

Minutes of the Meeting of Knowlton Parish Council
23rd July 2025 at 7pm
Horton & Chalbury Village Hall

Item	
	<p>Attendance Cllr Morgan Antell Cllr Trevor Brown Cllr Steve Butler (Chairman) Cllr Colin Davidson Cllr Anthony (Sam) Keet Cllr Paul Millett (Vice Chairman) Cllr Kevin Minns Cllr Ian Potentier</p> <p>Cllr Will Chakawhata – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</p> <p>1 member of public present</p> <p>Miss Sarah Forwood (Clerk)</p>
1	<p>Welcome from the Chairman including housekeeping notices</p> <p>The Chairman welcomed everyone to the meeting.</p>
2	<p>To receive and accept apologies for absence Cllr Caroline Barnes Cllr Linda Stocks Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p>
3	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p>
4	<p>Public Open Session</p> <p>None.</p>
5	<p>Confirm the Minutes of the Parish Council Meeting held 11th June 2025</p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
6	<p>Minutes of the Knowlton Parish Community Benefit Fund held 20th June and 10th July 2025</p> <p>The minutes of the meetings having been circulated to members prior to the meeting were accepted.</p>

7	<p>Outstanding Actions</p> <p>Please see Annex A of these minutes.</p> <p>Members accepted the quote for £1137.73 to supply & erect a new sign and 2 new posts at Clump Hill at the location provided by the Parish Council, this also includes traffic management along the C2.</p>
8	<p>KPC Projects</p> <p>The WSG play area project will start on 6th August with the surface repairs and then the 14th August with the equipment repairs.</p>
9	<p>Chairman's Announcements</p> <p>None.</p>
10	<p>Clerk's Report</p> <p>Please see Annex B of these minutes.</p>
11	<p>Dorset Councillors Reports</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u></p> <p>None.</p>
12	<p>Dorset Councillors Reports</p> <p><u>Cllr Will Chakawhata – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u></p> <ul style="list-style-type: none"> • Booking of the recycling sites; Wimborne, Shafetsbury, Dorchester and Sherborne are the only recycling sites that require booking. • There will be a boundaries review for Parish Councils. • QE school are looking at opening the swimming pool at QE in January but not for public access. • Withdrawal of Government funding support for Neighbourhood Plans, some Parish Councils are going to use CIL money. <p>Members raised their concerns over the number of caravans at Meadow View Caravan Park and the impact this will have on the infrastructure which has not catered for the increase, the C2 road and local facilities, doctors, dentists etc.</p> <p><i>Clerk to draft an email and send to Cllr Chakawhata over the issues raised in relation to Meadow View Caravan Park.</i></p>
13	<p>Planning Applications & Matters</p> <p>P/CLP/2025/03186 Proposal: Renovation of the existing dwelling to return it back to a condition that is fit for habitable accommodation under Use Class C3. Works to include new windows, doors, repair roof.</p>

	<p>Internal works do not require planning permission as not a listed building. Location: St Annes Cottage Horton Road, Three Legged Cross, BH21 6SD.</p> <p>For Information Purposes Only</p> <p>P/FUL/2025/02900 Proposal: Erect agricultural building, repair workshop for agricultural vehicles and machinery Location: Sutton Farm, Sutton, Wimborne, BH21 8NQ. The Clerk read out a letter sent from the Planning Agent. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>P/PAAC/2025/03521 Proposal: Change of use of an agricultural building, to a single dwellinghouse (Class C3) together with associated operational development Location: Old Bull Pen, Greenlands Farm, Horton, BH21 8NB. For Information Purposes Only</p>
14	<p>Highways Matters</p> <p>A meeting has taken place between Cllr Paul Millett, Cllr Will Chakawhata and the DC Road Safety Officer in relation to Chalbury speeding calming. Cllr Paul Millett will write up the possible solutions to decide what the next steps are.</p> <p><i>Cllr Millett to draft a response to the email that was received in June from a local resident in relation to Chalbury speeding. Clerk to forward the email to the resident.</i></p> <p><i>Clerk to contact DC to confirm if the flashing signs at Horton Inn are working and being used.</i></p> <p><i>Clerk to contact DC highways in relation to the white markings on the road through Woodlands and what work is taking place.</i></p> <p><i>Clerk to follow up on when the resurfacing of the road through Woodlands past the golf course will take place.</i></p> <p><i>Clerk to report the potholes in the road near the Remedy Oak.</i></p>
15	<p>Rights of Way/Open Spaces</p> <p>Member unanimously agreed to the draft Chasers FC Agreement of Use and Letter of Authorisation.</p>
16	<p>Burgess Field Play Area, Woodlands – Inspections</p> <ul style="list-style-type: none"> Weekly visual play inspections completed by Cllr Morgan Antell.
17	<p>Tree Matters</p> <p><i>Clerk to report the thin branch hanging across the B3081 road.</i></p>
18	<p>Standing Orders, Financial Regulations, Code of Conduct, Reserves Policy</p> <p>Members reviewed the Standing Orders, Financial Regulations, Code of Conduct and Reserves Policies without amendment.</p>

19	Financial Matters Members resolved unanimously to pay items below including Clerk's Salary inc. Pension Bonus: ONLINE DORSET COUNCIL Boundary Sign for Woodlands £684.73 ONLINE MR R MEAR New Gate at Burgess Playfield £150.00 ONLINE HORTON AND CHALBURY VH 2026 Hall Hire for PC Meetings £363.00 ONLINE GRASS & GROUNDS Grounds Maintenance Woodlands Play Areas £173.21 ONLINE CREATIVE PLAY 50% Payment WSG Play Area Surface Repair £1905.67 ONLINE CREATIVE PLAY 50% Payment WSG Play Area Equipment Repair £2,516.40
20	Other Information for report only None.
21	Next Meeting will be on Wednesday <u>10th September 2025</u> at 7:30pm in Horton & Chalbury Village Hall.

Meeting closed at 20:34 hours

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council


Signed;.....23rd July 2025

Annex A

Action No	Date	Action	Assigned To	Status
02/20	July 2020	Water rising in Woodlands opposite 'Four Oaks.	Clerk	<p>Aug 22: DC plan to install a new gully and pipe to watercourse with adjacent landowners' permission, subject to priority and funding. Nov 23: Clerk to follow up, ask who is responsible and raise an incident number.</p> <p>Feb/Apr 24: Clerk to arrange for the water to be tested along with the water leak opposite Meadow Cottage.</p> <p>June 24: A water sample has been taken and passed to Microtech Services for testing.</p> <p>July 24: The Clerk has contacted Bournemouth Water asking for the water leak to be looked at due to the presence of chlorine in the results from the water sample that was tested.</p> <p>Aug 24: An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p>Oct 24: Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p>Nov 24: South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p> <p>Jan 25 (06.01.25): The Clerk spoke to Alex at Bournemouth Water they are requesting a member of their team to contact the Clerk directly by 10 January 2025 to discuss the water leak and possibly arrange to meet up at the leak site with an inspector. ref: 0013998244. 07.01.25: Bournemouth Water are going to visit the site again on a dry day to retrieve several samples of water to test for main water.</p> <p>Jan 25: Bournemouth Water has not visited the site again due to several tests already undertaken and they are unable to find a leak. They advised that the Parish Council liaise with DC highways department. 31.01.25: The Clerk met with DC Highways who confirmed that the leak is ground water. This water will continue to run even during the summer months due to the high saturation levels in the ground. If the Parish Council is considering digging up the verge they would need DC highways permission. The Highways officer checked the ditches along part of the road near to the leak and where water was running down the road and noted that the ditches required clearing to prevent the water running down the road.</p> <p>Feb 25: Members unanimously agreed to check the leak in a couple of months.</p>

				<p>Mar 25: Councillors to meet at the site of the leak to decide the plan for the leak going forward.</p> <p>Mar 25: The Clerk has contacted Southwest Water further to the other leak in woodlands being a Southwest Water leak. Southwest Water are going to send a team to investigate the leak further on 26 March and will update the Clerk on the outcome.</p> <p>Apr 25: Southwest Water have updated that it may be a leak from an old asbestos pipe. They are currently looking into this further.</p> <p>May 25: South West Water have listened to the AP box and are not able to hear a leak. They will retest the water and update the Parish Council.</p> <p>June 25: A spot leak was detected by South West Water. The leak has been repaired, and the verge has been reinstated.</p> <p>July 25: South West water has raised another works order to review the leak. Works order number 11810490 the Clerk will be meeting with South West water at the end of July.</p>
01/23	April 2023	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.	Clerk	<p>Mar 25: Clerk to follow up with DC the issue with the gully that was put in by the landowner. DC to replace or refill the gully.</p> <p>Mar 25: DC highways will check the pond water draining down the road the next time there is heavy rain. DC highways will also check to see what drainage there is in the area.</p>
04/23	Nov 2023	Pond is overflowing at Little Haythorne and going onto the road. Clerk to raise a report with Dorset Council.	Clerk	<p>The Clerk spoke DC highways, at the time of speaking the pond was not overflowing.</p> <p>Mar 25: The pond overflows and drains out through the gully and down the road. See update on action 01/23</p>
05/23	Dec 2023	Cllr Ian Potentier to contact Cllr Robin Cook in relation to applying for a grant from the Community and Culture Fund Project for the footpaths that lead onto the C2.	Cllr Ian Potentier	<p>May 24: An email has been sent to DC requesting availability for a site meeting to take place. An email has been received from DC requesting further information in relation to the site visit.</p> <p>July 24: Cllr Ian Potentier has been liaising via the Clerk with DC safer highways team to look at having a footpath alongside the C2.</p> <p>Sept 24: An email was sent to DC inquiring about the timescale for the additional signs along the C2.</p> <p>Oct 24: Clerk resent the email asking for an update.</p> <p>Jan 25: Cllr Ian Potentier noted that the additional signs are still not in place.</p>

				<p>Feb 25: Following a phone call and email to the Road Safety Technical Officer at DC, the following response has been received; no date has been given yet for the work for the signs as the sign shop colleagues are working through a significant backlog. The Road Safety technical Officer will provide a further update after the next meeting.</p> <p>July 25: The two new pedestrian road signs for the C2 is on DC sign shop list of jobs to complete. The signing team are currently working through a significant amount of work, including over 40 jobs from the road safety team alone. At this time, the Road Safety Technical Officer is unable to provide a date for this work to take place, however, regular meetings take place with our colleagues and updates will be provided when they have further information.</p>
06/23	Dec 2023	Cllr Sam Keet to take forward the grant from the Community and Culture Fund Project for the bridleway project at Queens Copse.	Cllr Sam Keet	<p>July 24: Cllr Sam Keet and the Clerk have met with James Rose contractors and Cutler Bros to obtain quotes for the works on the bridleway at Queens Copse.</p> <p>Oct 24: Quotes have been received from both James Rose and Cutler Bros.</p> <p>Nov 24: A meeting took place with Cllr Sam Keet and Morris Construction and the Clerk is waiting for the quote.</p> <p>Dec 24: The final quote has been received from Morris Construction.</p> <p>June 25: The Clerk and Cllr Sam Keet have applied for grant funding towards the project.</p> <p>July 25: The application for the grant funding from DC for the Queen Copse Project was unsuccessful. The Clerk has asked for feedback and will pursue other funding routes.</p>
04/24	Feb 2024	Clerk to contact DC about the progress of the longer layby by Knowlton Church.	Clerk	<p>Mar 24: Clerk spoke to Cranborne Chase National Landscapes and they passed the query onto DC. Clerk to follow up with DC.</p> <p>Mar 25: The Clerk has emailed the DC highways officer and they will check who owns the verge by Knowlton Church.</p> <p>Apr 25: Cranborne Chase National Landscapes contacted DC in 2022 in wanting to pay to extend the layby using DEFRA funding, but DC haven't heard any more since. Ownership of the subsoil (highway overrides this ownership until such time if ever the highway rights are extinguished) then this would be up to the middle of the road (Ad Medium Filum HM Land Registry plans: boundaries (practice guide 40, supplement 3) - GOV.UK) this would be PROPRIETOR: THE SHAFTESBURY TRUSTEE and THE SHAFTESBURY TRUSTEE COMPANY NO.2 LIMITED.</p>

05/24	Mar 2024	Clerk to report the bank that is falling away along B3081 opposite Deer Park House.	Clerk	April 24: The Clerk has reported the bank issue. Mar 25: DC highways are going to look at the bank and will liaise with Senior Management if it is an issue to agree the next steps.
06/24	Mar 2024	The Clerk to contact DC Planning Department to enquire about the windows being filled in at the Horton Tower.	Clerk	Mar 24: Email sent, no reply was received.
08/24	April 2024	Clerk to request a quote for a new sign at Clump Hill Horton and ask if this sign can be moved further down the road.	Clerk	July 24: The Clerk has been in contact with DC and waiting for a response. Sept 24: Another email has been sent to DC asking for an update on when the sign will be put in place. Sept 24: An email was received by DC. DC have a lot of safety critical signing to complete at the moment. DC will get to site as soon as possible and come back a quote. Nov 24: A quote has been received from DC and is on the November agenda for approval. Nov 24: Moved to the December agenda. Dec 24: Members resolved unanimously to the quote for the Clump Hill sign replacement. Members unanimously agreed to request that DC move the Horton Heath sign from its current location to a more visible location. A quote to be received from DC for this to take place. Jan 25: An email has been sent to DC asking for a quote for the relocation of the Horton Heath sign. Mar 25: Follow up email has been sent by the Clerk. April 25: The Parish Council is waiting for a quote from DC. July 25: A quote has been received to supply & erect a new sign and 2 new posts at the location provided by the Parish Council is £1137.73 including traffic management.
11/24	May 2024	Clerk to follow up when and if the white lines through Horton will be reinstated.	Clerk	June 24: DC has been contacted, ref: 1256554 to ask when the white lines may be reinstated through Horton. June 24: A works order has been raised to refresh the existing road markings, work has started and most elements of this (including the defects meeting the CoP criteria) have been reinstated. DC are unable to advise exactly when the centre line will be reinstated, due to current demands, but hopefully this will be completed during the next couple of months. Dec 24: Cllr Will Chakawhata will follow up this enquiry. Mar 25: DC sign team have a huge amount of work currently. Unfortunately,

				<p>no dates can be given.</p> <p>Mar 25: Clerk to follow this up with Cllr Will Chakawhata.</p> <p>July 25: Following the resurfacing through Horton the road markings have been reinstated. <i>Clerk to contact DC Highways to highlight due the accident the need for double white lines through Horton.</i></p>
13/24	June 2024	Clerk to contact the Speed Partnership Team to ask for their support with the speeding issues through Horton Village.	Clerk	<p>July 24: An email has been sent to Dorset Road Safe for support with the speeding issue through Horton Village, awaiting a response.</p> <p>Aug 24: Dorset Road Safe Team responded; due to the number of locations on the Camera Team enforcement list across Dorset and a small team to cover these, we are unable to guarantee how quickly this site will be visited. Clerk to contact Dorset Road Safe Team in November to check if they have any results from this visit.</p> <p>Nov 24: An email has been sent to the Dorset Road Safe Team to enquire if they have visited Horton Village.</p> <p>Dec 24: The location is on the Camera Team's list to visit, however there are nearly 1000 locations to cover across Dorset and limited resources to cover them so we can't guarantee when they will attend.</p> <p>May 25: A follow up email has been sent to the Dorset Road Safety Team asking for an update.</p> <p>June 25: The Camera Team have visited this location twice in the past year. The first was on 04/11/2024 at 16.30 and the second was on 30/05/2025 at 08.23, both sessions were of one hour duration and there were no activations. Due to the vans parking on a grass verge, visits are only possible in dry weather, which may account for the further delay. This location will be added to the next enforcement list for the Camera Team to visit.</p>
16/24	June 2024	Clerk to contact the landowner of the wood to ask them to clear the felled trees next to the Remedy Oak.	Clerk	<p>July 24: The landowner has been contacted and the felled trees by Remedy Oak will be tidied.</p> <p>Dec 24: An email has been sent to the landowners and a reply received. This will be looked at over the Christmas period with a view to tidying the area.</p> <p>Feb 25: An email has been sent to the landowner's son asking if they have decided how they will clear or tidy the trees that were felled following their visit over the Christmas period.</p> <p>Mar 25: Email has been resent.</p> <p>June 25: Phoned the landowners son and left voice message. <i>Clerk to report to DC Arb Team asking them to contact the owners.</i></p> <p>July 25: An email has been sent to DC Arb Team.</p>

18/24	July 2024	Clerk to contact Bournemouth Water to request another test or a joint independent test for the water leak outside Longacre and note that the water leak only started when the tap was tee'd off for the field.	Clerk	<p>Aug 24: An email has been sent to Bournemouth water with the Parish Councils water test results highlighting the chlorine found in the water. The Clerk requested on behalf of the Parish Council an independent water test.</p> <p>Oct 24: Clerk spoke to the operations team at South West Water. Case no. 0013998244. A works order has been raised to reattend the site and undertake another test.</p> <p>Nov 24: South West water attended and have liaised with DC. South West water listened to the AP box and there was no noise, no water and no leak.</p> <p>Jan 25: See update on action 02/20</p> <p>Feb 25: Members unanimously agreed to check the leak in a couple of months.</p> <p>May 25: See update on action 02/20.</p> <p>July 25: See update on action 02/20. Complete</p>
26/24	Oct 2024	Clerk to liaise with Cllr Morgan Antell in relation to the rubbish being dumped at Burgess Field, Woodlands.	Clerk	<p>Nov 24: Cllr Morgan Antell will give an update at the November meeting.</p> <p>Feb 25: The rubbish and cut fence has been reported to Aster Housing requesting the fence to be fixed and the rubbish removed.</p> <p>Mar 25: See update on action 38/24</p> <p>May 25: Email sent asking for an update on when the rubbish will be removed and the fence will be fixed.</p> <p>May 25: Aster do not own the fence so it is not their responsibility to fix it. They will raise another job to collect the rubbish.</p> <p>June 25: Aster have confirmed that the rubbish has been removed. <i>Clerk to report to Aster that further rubbish has been dumped at the site. The Parish Council has since had a padlocked gate put in the gap to prevent further rubbish being left.</i></p> <p>July 25: The rubbish left at the site has been reported to Aster.</p>
31/24	Oct 2024	Cllr Morgan Antell to liaise with the Woodlands Church warden and obtain a quote for the renewal of the memorial plaque.	Cllr Morgan Antell	<p>Nov 24: An Art Conserver will visit the memorial plaque and make an assessment and will give suggestions as to what might be done. There may be a range of things that could be done including cleaning and possibly some enhancement. The initial visit will be for free.</p> <p>Dec 24: A quote has been received to renew the war memorial plaque for £4570.00. Cllr Morgan Antell will contact the church warden to request a breakdown of the quote and obtain further quotes.</p> <p>May 25: The Parish Council are waiting on the church's decision to have a brass plaque situated in the church with all of the names of those who died and those who were in the war who were from Woodlands.</p> <p>July 25: A calligrapher has discussed the memorial options with the church</p>

				<p>and the following proposal has been suggested; a piece of artwork that looks like a book of remembrance with two open pages listing the names in the same font as the memorial including a brief history of the memorial. It was suggested an old book be used for authenticity and then the two new calligraphy pages would look like part of a book. This would sit in an oak box frame on a stand under the existing statue. It is also hoped to illuminate the framed book (TBC).</p> <p>The existing boards will be cleaned to make the original lettering easier to read.</p> <p>The local Woodlands resident that bought the memorial repairs to the attention of KPC, sent the following message; good to hear of the progress and hopefully the artwork and book will remain long into the future as a token of our respect and gratitude for those mentioned as well as for the many others who fought on our behalf to give us the lifestyle we currently enjoy. Please convey my thanks to Morgan for his work in persuing this subject.</p>
32/24	Oct 2024	Clerk to contact Mark Adams and CC Cllr David Tooke to ask if the road past Remedy Oak is going to be resurfaced and is there a plan to complete the road out of Woodlands and Horton.	Clerk	<p>Nov 24: An email was sent to DC. DC have forwarded the email to the relevant department to respond.</p> <p>Apr 25: A follow up email has been sent to DC Economic Growth and Infrastructure team at DC. These sections are due to be surfaced in quarter 4 of this financial year. There are no programmed dates at this moment but it is designed and ready to go.</p>
38/24	Nov 2024	Clerk to contact Aster to fence in the gap and remove the rubbish.	Clerk	<p>Dec 24: An email has been sent to Aster asking them to clear the area and erect a fence in the remaining gap.</p> <p>Jan 25: An email has been received from Aster who are offering to quote for the extra work. The clerk has contacted DC to see who is responsible for the rubbish and DC has reported it as fly tipping DC ref: SR00684092.</p> <p>Feb 25: Aster have confirmed a job has been logged to their estates team to have the rubbish removed.</p> <p>May 25: Email sent asking for an update on when the rubbish will be removed and the fence will be fixed.</p> <p>May 25: Aster do not own the fence so it is not their responsibility to fix it. They will raise another job to collect the rubbish.</p> <p>July 25: A padlocked gate has been installed by the Parish Council to prevent further rubbish being dumped. Complete.</p>
41/24	Nov 2024	Clerk to contact the owners of the woodland to clear the felled trees next	Clerk	<p>Dec 24/Feb 25: See update on action 16/24</p> <p>Apr 25: See update on action 16/24.</p>

		to Remedy Oak.		June 25: See update on action 16/24 July 25: See update on action 16/24 Complete
43/25	Jan 2025	Clerk to report to DC the blocked culvert on Horton Road in Wimborne St Giles.	Clerk	Jan 25: The Clerk and Cllr Morgan Antell met with the DC highways officer who has recommended that the Parish Council contact Shaftesbury Estate to clear the ditches alongside the road to ensure the water has an escape route into the ditch. Feb 25: DC highways are currently following the blocked ditches up with Shaftesbury Estate.
45/25	February 2025	Clerk to start to look at finding suitable funders for the queen Copse project.	Clerk	May 25: Cllr Sam Keet and the Clerk are meeting up to discuss funding options. June 25: The Clerk and Cllr Sam Keet have applied for grant funding towards the project.
49/25	February 2025	Clerk to ask Cutler Bros for a quote to tidy up the hedges around Woodland Playfield.	Clerk	Apr 25: Clerk and Cllr Sam Keet to confirm if the ground near the hedge is a Site of Special Scientific Interest (SSSI) before any hedges are cut.
50/25	March 2025	Councillors to liaise with Cllr David Tooke to find out what DC highways department are doing about the B3081 road and the dangerous conditions.	Cllrs	
51/25	March 2025	Cllr Paul Millett to discuss with DC other speed calming options throughout Chalbury.	Cllr Paul Millett	Apr 25: Cllr Paul Millett has emailed DC Road Safety Officer. June 25: A meeting is being arranged to discuss road calming measures. July 25: A meeting has taken place between Cllr Paul Millett, Cllr Will Chakawhata and the DC Road Safety Officer. Cllr Paul Millett will write up the possible solutions to decide what the next steps are.
52/25	March 2025	The Clerk and Cllr Paul Millett to arrange a date for a public meeting on a weekend where all residents are invited to attend to discuss the speeding issues through Chalbury.	Clerk/Cllr Paul Millett	
53/25	March 2025	Clerk to enquire about a grit bin being placed on Horton Road (near to the	Clerk	Apr 25: An email has been sent to the relevant department in DC. May 25: Clerk has contacted DC Highways for an update.

		Remedy Oak Tree) for the use of the residents in the nearby houses.		June 25: The delay on the salt bin process is currently due to location. DC are unable to determine a suitable and safe location on highway land for this salt bin, which is accessible to the local residents who may need to access it. The initial location of being near or next to the remedy oak tree has been declined. Once this has been figured out it will then go to ranking and an assessment will take place to determine if it meets requirements.
54/25	March 2025	Clerk to approach Dorset Council for a warning sign before the bend along the B3081 highlighting the bend from Verwood and a possible reduced speed limit (30 or 40mph on the bend).	Clerk	<p>Mar 25: Further to correspondence with DC highways it was agreed that the Clerk should contact DC to request a road safety review of the B3081. The Clerk has emailed the relevant department.</p> <p>May 25: DC Road Safety Technical Officer is about to run their latest route and cluster site analysis – the routes are defined as any route across the county (for example the B3081 in its entirety) that has recorded a high number of injury collisions per km, and our cluster sites are defined by 3 or more injury collisions within 100 metres in the last 3 years. The B3081 has previously flagged as a route analysis, however this has been swayed by the amount of injury collisions close to Ringwood near the A31 and the junction for Alderholt and not so much near Remedy Gate.</p> <p>If it doesn't flag as one of our top route analysis this year, following this request I will add it to our list, however, please be advised I do not have a timescale for this analysis. Once It's been completed, I will get back to you.</p>
55/25	May 2025	Cllr Will Chakawhata to follow up the untidy grass area in Woodlands with Cllr David Tooke and DC.	Cllr Will Chakawhata	July 25: The grass verge has been cut and tided. Complete.
57/25	May 2025	Cllr Will Chakawhata will follow up on what is happening with the road flooding outside of the Meadow View Caravan Park	Cllr Will Chakawhata	July 25: Works started on 07/07/25. Works started at the outfall within the caravan park and DC continue to progress towards the public highway- approx. 65% of the works is complete. All works are programmed to be completed by 01/08/2025
60/25	May 2025	Cllr Morgan Antell to obtain a quote for the fencing to be fixed by Burgess Playfield to prevent further rubbish being dumped.	Cllr Morgan Antell	July 25: A padlocked gate has been installed to prevent further rubbish being dumped. Complete.
61/25	May 2025	Clerk to contact DC Arborist Team in relation to the Chalbury resident's	Clerk	<p>June 25: An email has been sent to DC Arborist Team.</p> <p>July 25: The Arb Team have been monitoring this ash tree for decline following</p>

		concerns over a tree that has been marked with a red dot.		ash die back and it was due to be felled after the bird nesting season, but they have recently noticed this tree has made a remarkable recovery and therefore DC will continue to monitor it and won't be removing it at this moment in time. Complete.
63/25	June 2025	Cllr Davidson will look into arranging a poster indicating where the footpaths are in Woodlands.	Cllr Davidson	July 25: Cllr Davidson has sent the footpath maps to the Clerk to print off and display on the notice boards in Woodlands.
64/25	June 2025	Clerk to report the overhanging trees at the Old School House in Woodlands.	Clerk	July 25: The trees have been reported on DC portal. Complete.
65/25	June 2025	Clerk to apply on behalf of the Parish Council for half of the funding for the WSG play area through the Knowlton Parish Community Benefit Fund.	Clerk	July 25: The Clerk applied to Knowlton Parish Community Benefit Fund and the application was successful. Complete.
66/25	June 2025	Clerk to report the water leak on Chalbury Hill to South West Water.	Clerk	July 25: Reported on South West Water website.
67/25	June 2025	The Clerk to contact Cllr David Tooke and DC CEO to highlight the issues at the DC Jubilee Hill site, which have been raised by the residents of Woodlands.	Clerk	<p>July 25: Noise disturbances caused by lorries turning and the banging of their buckets</p> <p>This season, we had 1800 tonnes of stone delivered into Woodlands over three weeks on 28 tonne loads equating to 64 loads averaging 4 loads per day, we have voluntarily restricted deliveries to after 7.00am. Once the loads are tipped, the mechanical loading shovel then heaps up the stone. There will inevitably be some noise generated particularly as the lorries discharge their load but this is short duration and infrequent (4 times per day). The noise from the mechanical loading shovel will be longer whilst they move the stone into a manageable stockpile but it will not be continuous all day.</p> <p>Smaller lorries then came in over the next two to three weeks to re-load the stone and deliver it to the various local roads where surface dressing operations were taking place.</p> <p>The level of activity described above is not representative of what happens for the other ten/ eleven months of the year at Woodlands, the site then reverts to normal occasional use to support local highway maintenance works. Very</p>

			<p>occasionally, the site may be brought in to use at night to respond to highway related safety/ emergency situations but this is exceptionally rare.</p> <p>You asked for a view on the ongoing and escalating issues- Woodlands site handled 5,467 tonnes of stone to support the surface dressing season in 2018 and in contrast, it handled no stone (0 tonnes) for surface dressing in the 2015, 2017 and 2020 seasons. 1800 tonnes in one year is about typical over the last 10 years with the actual tonnage depending on highway maintenance budgets, the size of the surface dressing programme and the location of the works.</p> <p>A noise investigation has been carried out by Dorset Council Environmental Protection, I requested feedback early last month and they were still analysing the results at that time. I did confirm at the outset that I'd be pleased to cooperate with this process.</p> <p>We have recently installed CCTV at the site to ensure that we can review the exact timings of any activity on site (it has recording and playback function so there cannot be any misunderstanding/ misinterpretation). We also have vehicle telematics installed across all of our fleet that pinpoints exactly what vehicles are where and when with powerful management reporting capabilities.</p> <p>Dust generated by the continuous tipping and loading of road materials, which has affected a resident with asthma, preventing them from opening their windows</p> <p>The 1800 tonnes of stone we had delivered is washed and clean to meet our quality specification (there cannot be dust or the stone will not adhere to the bitumen used in surface dressing roads) so this element will not have been a problem. The site surface presents some challenges in prolonged dry conditions however we monitor this whilst the site is being used and bring in our own water bowser when needed to dampen down any dust. I can confirm that we did carry out dust suppression whilst the stone deliveries for surface dressing activities were taking place this season.</p> <p>Vibrations from heavy lorries impacting on a local resident's house</p> <p>Vibration levels would require specialist vibration monitoring equipment. We are not carrying out intrusive construction works on site such as excavation or</p>
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			<p>high impact works which certainly would result in vibration e.g., sheet piling. It is straightforward tipping of materials, handling and loading. I do not imagine that what we are doing is very high risk and the plant and vehicles involved are running at very slow speeds on site.</p> <p>Planned night works scheduled from 6 pm to 8 am for a duration of at least three weeks in September and October</p> <p>I've provided details of planned forward programmes of work to residents – I did explain that that we always try to avoid using Woodlands site where possible to support local resurfacing and other works at night. There may be occasions where it is not possible to 'work around' using our highways depots at nights particularly as we deliberately schedule some works at night to avoid disruption to road users and improve safety. We are happy to continue providing information on known planned highway maintenance works locally and where there may be a need to use Woodlands highways depot. It is very difficult however for us to pre-warn about use of the depot for reactive maintenance works as these are by their very nature unplanned and contemporary.</p> <p>The extent to which the site has outgrown the village</p> <p>The Council have freehold owned the Woodlands highways depot since 1949, so it is well embedded within the community. At the time it was built there were no residential properties nearby but clearly there are now a few. It also has planning permission for the activities we carry out (with no restriction on days or times). The Woodlands highways Depot plays an extremely useful part in helping to keep local roads safe and clear. We do not have other similar facilities in the area where we could support essential local highway maintenance, so it is of strategic importance to us.</p> <p>Local residents have chosen to live close to a well-established operational highways depot that has provided the same services for many decades so I think that a proportionate approach is required. We of course want to be a good neighbour and are mindful of the impact that our activities have on the surrounding community. We're happy to continue dialogue with local residents. Complete</p>
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DRAFT

Annex B**Clerks Report****23rd July 2025****Correspondence****Chasers FC Thank You:**

All the boys say thank you to yourself and the parish council for making this happen, 18 players there this morning all excited and having a great time.

**Flood Wardens Lunch & learn session is – Flash Flooding – Thursday, 17 July (Online)**

These sessions are open to all flood wardens and those interested in becoming one. You're welcome to join us for any or all of the sessions. You can join us by clicking the MS teams link (the link that says "Join the meeting now") below at 12:30pm next Thursday. We will resend out this link closer to the time.

Dorset and Wiltshire Fire and Rescue Service produces a short video which summarises some of the major incidents they have attended and the good work being achieved across all of its departments.

This is produced quarterly and is presented to Fire and Rescue Authority Members at each of their meetings. It is also made publicly available on the Service's YouTube channel. Here is a link to the latest Service update video:

<https://youtu.be/IDBCfh7LQB4>

Road Closures

TEMPORARY CLOSURE OF CRANBORNE ROAD, CRIPPLESTYLE DORSET COUNCIL has issued a Notice under Section 14 [2] of the Road Traffic Regulations Act 1984 as amended. All vehicles will be prohibited from proceeding along Cranborne Road, Cripplestyle between Broxhill and a point approximately 850 metres west. The Notice is needed in order to comply with health and safety regulations which require the provision of safe working areas and to minimise likelihood of danger to highway users. It will come into operation between 09:30 - 14:30 on 23rd June 2025 and remain in force for five days, however it is anticipated that the works will be completed by 23rd June 2025. This Notice will enable Openreach safe access to carry out pole testing works in the highway.