></p>

	The co-option vacancy will be advertised on the Parish Council notice board.																		
21	<b>Meadowview Licence, Wigbeth</b>  Members noted the Meadowview Licence to which there was no objection.																		
22	<b>Financial Matters</b> <ul style="list-style-type: none"><li>Members agreed that CiL Payments should be used for infrastructure projects such as Queen Copse Bridleway, Clump Hill sign, or Woodlands Green car park surface.</li><li>Members resolved unanimously to support the maintenance of Wimborne St Giles Cemetery Maintenance with a grant of £350.00.</li></ul> Members resolved unanimously to pay items below including Clerk’s Salary inc. Pension Bonus: <table><tr><td>ONLINE ANDREW COLLINS</td><td>Grass Cutting the Wimborne St Giles Triangle</td><td>£200.00</td></tr><tr><td>ONLINE GRASS &amp; GROUNDS</td><td>Grounds Maintenance Woodlands Play Areas</td><td>£173.21</td></tr><tr><td>ONLINE PETER MARTINDALE CONSERVATION</td><td>War Memorial Cleaning Woodlands</td><td>£462.00</td></tr><tr><td>ONLINE PAINTED SOUL STUDIO</td><td>War Memorial Calligraphy &amp; Design Work</td><td>£427.78</td></tr><tr><td>ONLINE VISION ICT</td><td>Hosting Email Accounts Nov25 - Oct 26</td><td>£264.00</td></tr><tr><td>ONLINE ELITE PLAYGROUND INSP</td><td>Burgess Playfield Quarterly Insp</td><td>£90.00</td></tr></table>	ONLINE ANDREW COLLINS	Grass Cutting the Wimborne St Giles Triangle	£200.00	ONLINE GRASS & GROUNDS	Grounds Maintenance Woodlands Play Areas	£173.21	ONLINE PETER MARTINDALE CONSERVATION	War Memorial Cleaning Woodlands	£462.00	ONLINE PAINTED SOUL STUDIO	War Memorial Calligraphy & Design Work	£427.78	ONLINE VISION ICT	Hosting Email Accounts Nov25 - Oct 26	£264.00	ONLINE ELITE PLAYGROUND INSP	Burgess Playfield Quarterly Insp	£90.00
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23	<b>Other Information for report only</b>  None.																		
24	Next Meeting will be on Wednesday <b><u>10<sup>th</sup> December</u></b> at 7:00pm in Horton & Chalbury Village Hall.																		

Meeting closed at 20:00 hours

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council

*Forwood*

Signed;.....

.....12<sup>th</sup> November 2025

## Annex A

### Clerks Report

**12<sup>th</sup> November 2025**

### Correspondence

#### **Next Climate and Nature Action Support Meeting: Tues 18 Nov 12.30pm and Vid and notes from October.**

Please find attached the notes from October's Climate & Nature Action Support meeting. We held a roundtable discussion with updates, ideas, and suggestions from Councillors and Reps attending.

The video recording can be accessed here:

[https://youtu.be/-8O8\\_avU1CI](https://youtu.be/-8O8_avU1CI)

This video is unlisted on You Tube, so not publicly available or searchable (without the link).

#### **The next meeting is on Tues 18th November 12.30pm**

#### **Topic: Dorset Council Citizens' Climate Panel**

We are grateful to be joined by members from the Dorset Council Sustainability Team. They will tell us about the background to the initiative, how it works, who is involved what it aims to achieve, how its going so far, the expected outcomes, and inputs to Dorset Council climate-related strategies and action plans.

#### **Quarterly Newsletter from Citizens Advice**

Latest quarterly newsletter from Citizens Advice in East Dorset & Purbeck, together with the Dorset Energy Report.

**Scottish and Southern Electricity Networks (SSEN), in partnership with Aureos Energy Ltd**, is preparing to deliver a major infrastructure upgrade between Mannington and Shaftesbury, with initial works beginning in **July 2025**. This essential duct-laying scheme will reinforce the electricity network across Dorset and Wiltshire, supporting the region's transition to a low-carbon future.

### Road Closures

#### **ROAD TRAFFIC REGULATION ACT 1984, TEMPORARY CLOSURE OF HOLT ROAD, THREE LEGGED CROSS**

#### **EMERGENCY TEMPORARY CLOSURE OF UNNAMED ROAD, CHALBURY COMMON DORSET COUNCIL**

BT have notified us of an urgent closure at Junction On B3078 At Sybil Cottages Via Chalbury Hill To Chalbury Lane Horton, to access underground BT structure to restore service. The works are expected to be completed by 28-10-2025.

#### **TEMPORARY TRAFFIC MANAGEMENT ORDER, VERWOOD ROAD, WOODLANDS**

DORSET COUNCIL has made an Order under Section 14 [1] of the Road Traffic Regulations Act 1984 as amended. The Order is needed in order to comply with health and safety regulations which require the provision of safe working areas and to minimise the likelihood of danger to highway users. It will come into operation on 13 November 2025 and remains in force for 18 months however it is anticipated that the works will be completed by 17 November 2025. The works will take place between 0800 and 1800 and will be re-opened to traffic overnight. This Order will enable Dorset Council to carry out carriageway maintenance and resurfacing works. The effect of this Order is as follows: [i] To impose a temporary road closure on; Verwood Road, Woodlands as indicated by signs on site. [ii] To impose a temporary clearway and parking suspension as indicated by signs on site to prevent waiting or parking on the highway along Verwood Road, Woodlands. A locally signed diversion route will be put in place to enable traffic to travel around the closed sections.

<https://d.docs.live.net/c90d029c5984207e/Documents/Minutes/2025/Minutes KPC 12 11 25.doc>

**TEMPORARY CLOSURE OF KINGS LANE, WOODLANDS**

DORSET COUNCIL has issued a Notice under Section 14 [2] of the Road Traffic Regulations Act 1984 as amended. All vehicles, cyclists and horse riders will be prohibited from proceeding along Kings Lane, Woodlands between Bagmans Lane and Fairview, a distance of approximately 770 metres. The Notice is needed in order to comply with health and safety regulations which require the provision of safe working areas and to minimise likelihood of danger to highway users. It will come into operation between 09:30 16:00 on 11th November 2025 and remain in force for five days, however it is anticipated that the works will be completed by 11th November 2025. This Notice will enable Openreach safe access to carry out pole and cable installation works in the highway. The alternative route, which will be sign posted is as follows: B3078 - C2 - C76.

**Temporary Traffic Regulation Order for Verwood Road, Woodlands**

Dorset Council will be carrying out a traditional resurfacing programme to targeted and localised repairs between 1<sup>st</sup> and 5<sup>th</sup> December and the road will be closed from 09:00 – 16:00 hours.

## Annex B

*251112 Knowlton Parish Council — Dorset Councillor Report***Recent Actions & Developments**

Until 31<sup>st</sup> October Dorset Council could show a land supply of 5.02 years, currently a new position has not been published but is likely to be around 2.5 years. This has a number of effects on Planning Decisions.

**1. The “presumption in favour of sustainable development”**

Under the **National Planning Policy Framework (NPPF)**, if a council **cannot demonstrate a 5-year supply**, the **presumption in favour of sustainable development** (paragraph 11 d) applies.

This means:

- The **local plan’s housing policies** (and often related settlement boundaries) are treated as **out-of-date**.
- Decision-makers must **approve development proposals** unless:
  1. Adverse impacts would **significantly and demonstrably outweigh** the benefits, or
  2. Specific protective policies apply (e.g. Green Belt, AONB, heritage designations, nutrient neutrality, etc.).

For Dorset, much of East Dorset **is not Green Belt**, so the presumption could apply strongly outside settlements.

**2. More approvals for “unallocated” or edge-of-settlement sites**

Without a 5-year supply:

- Developers can promote **sites not allocated in the local plan**.
- Dorset Council will find it **harder to refuse** such applications if they deliver housing, even if contrary to settlement boundaries.
- Inspectors often allow appeals unless there are clear, site-specific harms (e.g., landscape, access, ecology).

This increases pressure on villages and towns like **Alderholt, Verwood, Ferndown and Wimborne**.

**3. Appeals become more developer-friendly**

- Planning inspectors routinely allow appeals where the council lacks a 5-year supply, citing paragraph 11 d of the NPPF.
- Dorset Council could face **higher appeal costs and resource strain** defending refusals.
- Recent appeals in East Dorset show developers using the lack of 5-year supply as a key argument to overturn refusals.

**4. Reduced weight to local policies**

When the supply is under 5 years:

- **Housing-related local plan policies** (e.g., those restricting development outside settlements) carry **limited weight**.
- Other policies (design, heritage, flood risk, landscape, ecology) still apply, but the planning balance tilts toward approval if a site is “sustainable.”

## 5. Council strategy implications

- Dorset Council must now **accelerate housing delivery** and site allocations in the forthcoming Local Plan to recover a 5-year supply.
- It may **update its Annual Position Statement early in 2026** if new completions or permissions improve the trajectory.
- Meanwhile, decision-making committees will need to **document planning balances carefully** to avoid losing appeal.